



**TERMS OF REFERENCE**

COMMITTEE	<b>NOMINATIONS COMMITTEE</b>
PURPOSE	<p>The role of the Nominations Committee is to monitor and advise Senate on:</p> <ol style="list-style-type: none"> <li>a) governance issues generally as they relate to Senate and the University with particular reference to:               <ol style="list-style-type: none"> <li>i. induction and continuing education of Fellows</li> <li>ii. Senate performance reviews</li> <li>iii. Senate committee structure and purposes</li> </ol> </li> <li>b) ensuring the effective management of risk in areas covered by the Committee's Terms of Reference</li> <li>c) conducting reviews in the areas covered by the Committee's Terms of Reference.</li> </ol>
TERMS OF REFERENCE	<p>The Committee's Terms of Reference are reflected in the <i>University of Sydney Delegations of Authority Rule 2020</i> ('the Delegations'). The Committee is authorised by Senate to:</p> <ol style="list-style-type: none"> <li>a) as specified in Clause 46A of Chapter 4A of the University of Sydney By-Law, as the Nominations Committee of Senate, identify and recommend to Senate persons who may be suitable for nomination or appointment by Senate, or consideration for appointment by the Minister;</li> <li>b) appoint Fellows and external members to all Senate Committees other than the Nominations Committee; and</li> <li>c) in accordance with <u>Delegation 6.7.4</u>, appoint a person as Senate's approved representative on a nominated University organisation; and</li> <li>d) conduct reviews in the areas covered by the Committee's Terms of Reference.</li> </ol>
CHAIR	Appointed by Senate from the Fellows of Senate <sup>1</sup>
MEMBERSHIP	<p>The Nominations Committee is comprised of the following members:</p> <p>Ex-officio members</p> <ul style="list-style-type: none"> <li>• Chancellor</li> <li>• Deputy Chancellor</li> <li>• Vice-Chancellor</li> <li>• Chair of Academic Board.</li> </ul> <p>Three Fellows of Senate who are external Fellows within the meaning of s9(9) of the <i>University of Sydney Act</i> and are appointed by Senate.</p>
TERM OF OFFICE	All members, including the Chair, are appointed for a term of office of two years. Terms of office are staggered where possible so that expertise and continuity can be maintained.
ATTENDEES	Any others as determined by the Chair when necessary.
QUORUM	At any meeting of the Committee three members shall form a quorum.
SECRETARIAT	Secretary to Senate.
MEETINGS	The Committee meets at least annually or at the Chair's discretion.

<sup>1</sup> Not a staff or student Fellow

*Senate Nominations Committee Terms of Reference*

REPORTING	The Committee reports to Senate following each meeting.
MINUTES	Available on Diligent.