ACADEMIC BOARD

1.30 pm, Tuesday 3 March 2020
Level 1 Auditorium, Ground Floor, Administration Building (F23)

Members Present: A/Prof Tony Masters (Chair, Academic Board); Prof Jane Hannah (Chair, Academic Standards & Policy Committee); A/Prof Wendy Davis (Chair, Academic Quality Committee); A/Prof Michael Kertesz (Chair, Graduate Studies Committee) Dr Michael Spence AC (Vice-Chancellor and Principal); A/Prof Tihomir Ancev (Arts & Social Sciences (Economics)); Prof Kathy Belov (Pro-Vice-Chancellor (Global Engagement)); Dr Vasiliki Bethavas (Medicine and Health (Nursing School)); Dr Francois Blanchiak (Sydney School of Architecture, Design & Planning); Prof Simon Bronitt (Dean, Sydney Law School); Dr Stephen Clibborn (Sydney Business School); Dr Susan Coulson (Health Sciences); Tegan Cox (Faculty Academic Services Committee representative, Brain and Mind Centre); A/Prof Steven Cumming (Health Sciences); Prof Glen Davis (Health Sciences); Liam Donohoe (President, Student Representative Council); Prof Robyn Dowling (Head of School & Dean, Sydney School of Architecture, Design & Planning); Narjis Fatima (PG Student, Science); Prof Alan Fekete (Engineering (Computer Science)); Prof Stephen Garton (Senior Deputy Vice-Chancellor); Dr Tom Goldfinch (Engineering (Civil)); Prof Mark Gorrell (Medicine and Health (Centenary Institute)) A/Prof Thomas Grewal (Medicine and Health (Pharmacy)); Prof Paul Groundwater (Medicine and Health (Pharmacy)); Tiffany Hanna (UG Student, Health Sciences); Prof Jason Harris (Sydney Law School); Dr Daniela Helbig (Science, History and Philosophy of Science); Dr Grant Hooper (Sydney Law School); Dr Syeda Zakia Hassain (Health Sciences); Cameron Howlett (PG Student, Sydney Business School); Dr Wenyu Hu (Sydney School of Architecture, Design & Planning); Ziying Huang (Student Representative Council nominee); Prof Duncan Ivison (Deputy Vice-Chancellor (Research)); Sherrin Jivani (PG Student, Sydney School of Architecture, Design & Planning); Prof Cheryl Jones (Heads of School Committee representative, Medicine and Health); A/Professor Craig Jin (Engineering, Electrical and Information Engineering); Hamidreza Kahlgee (Science, Life and Environmental Sciences); Patty Kamvoumian (Sydney Business School); James Kite (Medicine and Health (Medical Sciences)); A/Prof Ghena Krayem (Sydney Law School); A/Prof Sarah Lewis (Health Sciences); A/Prof Sandra Loschke (Sydney School of Architecture, Design & Planning); Dane Luo (UG Student, Sydney Business School); A/Prof John Lynch (Sydney Conservatorium of Music); Dr Slade Matthews (Medicine and Health (Sydney Medical School)); Prof Barbara Messerle (Provost and Deputy Vice-Chancellor); Lisa McIntosh (Director, University Libraries); Dr Carolyn McKay (Sydney Law School); Shurui Miao (Sydney University Postgraduate Representative Association nominee); Dr Cat Moir (Arts & Social Sciences (Languages and Culture)); A/Prof Rebekah Moles (Medicine and Health (Pharmacy)); A/Prof Lenka Munoz (Chair, Undergraduate Studies Committee); A/Prof John O’Byrne (Science (Physics)); Dr James Parkinson (Science (Mathematics and Statistics)); A/Prof Maurice Peat (Sydney Business School); A/Prof Helen Proctor (Arts & Social Sciences, Education and Social Work); Prof Susanna Scarparo (Pro-Vice-Chancellor (Student Life)); Dr Carl Schneider (Medicine and Health (Pharmacy)); Dr Yash Shrivastava (Engineering, Electrical and Information Engineering); Prof Nicholas Smith (Arts & Social Sciences, Philosophical and Historical Enquiry); Prof Heiko Spallek (Heads of School Committee representative, Medicine and Health); Dr Sanet Du Toit (Health Sciences); Dr Gareth Vio (Engineering (Aeronautical, Mechanical and Mechatronic Engineering)); Dr Olaf Werder (Arts & Social Sciences (Languages and Media)); A/Prof Andrew Wait (Arts & Social Sciences (Economics)); A/Prof Tim Wilkinson (Engineering (Civil)); Prof Peter Wilson (Arts & Social Sciences (Philosophical and Historical Enquiry)); Prof Bronwyn Winter (Arts & Social Sciences (Languages and Culture)); Prof Iain Young (Dean, Science); Prof Sarah Young (Medicine and Health (Medical Sciences)); A/Prof Jingdong Yuan (Arts & Social Sciences (Social and Political Sciences)); Xiner Yuan (Sydney University Postgraduate Representative Association nominee); and Dr Sanaa Zaki (Science (Veterinary Science)).

Apologies: A/Prof Helen Agus (Science (Life and Environmental Sciences)); James Ardouin (Student Representative Council, UG nominee); A/Prof Leo Davies (Medicine and Health (Medical School)); A/Prof Haryana Dhillon (Science (Physics)); Courtney Diggins (UG Student, Engineering); Dr Astrid Frojtold (Medicine and Health (Nursing and Midwifery)); Lina Goh (HDR Student, Health Sciences); Shrutika Goradia (UG Student, Medicine and Health); Katarina Grobler (UG Student, Sydney Conservatorium of Music); Trent Hammond (HDR Student, Medicine and Health); Dr Christopher Hartney (Arts & Social Sciences (Literature, Art and Media)); Prof Annamarie Jagose (Dean, Arts & Social Sciences); Sherrin Jivani (PG Student, Sydney School of Architecture, Design and Planning); Dr Claudia Keitel (Science (Life and Environmental Sciences)); A/Prof Eric Knight (Pro-Vice Chancellor (Research- Enterprise and Engagement)); A/Prof Angela Knox (Sydney Business School); Dr Anne Mai-Prochnow (Engineering (Chemical and Biomolecular Engineering)); A/Prof Lynda Matthews (Health Sciences); Elaine Mcfadzean (Faculty Academic Services Committee nominee); Shurui...
Miao (Sydney University Postgraduate Representative Association nominee); Prof Richard Miles (Pro Vice-Chancellor (Education – Enterprise and Engagement)); A/Prof Stuart Lane (Medicine and Health (Nepean Clinical School)); Minran Liu (Co-President, Sydney University Postgraduate Representative Association); Sayan Mitra (PG Student, Science); Dr Stephen Mould (Sydney Conservatorium of Music); Dr Shanika Nanayakkara (Medicine and Health (Dental School)); Brendon Nelson (Director, Student Administrative Services); Duy Nguyen (HDR Student, Engineering); Rengen Parlane (PG Student, Medicine and Health); Prof Philippa Pattison (Deputy Vice-Chancellor (Education)); Dr Fernanda Penalosa (Arts & Social Sciences (Languages and Cultures)); A/Prof Stephanie Phillips (Medicine and Health (Adventist Hospital Clinical School)); Prof Lisa Jackson Pulver AM (Deputy Vice-Chancellor (Indigenous Strategy and Services)); Dr Vijayasarithi Ramanathan (Medicine and Health (Westmead Clinical School)); Prof Anna Reid (Dean, Sydney Conservatorium of Music); Prof Laurent Rivory (Pro-Vice-Chancellor (Research)); A/Prof Siegbert Schmid (Science (Chemistry)); A/Prof Peter Sinclair (Health Sciences); Prof Robyn Ward (Dean, Medicine & Health); Prof Greg Whitwell (Dean, Sydney Business School); Xinheng Wu (Sydney University Postgraduate Representative Association nominee); A/Prof Derek Wyman (Science (Geosciences)); Anthony Yammine (HDR Student, Medicine and Health); Dr Narelle Yeo (Sydney Conservatorium of Music); and Prof Willy Zwaenepoel (Dean, Engineering).

Attendees: Kate Calhau (Executive Assistant to Chair, Academic Board); Prof Ross Coleman (Director Graduate Research); Edwina Grose (Director, Student Operations); Kerrie Henderson (University Policy Manager); Kiuyan Hone (Committee Officer); Katie Humphries (Committee Officer); A/Prof Peter McCallum (Registrar and Academic Director, Education Policy & Quality); David Pacey (Secretary to Senate); Tim Payne (Director of Higher Education Policy & Projects); Kate Small (Deputy Chief of Staff); Alyssa White (Manager Governance (Senate & Academic Board)); Kim Withers (Committee Officer); and Lucinda Wright (Governance Support Officer).

Visitors: Prof Tim Soutphommasane (Director, Cultural Strategy) was present for item: 3.3.

UNCONFIRMED MINUTES

This symbol indicates items that have been starred for discussion at the meeting.

1 WELCOME AND APOLOGIES

The Chair opened the first meeting of the Academic Board by welcoming new and returning members to the Academic Board.

ACKNOWLEDGEMENT TO COUNTRY

The Chair invited Associate Professor Megan Williams, Director and Research Lead NCCC to provide the Acknowledgement of Country.

The Chair thanked Associate Professor Williams for her acknowledgement, noting the honour and privilege the Board has to meet on the land of the Gadigal people of the Eora nation where learning and education gatherings have been held for thousands of years.

2 PROCEDURAL MATTERS

2.1 Starring of Items and adoption of unstarrred items

Resolution AB2020/1-1

The Academic Board resolved to:

1. star items 1, 2, 3, 4, 5, 6, and 12.1; and
2. adopt all unstarrred items except 9.1.

Note for the Record

The Chair advised, with the exception of a late paper received (Item 12.1), no additional items had been starred.
The Chair further advised that the University Policy Manager had identified several minor amendments needed for the course resolutions for Items 9.1; subject to the incorporation of these amendments, all unstarred items were resolved as presented.

2.2 Minutes of Previous Meeting

Resolution AB2020/1-2
The Academic Board confirmed the minutes of the previous meeting held on 5 November 2019 as a true and accurate record.

2.3 Business Arising

There was no business arising.

2.4 2020 Membership of the Academic Board

Resolution AB2020/1-3
The Academic Board approved the membership of the Board and appointment of members to its committees, as presented.

Note for the record
The Chair thanked members who responded to the EOI to represent the Academic Board on its Committees. There were more responses than positions. Consideration was given when allocating members to the committees to ensure there was a spread of knowledge and experience on each committee.

Action 01/2020: The Secretariat to note members appointments to Committees and update distribution lists.

3 STRATEGIC ITEMS OF BUSINESS

3.1 Academic Board Motto Interpretation

Resolution AB2020/01-4
The Academic Board resolved to note the explanation of the translation of the Board’s motto, “Maridarangun Academic Boardmirung” and endorsed its use on Academic Board communication.

Note for the Record
The Academic Board noted that, in 2016 the Board approved to accept the motto, “Respect is a core value of the Academic Board” which has since appeared on Academic Board correspondence. The Chair approached Professor Troy and Professor Jackson Pulver to translate the motto into Indigenous language.

This item commenced with a recorded audio message from Professor Jaky Troy, Director, Aboriginal and Torres Strait Islander Research who was unable to attend the meeting. The Academic Board noted the careful thought and consideration given by Professor Troy when interpreting and translating the motto to Indigenous language particularly the importance of the word respect, which is core value in Aboriginal culture.

Action 02/2020: The Chair to thank Professor Troy for the presentation and the Sydney Language translation
Action 03/2020: Committee Chairs to note the adoption of the translation of the motto.

3.2 University Quality Framework

Resolution AB2020/01-5
The Academic Board resolved to endorse the University Quality Framework.

Note for the Record
Associate Professor Wendy Davis, Chair of the Academic Quality Committee (AQC) presented the paper on behalf of Rachael Weiss University Quality Manager who was unable to attend the meeting. Associate Professor Davis acknowledged and thanked, Rachael Weiss, University Quality Manager and her team for developing the Quality Framework.
Members were asked to reflect on and discuss areas of the University where more systematic processes may potentially be required. The Academic Board noted that the approach and structure taken to ensure quality is supported within a Plan-Do-Check-Act cycle, which can be applied at any level of the organisation to any activity or unit across the University. The Board noted that for academics, compliance and KPIs are not always easy to follow and complete however, the method presented encourages a collaborative approach to compliance management. The Academic Quality Committee reported that the approach was worthwhile and was not simply an exercise of checking boxes.

There was further discussion noting that significant progress has been made in other areas of quality assurance at the University including an improvement in processing course reviews and thematic reviews which the University is required to report on every seven years. The Quality Office established several working parties to examine these processes, records and data, with the groups providing feedback that indicated processing times had been reduced and the data needed to conduct the reviews had become readily available because of working collaboratively with the institution’s analysts.

Academic Board members provided feedback noting the amount of time taken up with compliance matters as well as the types of data used to measure quality and suggested more qualitative data should be used to measure quality instead of quantitative measures and techniques. Concerns were also raised about the validity of quantitative measures such as USS which can be problematic especially if there is a low response rate or limited enrolments.

The Chair thanked Wendy Davis; Chair of the Academic Quality Committee for facilitating the discussion and the Academic Board members for their input. The Academic Board noted that the document is an evolving one and that concerns raised would be provided to the Quality Office and the Academic Board Quality Committee.

**Action 04/2020**: The Chair to provide feedback about the statistical significance and the breadth of measurement used to measure quality to the Quality Office and the Academic Board Quality Committee.

### 3.3 Culture Strategy Update

**Resolution AB2020/1-6**
The Academic Board resolved to note the Culture Strategy update.

**Note for the Record**
Professor Tim Soutphommasane the Director of the Culture Strategy joined the meeting and provided an update on the Culture Strategy.

Professor Soutphommasane advised the Board that the Culture Strategic office was re-established in November 2019 and that he will be leading the Culture Strategy into the final years of the strategy and beyond. He also added that the current focus builds on the achievements of his predecessor Professor Jennifer Barrett and her team and the work of the Culture Task Force and the Program Control Board, which was in place until 2019.

The Academic Board noted that the Culture Strategy office reports to the University Executive and a Culture Advisory Council was established to provide strategic guidance and counsel. Members of the Culture Advisory Council include academic and professional leaders from within the University and a number of external organisations. Members include Professor Joel Negin – (Head of School Public Health), Karen Haywood (Chief Human Resources Officer), Mr Michael Ebeid (Group Executive Enterprises, Telstra), Katrina Rathie (Partner-in-Charge, Sydney King & Wood Mallesons), Professor Jane Latimer (Deputy Director, Institute for Musculoskeletal Health), Professor Stefan Williams (Head of School of Aerospace, Mechanical and Mechatronic Engineering).

The Board noted the busy agenda for 2020, including the finalisation of the consultation sessions, leadership development activities and forums and noted how these activities aligned with the four clusters of values underpinning the cultural strategy; Courage and Creativity, Respect and Integrity, Openness and Engagement and Inclusion and Diversity. The Cultural
Strategy team will collaborate with many groups including but not limited to, the Science in Australia Gender Equity (SAGE) self-assessment team and the Payne-Scott Professorial Distinctions.

Professor Soutphommasane facilitated discussion about the new delivery model including the composition of the Advocacy Board. Concerns regarding how parallel organisational structures might define the business of the University were raised. Professor Soutphommasane explained there are many parallels that can be drawn from external organisational structures. The University is reflective of several complex enterprises and as such, drawing on their expertise will allow the University to better address cultural issues that are ubiquitous across large organisations.

The Chair thanked Professor Soutphommasane for the update and for facilitating the discussion.

4 REPORT OF THE CHAIR

4.1 General Report

Resolution AB2020/1-7
That the Academic Board resolved to:
1. note the report by the Chair of the Academic Board,
2. note the following Executive Approvals:
   a. approval of the 2020 Academic Calendar for the Faculty of Medicine & Health Doctor of Medicine program;
   b. approval of a proposal from the Faculty of Science to amend the Bachelor of Animal and Veterinary Biosciences Tables of Units (replacing the retired AVBS3003 with AVBS3004), with effect from Semester 1 2020;
   c. approval of a proposal from the Faculty of Arts and Social Sciences to introduce an additional 4000 level advanced coursework project unit in the Bachelor of Arts/Bachelor of Advanced Studies (Media and Communications); and (2) the amendment to Unit of Study Tables, with effect from Semester 1, 2020; and
   d. approval of a proposal from the Business School for variation to teaching period for seven Master degrees (and associated Graduate Certificates and Graduate Diplomas) offered by the Business School in Semester 1, 2020.

Note for the record
The Chair welcomed new members and members who were continuing on the Academic Board and thanked the members for nominating for various roles on the Academic Board committees.

The Academic Board noted the number of extraordinary events that had occurred since the last meeting of the Board including the recent bushfires, severe weather events and currently the Coronavirus (COVID-19). The Board noted the response to the Solidarity Tree set up to convey messages to our students in China and that over 500 messages had been sent. With staff working around the clock to provide study options and support for international students affected by the travel ban the Board shared its appreciation and empathy for all those affected. The Board also shared their sympathies with the many members of the University community who had also been affected by the devastating bushfires over the summer period.

The Academic Board provided a vote of thanks from the Chair, Vice-Chancellor, Provost and Executive Team, to staff for keeping the university community informed and providing exceptional support and a variety of study options for our international students.

The Chair presented to the Board advising of his attendance at the Science in Australia Gender Equity (SAGE) Symposium Award Dinner in Adelaide on 20 February and his pleasure in accepting the SAGE Athena Bronze Award on behalf of the University. The Chair also attended the UE Leadership day focusing on strategic planning and, attended the Universities Australia (UA) conference in Canberra where a variety of topics including,
universities in modern democracies, the implications of artificial intelligence for education and an overview of UK higher education at a time of systemic change. He spoke about one of the highlights at the UA Conference, the People’s Choice award presentation. Anna Singleton one of the University’s PhD candidates had won this award and shared her winning presentation with the Board. The short video explaining her research and development of an app to help breast cancer patients access and receive timely advice and support during treatment and recovery. The Board provided their congratulations to Anna.

The Chair also discussed two key presentations given at the Chairs of Academic Boards/Senates meeting including one from TEQSA about possible implications for Universities contained in the final report of the Coaldrale Review of the Higher Education Provider Category Standards, which is still with the Government awaiting its final response.

4.2 Student Members Report

Resolution AB2020/1-8
The Academic Board resolved to note the report of the student members of the Academic Board.

Note for the Record
Student Representative Council President Liam Donohoe provided a report to the Academic Board Members outlining the activities the SRC will be focusing on in 2020.

The Academic Board members noted that the key issues of concern for the SRC was the coronavirus (COVID-19) and the anxiety and implications of both short term and long-term study arrangements. Concerns were also raised about the student centralised operating model and the ongoing long wait times for basic service requests at the Student Centre. Members were informed that this is causing considerable frustration for students. Other issues of concern included academic integrity and the University’s response to Climate Change.

The President acknowledged the high level of student engagement encouraged by the Student Experience strategy released by the Deputy Vice-Chancellor (Education) office and advised the SRC was looking forward to working with the Student Experience strategy team.

Action 05/2020 The Chair to provide information to the Deputy Vice-Chancellor (Education) and Vice-Principal (Operations) about the concerned raised by the SRC President in relation to the waiting times at the Student Centre.

4.3 Honours and Distinctions

Resolution AB2020/1-9
The Academic Board noted the report of the Chair of the Academic Board on honours and distinctions and congratulated the recipients.

Note for the Record
Members noted the honours and distinctions circulated with the agenda, with the additional recognition of Anna Singleton for her Universities Australia People’s Choice Award for research.

Action 06/2020: Chair of Academic Board to write to recipients congratulating them on their honours and distinctions

5 REPORT OF THE VICE-CHANCELLOR AND PRINCIPAL

Resolution AB2020/1-10
The Academic Board resolved to note the Vice-Chancellor’s report and verbal update on emerging matters.

Note for the Record
The Vice-Chancellor’s report, ‘Year in Review 2019’ was taken as read. The Vice-Chancellor informed the Academic Board that that there were three key areas that the University and Senate were currently focused on;
Strategic Plan Development
The writing of the next University Strategic Plan will be the third in a trilogy. The first was very much about becoming one University and demonstrating our capacity to make decisions as a University and investing in multi-disciplinary research and education. The second was about demonstrating that we could use that decision-making power in reforming our curriculum across the university, tripling our investment in research and teaching as well as examining our organisational structures. These strategies were University wide conversations - the first involving over 10,000 people and the second was a result of a series of conversations around six discussion papers.

The current strategy development has started deliberately in a different way. It started with over 12 months of writing faculty strategies. These faculty strategies will be presented to Senate at its next series of meetings before moving through various development phases including consultation with the University community.

Coronavirus (COVID-19)
The second conversation is about the Coronavirus and how the University is responding to the financial implications and providing support for our students. Staff across the University have done a remarkable job in a very short period to support our students affected by the travel bans.

Support for Students
The Board noted that the University is committed as much as possible to help our affected students including provision for remote access to 538 units of study that can be completed online for the full semester, allowing students to study while remaining off-shore. The deadline was extended until Monday 9 March to change units of study selection in Sydney Student in order to accommodate for the transition to online learning. The University will increase the range of units available as intensives to complete in June or July and over the January-February 2021 period. These intensives will allow students to remain on track to complete their degree on time as planned. As well, the Business School will be offering two new intensive sessions of online learning beginning in April, for those students unable to travel to campus. There is also an option to defer with a full refund of fees.

Financial Impact for the University
The Board noted that in relation to the financial impact, the best scenario is a one-semester disruption for our Chinese international students, which would cost the University about $200 million - the worst-case scenario is a much larger amount and would occur if the present situation continues to the second semester. With this in mind, regrettably the University Executive resolved to activate a financial shock recovery plan, which identifies five key savings measures. The measures include limiting capital spending on equipment and infrastructure, deferring project spending that is not a priority, reducing money spent on entertainment, international travel (only international travel fully funded by external research grants e.g. NHMRC, ARC or partners will be exempted), contractors and consultants, and putting a pause on recruitment. Faculties and Schools were also advised to review casual teaching budgets.

Changing Leadership
The Vice-Chancellor spoke with passion about the importance of leadership renewal and the connection he will always share with the University.

The Academic Board noted that the Senate and the University is deeply committed to planning the next strategy and committed to moving forward on developing the next Strategic Plan for the University. The work will not be put on hold because the Vice-Chancellor is departing. There is a lot of work to do, and decisions to make by our University community.

6 QUESTION TIME
Note for the Record
The questions focussed on the financial impact of the Coronavirus (COVID-19) on revenue and the subsequent announcement of cost saving measures. The Vice-Chancellor discussed with the Board the dependencies on funds from international student revenue, and the regular negotiations with the Government about the financial pressure universities face. The Vice-Chancellor explained the current position in relation to government funding which has been problematic for the sector. Other sources of
funding including philanthropy were discussed, it was noted that the University's current model shows that income derived from commercialisation and teaching domestic students is about breakeven. It is therefore difficult to say what an alternative viable model might look like but it is an interesting point to consider.

Professor Bronwyn Winter raised concerns about cost saving measures particularly international travel, the Vice-Chancellor advised that that the bans announced today only affects travel funded by the University and advised that the best source of information was the FAQs intranet site that is being regularly updated with relevant information.

The Vice-Chancellor further advised that a suite of packages to assist students impacted by the travel ban will be announced next week when details are finalised. The packages will provide financial assistance and needs-based funding for the students, specific to a student’s situation.

7 REPORT OF THE ACADEMIC STANDARDS AND POLICY COMMITTEE

Resolution AB2020/1-11
The Academic Board resolved to note the report from the meeting of the Academic Standards and Policy Committee held on 21 January 2020.

7.1 Updated Admissions Standards – English Language Proficiency
Resolution AB2020/1-12
The Academic Board resolved to approve the amendments to the Admissions Standards - English Language Proficiency.

8 REPORT OF THE UNDERGRADUATE STUDIES COMMITTEE

Resolution AB2020/1-13
The Academic Board resolved to note the report from the meeting of the Undergraduate Studies Committee held on 4 February 2020.

8.1 Faculty of Arts and Social Sciences: Bachelor of Education (Secondary) and Bachelor of Education/Bachelor of Advanced Studies (Secondary)

Resolution AB2020/1-14
The Academic Board resolved to:
1. approve the proposal from the Faculty of Arts and Social Sciences to introduce the Bachelor of Education (Secondary) and Bachelor of Education/Bachelor of Advanced Studies (Secondary);
2. approve the proposal to suspend enrolments into the Bachelor of Education (Secondary: Science)/Bachelor of Science, Bachelor of Education (Secondary: Mathematics)/Bachelor of Science, and Bachelor of Education (Secondary: Humanities and Social Sciences)/Bachelor of Arts and related Honours; and
3. recommend that Senate approve the amendment of the Senate Resolutions arising from the proposal; and approve the introduction of the course resolutions and unit of study tables arising from the proposal, with effect from 1 January 2022.

Action 07/2020 The Chair of Academic Board to recommend that Senate approve the amendment of the Resolutions of Senate for the Bachelor of Education (Secondary) and Bachelor of Education/Bachelor of Advanced Studies (Secondary).

8.2 Faculty of Arts and Social Sciences: Bachelor of Education (Primary)

Resolution AB2020/1-15
The Academic Board resolved to:
1. approve the proposal from the Faculty of Arts and Social Sciences to amend the Bachelor of Education (Primary);
2. recommend that Senate approve the amendment of the Senate Resolutions arising from the proposal; and
3. approve the amendment of the course resolutions and Unit of Study Tables arising from the proposal, with effect from 1 January 2022.
Action 8/2020: The Chair of the Academic Board to recommend that Senate approve the amendments to the Senate Resolutions arising from the proposal.

Action 9/2020: The Dean of the Faculty of Arts and Social Sciences to note the Academic Board’s approval of the proposal to amend the Bachelor of Education (Primary) and update the Course Resolutions and unit of study tables arising from the proposal with effect 1 January 2022.

8.3 Faculty of Arts and Social Sciences: Bachelor of Education (Health and Physical Education)

Resolution AB2020/1-16
The Academic Board resolved to:
1. approve the proposal from the Faculty of Arts and Social Sciences to amend the Bachelor of Education (Health and Physical Education);
2. recommend that Senate approve the amendment of the Senate Resolutions arising from the proposal; and
3. approve the amendments to the Course Resolutions/Units of Study Tables arising from the proposal, with effect from 1 January 2022.

Action 10/2020: The Chair of the Academic Board to recommend that Senate approve the amendments to the Senate Resolutions arising from the proposal.

Action 11/2020: The Dean of the Faculty of Arts and Social Sciences to note the Academic Board’s approval of the proposal to amend Bachelor of Education (Health and Physical Education) and update the Course Resolutions and unit of study tables arising from the proposal with effect 1 January 2022.

8.4 Faculty of Arts and Social Sciences: Bachelor of Education (Early Childhood)

Resolution AB2020/1-17
The Academic Board resolved to:
1. approve the proposal from the Faculty of Arts and Social Sciences to amend the Bachelor of Education (Early Childhood);
2. recommend that Senate approve the amendment of the Senate Resolutions arising from the proposal; and
3. approve the amendment of the course resolutions and unit of study tables arising from the proposal, with effect from 1 January 2022.

Action 12/2020: The Chair of the Academic Board to recommend that Senate approve the amendments to the Senate Resolutions arising from the proposal.

Action 13/2020: Deputy Vice-Chancellor (Education) to note the Academic Board’s approval of the proposal to amend Bachelor of Education (Early Childhood) and update the Course Resolutions and unit of study tables arising from the proposal with effect 1 January 2022.

8.5 Faculty of Arts and Social Sciences: Bachelor of Arts and Bachelor of Arts/Bachelor of Advanced Studies, Suspension of Celtic Studies Minor

Resolution AB2020/1-18
The Academic Board resolved to:
1. approve the proposal from the Faculty of Arts and Social Sciences for the Bachelor of Arts and the Bachelor of Arts/ Bachelor of Advanced Studies to suspend enrolments in the standalone Celtic Studies minor in Table A and Table S;
2. approve the amendment to unit of study tables arising from the proposal with effect from 1 January 2021; and
3. approve the amendment of the course resolutions with effect from 1 January 2021.

Action 14/2020: The Chair of the Academic Board to recommend that Senate approve the amendments arising from the proposal.

Action 15/2020: The Dean of the Faculty of Arts and Social Sciences to note the Academic Board’s approval of the proposal to amend the Bachelor of Arts and Bachelor of Arts/Bachelor of Advanced Studies to suspend enrolment in the Celtic Studies Minor and amend unit of study tables arising from the proposal.
8.6 Faculty of Engineering: Bachelor of Engineering (Honours), Amendment to Robotics and Intelligent Systems Major

Resolution AB2020/1-19
The Academic Board resolved to:
1. approve the proposal from the Faculty of Engineering to amend the Bachelor of Engineering (Honours) major in Robotics and Intelligent Systems; and
2. approve the amendments to the unit of study tables arising from the proposal, with effect from Semester 1, 2021.

Action 16/2020: The Dean of the Faculty of Engineering to note the Academic Board's approval of the proposal to amend the Robotics and Intelligent Systems Major and update the unit of study tables arising from the proposal with effect 1 January 2021.

Action 17/2020: The Chair of the Academic Board to recommend that Senate approve the amendments arising from the proposal.

8.7 Faculty of Engineering: Bachelor of Engineering (Honours), Amendment to Professional Engagement Programs Units of Study

Resolution AB2020/1-20
The Academic Board resolved to:
1. approve the proposal from the Faculty of Engineering to amend the Bachelor of Engineering (Honours);
2. approve the amendment to the unit of study tables arising from the proposal, with effect from Semester 1 2021.

Action 18/2020: The Dean of the Faculty of Engineering to note the Academic Board's approval of the proposal and the amendment to the unit of study tables arising from the proposal with effect from Semester 1 2021.

8.8 Faculty of Science: Science Honours Table VI

Resolution AB2020/1-21
The Academic Board resolved to:
1. approve the proposal from the Faculty of Science to amend the Bachelor of Science (Honours), Bachelor of Science (Advanced) (Honours); Bachelor of Science (Advanced Mathematics) (Honours); and Bachelor of Medical Science (Honours); and
2. approve the amendment to the unit of study tables, from 1 January 2021.

Action 19/2020: The Dean of the Faculty of Science to note the Academic Board's approval of the proposal to amend the Bachelor of Science (Honours), Bachelor of Science (Advanced) (Honours); Bachelor of Science (Advanced Mathematics) (Honours); and Bachelor of Medical Science (Honours) and approval to amend the unit of study tables with effect from 1 January 2021.

8.9 University Secretariat: Terms of Reference for the Undergraduate Studies Committee

Resolution AB2020/1-22
The Academic Board resolved to approve the revised Terms of Reference for Academic Board Undergraduate Studies Committee, with immediate effect.

Action 20/2020: Chair of Undergraduate Studies Committee to note the approval of the revised terms of Reference for the Academic Board, Undergraduate Studies Committee.

Action 21/2020: Secretariat to promulgate the revised terms of reference for the Undergraduate Studies Committee including updating details on the University website.

9 REPORT OF THE GRADUATE STUDIES COMMITTEE

Resolution AB2020/1-23
The Academic Board resolved to note the report from the meeting of the Graduate Studies Committee held on 14 October 2019.

9.1 Sydney Business School: Master of Commerce and Master of Commerce (Extension)
Resolution AB2020/1-24
The Academic Board resolved to, subject to nuancing to the wording for the provision of credit transfer to remove any ambiguity:
1. approve the proposal from the University of Sydney Business School to amend the Master of Commerce (and embedded programs) and introduce a Master of Commerce (Extension);
2. approve amendments to the Course Resolutions and Unit of Study tables arising from the proposal; and
3. recommend that Senate approve amendments to the Senate Resolutions arising from the proposal, with effect from 1 January 2021.

Note for the record
The University Policy Manager has recommended that the wording for provision of credit transfer be reviewed to remove any ambiguity. The Chair advised that the resolution will remain unchanged subject to removing any ambiguity.

Action 22/2020: The Chair of the Academic Board to recommend that Senate approve the amendments to the Senate Resolutions arising from the proposal.
Action 23/2020: The Dean of the Sydney Business School to note the Academic Board’s approval of the proposal to amend the Master of Commerce (and embedded programs) and subject to further amendment agreed to by the Policy Manager, Chair of the Academic Board and Chair of the Graduate Studies Committee before introducing the Master of Commerce (Extension) and Course Resolutions and Unit of Study tables arising from the proposal.

9.2 Faculty of Medicine and Health

Resolution AB2020/1-25
The Academic Board resolved to approve the proposal from the Faculty of Medicine and Health to amend the Doctor of Medicine to introduce a new location code for course delivery in Dubbo, with effect from Semester 1 2020.

Action 24/2020: The Dean of the Faculty of Medicine and Health to note the Academic Board’s approval of the proposal to introduce a new location code for the course delivery in Dubbo.

Action 25/2020: The Chair of the Academic Board to recommend that Senate approve the amendments to the Senate Resolutions arising from the proposal.

9.3 Faculty of Medicine and Health; Sydney Dental School: Course Learning Outcomes for the Doctor of Dental Medicine and Doctor of Clinical Dentistry

Resolution AB2020/1-26
The Academic Board resolved to approve the proposal from the Faculty of Medicine and Health to amend the Course Learning Outcomes for the Doctor of Dental Medicine (DMD) and the Doctor of Clinical Dentistry (DClinDent), with effect from Semester 1 2020.

9.4 Faculty of Science: Course Learning Outcomes for the Graduate Diploma in Psychology; the Master of Agriculture and Environment; the Master of Clinical Psychology; the Master of Sustainability; and the Master of Veterinary Studies/Master of Veterinary Clinical Studies

Resolution AB2020/1-27
The Academic Board resolved to approve the proposal from the Faculty of Science to amend the Course Learning Outcomes with effect from Semester 1 2020 for:
1. the Graduate Diploma in Psychology;
2. the Master of Agriculture and Environment;
3. the Master of Clinical Psychology;
4. the Master of Sustainability; and
5. the Master of Veterinary Studies/Master of Veterinary Clinical Studies.

Action 26/2020: The Dean of the Faculty of Science to note the approval of the proposal to the Course Learning Outcomes for the Graduate Diploma in Psychology; Master of Agriculture and Environment; Master of Clinical Psychology; Master of Sustainability and Master of Veterinary Studies/Master of Veterinary Clinical Studies with effect from Semester 1 2020.

9.5 Faculty Based Allocation Model for HDR Scholarships
Resolution AB2020/1-28
The Academic Board resolved to approve the proposed amendment to the Faculty Based Allocation Model of HDR Scholarships for 2021 implementation.

9.6 Revised Ranking Guidelines for RTP Scholarships

Resolution AB2020/1-29
The Academic Board resolved to approve the revised ranking guidelines for RTP scholarships.

9.7 University Secretariat: Terms of Reference Graduate Studies Committee

Resolution AB2020/1-30
The Academic Board resolved to approve the revised Terms of Reference for the Graduate Studies Committee, with immediate effect.

Action 27/2020
Secretariat to promulgate the revised terms of reference for the Graduate Studies Committee and update the University website.

10 REPORT OF THE ACADEMIC QUALITY COMMITTEE

Resolution AB2020/1-31
The Academic Board noted the report from the meeting of the Academic Quality Committee held on 12 March 2019.

10.1 Course Reviews – Faculty of Arts and Social Sciences

Resolution AB2020/1-32
The Academic Board resolved to note that the Academic Quality Committee approved the Master of Economics course review from Faculty of Arts and Social Sciences.

10.2 Education Integrity Trend Report, Semester 1, 2019

Resolution AB2020/1-33
The Academic Board resolved to approve the Educational Integrity Trend Report for Semester 1 2019 for submission to Senate.

10.3 University Quality Framework
This item was considered under Agenda Item 3.2.

11 GENERAL BUSINESS

11.1 Academic Reports for successful Academic Promotion applicants in 2019 (Level B, Level C, Level D and Level E)

Resolution AB2020/1-34
The Academic Board resolved to note the report from the Provost on the successful Academic Promotion applicants in 2019 (Level B, Level C, Level D and Level E).

11.2 Nominations to the Student Appeals Panel

Resolution AB2020/1-35
The Academic Board resolved to note the members of the Student Appeals Panel.

11.3 Academic Board Forward Plan

Resolution AB2020/1-36
The Academic Board resolved to note the Academic Board Forward Plan 2020.

11.4 Any other business

12 LATE PAPERS

12.1 Approval of urgent changes to assessment and the mode of delivery of units of study due to Coronavirus (COVID-19) travel bans and quarantine obligations.

Resolution AB2020/1-37
The Academic Board resolved to authorise the Chair of the Academic Board, in consultation with the Deputy Chair and Chairs of Academic Board Standing Committees, to approve urgent changes to assessment and the mode of delivery of courses and units of study in Semester 1 2020, in order to make appropriate arrangements for students unable to attend due to
Coronavirus (COVID-19) travel bans and quarantine, and subject to subsequent reporting of those changes to the appropriate Standing Committee and the Academic Board.

**Note for the record**

Associate Professor Peter McCallum explained the premise of the paper. The Academic Board were advised that due to the extension of travel bans beyond the start of semester and an unknown end date for these bans, further adjustments to mode of delivery and assessment may be necessary. A working group established by the Deputy Vice Chancellor (Education) will work with faculties and University Schools, ICT and other administrative units to develop capacity to offer secure online proctoring and examination delivery through Canvas for in-semester and end-of-semester examinations.

The Academic Board noted that the University intends to provide students with information about which units will offer online examinations so that students affected by travel bans can adjust their enrolment. In-semester examinations will be scheduled to occur as early as the final week of March. As the next meeting of the Academic Board is scheduled for 5 May 2020, the Board members were requested to consider temporary urgent approval authorisation.

Meeting closed at 3.25 pm

The agenda pack for this meeting is available from the [Academic Board Website](#).