



# Modern Slavery Due Diligence across the Procurement Lifecycle

Our procurement policies and procedures include modern slavery provisions and are communicated to suppliers throughout the tender and contract management process.

Our tools and templates assess and address modern slavery risks throughout our end-to-end procurement process



## 1. Pre-Market Engagement

- Initiate Project
- Conduct Analysis
- Recommend Strategy

### Modern Slavery Process

- *Project Risk Evaluation Tool* identifies category risk based on the *Modern Slavery Risk Register* and project-specific modern slavery risk ratings and mitigations (see below list of mitigants). This includes assessing the modern slavery context and possible impacts prior to the business activity.
- *Market and Internal Analysis* includes modern slavery analysis and guidance from specialist modern slavery team depending on risk level.
- *Procurement Strategy* consists of a summary of modern slavery risk, sustainability, social responsibility, and supplier ethics.



## 2. Engage Market

- Implement Strategy
- Evaluate Offers
- Recommend Offers

### Modern Slavery Process

- *Request for Tender (RFT)* includes standard and project-specific questions and document requests to address modern slavery risks, including a requirement to participate in the supplier assessment program and retain membership of relevant labour standards organisations.
- Suppliers agree to the *Conditions of Tender, Procurement Policy* and *Statement of Expectations - Supplier Business Ethics*, which outlines legal obligations and requirements that suppliers demonstrate their commitment to identifying and addressing modern slavery.
- *Independent supplier assessments* (EcoVadis) are also requested for high-risk projects.
- *Tender Evaluation Report* consists of modern slavery evaluation, analysis and scoring against pre-established evaluation criteria.
- High risk/high value RFTs reviewed by Chief Procurement Officer.
- *Approval to Award Report* includes updated *Project Risk Evaluation Tool* for modern slavery risk, mitigation plan, key performance indicators and ongoing reporting requirements.



## 3. Post-Market Engagement

- Award Contract
- Enable the Contract
- Close Project

### Modern Slavery Process

- Updated University *contract templates* include modern slavery requirements.
- Handover of residual risks and mitigations to contract managers in accordance with the draft *Contract Management Procedures*.
- Tracking and evaluation of key performance indicators, supplier assessment program improvement initiatives and corrective action plans.