



THE UNIVERSITY OF
SYDNEY

Statement of Business Ethics

**The University of Sydney Supplier
Business Ethics Statement of Expectations**

Procurement Services – November 2020

Revised – 25 November 2020

Purpose

The University is accountable for how it spends public funds. The Supplier Business Ethics Statement outlines the University's fundamental expectations of its suppliers and commercial partners when dealing with the University. By accepting the Supplier Business Ethics Statement, suppliers affirm that they are committed to working with the University consistently with the principles, values and standards of behaviour specified in this statement.

Our values and key business principles

Suppliers are important to the University's success and reputation. Critical to protecting the University's reputation and success is ensuring our procurement related suppliers and commercial partners embody our principles and comply with our procurement policies and procedures. The principles of transparency, honesty and value for money underpin the University's relationships with its suppliers and commercial partners.

In practice this means we are committed to:

- performing our functions in an impartial and professional manner
- having the highest ethical standards
- behaving honestly and with integrity
- encouraging competition and using competitive procurement processes
- promoting the use of resources in an efficient, effective and ethical manner
- making decisions in an accountable and transparent way avoiding modern slavery in our supply chains

What you can expect from the University and our staff

The University and its staff are committed to the University's values of respect, integrity and openness and engagement and are bound by the University's Code of Conduct - Staff and Affiliates.

In our dealings we will:

- **Operate within the law and consistently with our policies** and procedures.
- **Act ethically at all times** and treat all stakeholders, suppliers and commercial partners in a professional, fair and honest manner.
- **Disclose and take reasonable steps to avoid any conflict of interests** (real or perceived).
- **Not seek or accept gifts or benefits** for ourselves and any other person which might directly or indirectly compromise, influence or appear to influence our official University capacity.
- **Report unethical practices, misconduct, fraud or corruption** as soon we become aware of it.
- **Accept responsibility and be accountable for our actions** in accordance with delegated functions, accountabilities, and the requirements of the Code of Conduct.
- **Actively promote the integrity and reputation of the University** by always acting in the University's interests.
- **Have open and accountable procurement processes.**

What the University expects from you

Where organisations and business operators carry out work on behalf of the University it is expected that they will act ethically, with integrity, and will observe the standards established in the University's Code of Conduct - Staff and Affiliates.

The University expects that you:

- **Operate within the law** and comply with applicable policies, codes of practice and procurement policies and procedures.
- **Act ethically at all times** and conduct yourself in a professional, fair and constructive manner in all your dealings with the University.
- **Report unethical practice**, misconduct, fraud or corruption as soon you become aware of it.
- **Disclose any actual or perceived conflicts of interest** and report any unethical behaviour immediately.
- **Provide accurate, reliable and timely information** and advice.
- **Do not offer financial inducements, gifts or benefits** to University employees, contractors and consultants which might directly or indirectly compromise, influence or appear to influence them in their official University capacity.
- **Provide ethically sourced goods and services** which have been manufactured, sourced or acquired ethically and free from, corruption, fraud, , bribery or conflict of interest.
- **Demonstrate your commitment** to identifying, assessing and addressing modern slavery risks in your operations and supply chains in the jurisdictions in which you operate.
- **Retain appropriate and accurate records** of business you have conducted with the University and explain the basis of any accounts or charges submitted by you to the University.

Why commercial partners and suppliers should comply

All suppliers are expected to comply with the requirements set out in this statement. By complying with the requirements set out in this Statement, it is intended that the supplier's business with the University would be conducted in a safe, fair and ethical way.

Non-compliance with this Statement could lead to:

- Termination of contracts,
- Loss of future work,
- Legal action,
- Loss of reputation,
- Investigation for corruption, and/or
- Matters being referred to other authorities, including for criminal investigation.

Applicable laws and policies

- [University's Code of Conduct - Staff and Affiliates](#)
- [External Interests Policy 2010](#)
- [Reporting Wrongdoing Policy 2012](#)
- [Procurement Policy](#)
- [Modern Slavery Policy](#)

Modern Slavery Policy Contact

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