



THE UNIVERSITY OF  
**SYDNEY**

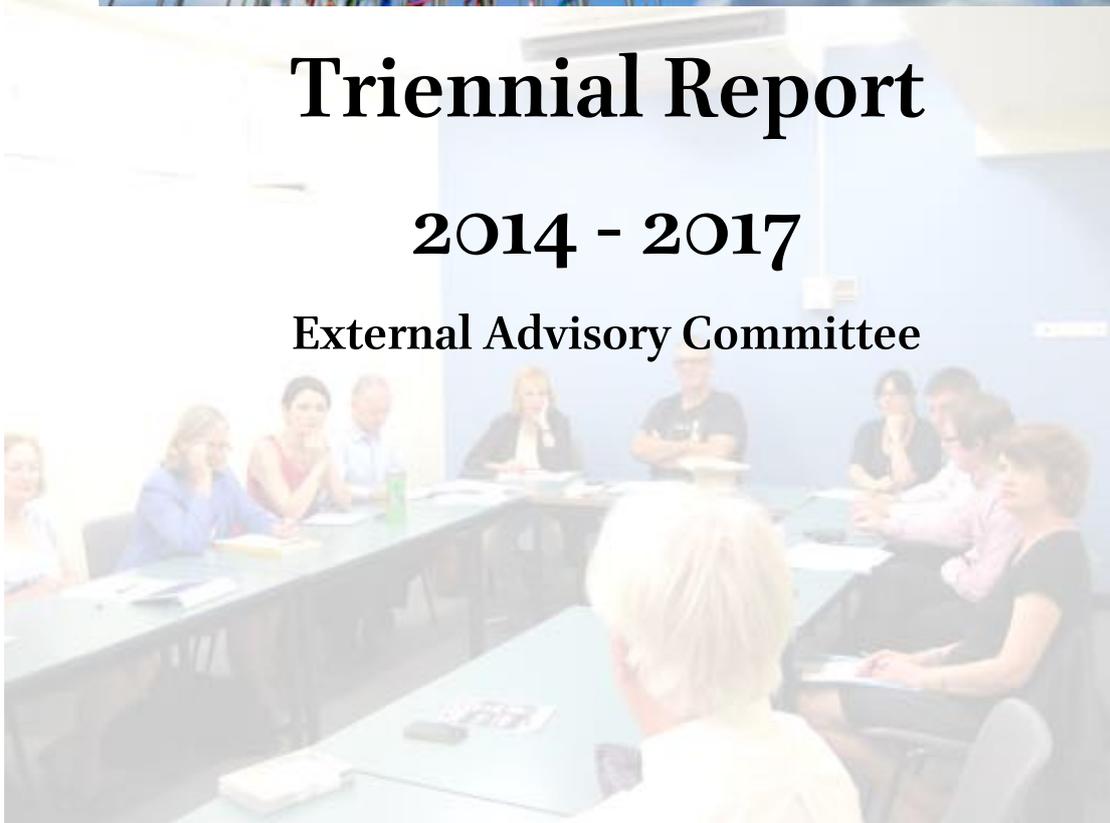


Centenary 1917 - 2017

# **Triennial Report**

## **2014 - 2017**

### **External Advisory Committee**



**Department of Government and International  
Relations**



## Welcome from the Chair of the Committee, Mr. Michael Lambert

The year 2017 marks the centenary of the Department of Government and International Relations. For one hundred years it has been educating students to identify and solve problems for themselves, for their families, for their communities, and for the wider world. Congratulations to one and all!



Founded in 2008 the External Advisory Committee is a bridge between the Department of Government and International Relations and external stakeholders and the broader community. The Committee's purpose is to assist in bringing members of the Department and students together with alumni, professionals, policy-makers, and opinion leaders.

Members of the Committee possess a range of experience in government, education, law, media and journalism, business and finance, international aid, philanthropy, consultancy and public policy in both Australia and internationally. That such a group of high-achieving and busy individuals take the time to contribute to the Department is evidence of its high-standing among the people who know it best. While many are alumni of the Department it is worth noting that others are not, such is the reach of the Department.

Members of the Department attend committee meetings and the committee members join the Department on social occasions to promote mutual awareness.



Each year representatives from student societies visit the Committee. These discussions identify matters where members of the Committee can offer advice and suggestions.

Members of the Committee have arranged for a senior journalist from *The Sydney Morning Herald* to conduct a student workshop on media writing; Mr. Bob Carr, one-time Australian Foreign Minister, to address the Sydney University Model United Nations Society; Mr. Mark Scott, then Managing Director of the ABC to launch an issue of *The Sydney Globalist*; and Race Discrimination Commissioner, Dr. Tim Soutphommasane, to speak to members of the Sydney University Model United Nations society.



Mark Scott



Tim Soutphommasane

In this last period there have been changes to the membership of the Committee. Three foundation members have left, and four new members have joined. Leaving were Alister Henskens, who took up new duties as a Member of the Legislative Assembly; Antony Green, and Trevor Cook. My thanks to each of them for their many contributions since 2008.

Joining the Committee of late have been Colin Chapman, Kate Harrison, Michael Neylan, and Denis North. I am very grateful that such accomplished individuals have taken the time to contribute to the work of the EAC. Profiles of current and former members of the Committee conclude this report. A glance at this information indicates the expertise that the Committee can muster.

This report introduces the reader to the Committee's work and reviews its recent activities. While the Committee is local, the range of experience and interests of its members has international dimensions. Appendix (4) indicates both the expertise of members and its application on behalf of the Department .



Michael Lambert

The report is organized into six parts that summarize the EAC's more recent activities. There is some repetition in the cross-referencing: the Department, the University, Communities, Students, National, and Internal Affairs. Three appendices follow: profiles of current members, those of previous members, and the revised terms of reference.

### 1. The Department.



Members of the Committee have contributed to the planning for the Centenary of the Department since the beginning. This has included suggestions about speakers and activities. A member of the Committee, Kate Harrison, is scheduled to speak at the event. Harrison was a senior advisor to Prime Minister Julia Gillard.



Alice Arnott Open of the Committee has spoken at a School of Social and Political Sciences, Prizes Ceremony to inspire students with an account of her work with the Women's Plans Foundation in lobbying Australian foreign policy.

Members supported Dr Michael Hogan, Associate Professor (Retired), while preparing his book on the history of the Department, titled *Cradle of Australian Political Studies* (2015). Thanks to Hogan's generosity, we have also presented students winning prizes in Government with copies of his book. Committee members identified and in some cases facilitated his access to alumni, and have since publication promoted the book to others.



The Chair of the Department attends each meeting of the External Advisory Committee and has a standing item on its agenda. The chair of the External

Advisory Committee attends a Department Board meeting once a year to report and discuss matters. On certain specific items members of the Department attend Committee meetings. In addition, the end of year drinks bring together members of the Department and the Committee.

The minutes of each meeting, and the details of the Committee's terms of reference and the profiles of its members are posted on the Department's web site.

## 2. The University.

In addition to the duties of the Committee, members have also contributed to and cooperated with the University in other ways. The University awarded Ross Gittins and Antony Green honorary doctorates. Ann Corlett has been president of the Alumni Council since she joined the Committee. Emily Scanlan has more recently become a member of the Alumni Council. Members have also delivered the Occasional Address at graduations, e.g., Mark McDonnell, Antony Green, Ann Corlett, and Ross Gittins. Both Ross and Ann have spoken at the School Prizes ceremony. Denise North became an Honourary Fellow of the University for her effective service to International House. Members have also made financial contributions to Prizes and the Best and Brightest showcase. Michael Lambert accepted the invitation to deliver the Occasional Address at a graduation ceremony in May 2015.



The Committee continues its work with the Alumni Office in identifying and affiliating graduates who did a major, honours, a Phd, or a Masters degree in Government and International Relations. This continuing endeavour is assisted by Ann Corlett and Emily Scanlan, Committee members, and also members of the Alumni Council. That two members of the External Advisory Committee are members of the Alumni Council is one indication of the enthusiasm of this committee to assist the University.

**UNIVERSITY OF SYDNEY ALUMNI COUNCIL**

The Committee invites staff to brief it on the wider range of activities in the School, the Faculty, and the University. The Head of School and Dean have visited the Committee from time to time. In addition the Committee invites administrative personnel to brief it on initiatives. For example Karen Walker and William Lovelady visited the Committee to outline the development of the Faculty's internship program. Several suggestions for prospective internship hosts were suggested, including the Australian Institute for International Affairs, and other think tanks. Nerdia Olson, who is the Faculty to schools liaison officer, has also spoken to Committee members about her role, particularly as it relates to assisting with the HSC World Politics course, a course developed by the Department which is available to senior high school students.

## 3. Communities.

The highest profile activity of the Committee is the Best and Brightest showcase for the theses of Honours IV students at Parliament House on Macquarie Street, and originally sponsored by the *Sydney Morning Herald*. In May 2017 the seventh edition of the showcase occurred, hosted by the New South Wales Minister for Arts. Five students make short presentations followed by a discussion session. Each year the event is organized in close cooperation with the year IV Honours co-ordinator, who in 2017 was Dr Ryan Griffiths.

The audience, which is typically about hundred persons includes alumni and friends of the Department, as well as current Honours IV students. At the end of the formalities a reception allows informal networking. Since 2014 fifteen students have made such presentations to three hundred alumni and friends.

The reception is funded by a donor at no cost to the University. Likewise, access to Parliament House is at no cost. This access is facilitated by Committee member Jeannie Douglass, Education Officer at Parliament House.



Minister for the Arts, the Honourable Mr Don Harwin, Member of the Legislative Council, welcomes guests.

Solange Handley presents findings.



The audience responds. An SBS journalist.

The research director of the Australian Prudential Regulatory Authority.



A retired Chief Justice of the Supreme Court reads the program.

The reception follows where students mix with the wider world of experience.



The Department offers an HSC Board Approved Course in Summer School each year called 'World Politics.' During the period of this triennium that course came up for renewal. In the lead up to this renewal, members of the Committee met with the Faculty Schools liaison officer, Nerida Olsen, to establish closer cooperation. Dr David Smith, who runs the course, has worked closely with Committee members John Gore, a retired executive from the NSW Board of Secondary Education, to make the submission for re-newal, which was granted.

One of the major projects of the Committee has been to promote closer cooperation between the Department and think tanks in the local environment. To this end, the Committee has facilitated cooperation between the Department and the Australian Institute for International Affairs (AIIA). Of late the Committee has worked with the AIIA in developing a careers event in conjunction with students from the Politics Society, to be held in August 2017.

Adjunct Professor and Committee member Antony Green delivered lectures on the Australian Electoral System at Carlton, Ottawa, and Toronto Universities in 2015. In 2016 he did the same in Wellington New Zealand, speaking to the Friends of Parliament association and again at the New Zealand Institute of Public Administration.

#### 4. Students.

Australian Institute of  
International Affairs



Promoting understanding of international issues

[www.aiaa.asn.au](http://www.aiaa.asn.au)

Each year members of the executive of the Politics Society attend a meeting of the External Advisory Committee to brief its members on the activities of the Society. At times the Committee has been able to assist the Society in obtaining speakers. In May Antony Green was the guest of honour and spoke at the Politics Society annual reception.



Members of the Committee also worked with students from the Sydney University United Nations Society to plan events. In addition, Ann Corlett sponsored a lunch for student prize winners in Government.

#### 5. National.

Two members of the Committee recently received recognition for their many good works for the larger society. Ann Corlett became a member of the Order of Australia in 2016 and Antony Green in 2017. Congratulations to each. They join Committee member Alice Oppen and Ross Gittins in that distinguished company.



We also note an alumna of the Department was honoured with appointment to the Order of Australia for the novelist Geraldine Brooks.

#### 6. Internal Affairs.

During the period of this report, the Committee reviewed and revised its terms of reference (initially composed in 2008) in cooperation with the Department, through the Chair of the Department. The changes made clarified and focused the purpose of the Committee.

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Four appendices flesh out details of the following:

1. Profiles of current members
2. Profiles of past members
3. Terms of reference
4. International aspects

### Appendix 1. Current Members.

Eleven individual sit on the Committee. They are a mix of those in careers and those retired from the private sector (four), the public sector (five), Non Profit (two). Their professional experiences include journalism, management, parliamentary education, college dean, psychologist, school education executive, chief of staff to a federal minister, head of NSW Treasury, and law. Five bring international perspectives to the table. Six of the eleven have University of Sydney degrees. There are six women and five men.

<p>Colin Chapman</p> 	<p>Colin is a writer, broadcaster, and manager. He was an editor at <i>The Financial Times</i> (London) and director of television. He had been economics correspondent of BBC TV News and a presenter of BBC TV's <i>The Money Programme</i>, and BBC Radio's Financial World Tonight. Colin was foreign news editor of the London Sunday Times. He was deputy business editor of The Observer, deputy editor of <i>The Australian</i>, and executive producer of the ABC's PM. His publications include <i>August 21: The Rape of Czechoslovakia</i>, <i>How the Stock Markets Work</i> (9<sup>th</sup> ed.), <i>Selling the Family Silver: The story of Privatisation</i>, and <i>The Intelligence Edge</i> (with G. and M. Friedman). He is an alumnus of the London Business School.</p>
<p>Annie Corlett</p> 	<p>Annie graduated in 1980 with a Bachelor of Economics, majoring in government and economics and for much of the 1980s was an executive director of two publicly listed mining companies. She has had a long-time involvement and active engagement in supporting groups in the not-for-profit sector as a volunteer. This has included 15 years as a volunteer guide and, for a period, the elected Co-ordinator of Guides at the Art Gallery of NSW. Annie was a National Board Member of Lifeline Australia (2011-2017) and is currently a member of Lifeline Australia Board Service Committee. Annie served as President of the University's Alumni Council (2013-April 2017). Currently Annie is a member of the Alumni Council Volunteer Management Committee and a member of the Division of Alumni and Development International Engagement Committee. In 2016 she became a member (AM) in the General Division of the Order Of Australia for significant service to the community through a range of social welfare, not-for-profit, visual arts, academic alumni, and victim support groups.</p>
<p>Jeannie Douglass</p> 	<p>Jeannie is Manager of Parliamentary Education at the State Parliament on Macquarie Street in Sydney, where some of her work is with school students. She was a major contributor to the public exhibition 'Twenty-five: Stories from Australia's First Parliament' at Parliament House. Between 2006 and 2011 she served as manager of education for the History Houses Trust of New South Wales. She has also been a senior education officer for the Australian Maritime Museum (1995-2006). She has a Master of Arts (Applied history) from the University of Technology, Sydney. She grew up in the Hunter Valley.</p>

<p>Rosie Giddings</p> 	<p>Rosie is the Dean of Students at the University of Sydney Foundation Program, a one-year academic course for International students. Rosie has a Masters of Science. After living in Bangkok with school age children, she developed an interest in international education. She got a Masters of Education and went to work in the Foundation Program. Her aim is to help students achieve their potential in a foreign environment. Part of that is coming to terms with intercultural understanding which is a lifelong asset. She has worked with many international students who have gained entry to and successfully completed degrees at the University of Sydney. She is a founding member of the Committee.</p>
<p>Ross Gittins, AM</p> 	<p>Ross is Economics Editor of The Sydney Morning Herald and also an economic columnist for The Age, Melbourne. He was awarded an honorary doctorate by the University of Sydney in 2012. His journalistic experience includes editorial writing and stints in the parliamentary press galleries in Sydney and Canberra. In 2008 he was made a member of the Order of Australia for service to journalism as a commentator on economics. He has been a Nuffield press fellow at Wolfson College, Cambridge, and a journalist-in-residence at the department of economics of the University of Melbourne. Ross is author of <i>Gittins' Guide to Economics</i>, <i>The Happy Economist</i> and co-author with Rodney Tiffen of <i>How Australia Compares</i> (Cambridge University Press).</p>
<p>John Gore</p> 	<p>John is a retired chief education officer in the NSW Department of Education where he received a Director-General Award for excellence in public education and was responsible for providing curriculum support and operational support to schools and regions for subjects in the HSIE learning area. He is a past president, honorary member and recipient of the Peter Brice award from the Pacific Circle Consortium an international organisation of education systems and universities from countries in and around the Pacific Ocean. He has a long-standing interest in values education, financial literacy and civics and citizenship education and contributed to the Civics Centre at the University of Sydney. He has recently been involved with an emerging school system in India, which targets the poorest children in communities providing policy advice, evaluating schools and developing assessment standards for student achievement and professional learning courses for teachers.</p>
<p>Kate Harrison</p> 	<p>Kate is a partner at Gilbert + Tobin's group. One of her specialties is intellectual property. Previously, in Canberra, she was a Ministerial Adviser, first as Chief of Staff to Minister John Faulkner (Cabinet Secretary/Special Minister of State and Defence Minister), and subsequently as a Senior Adviser to Prime Minister Julia Gillard. Kate did Honours in Government at the University of Sydney, as well as a PhD. She also has an LLB (UNSW) and an LLM from Columbia University in New York City, where she practiced law for a time. Kate is listed as a leading lawyer in Chambers Asia Pacific 2015 and Best Lawyers 2015. She is recommended in dispute resolution by Legal 500 Asia Pacific 2016.</p>
<p>Michael Lambert</p> 	<p>Michael is Chair of the Committee. He graduated from the University of Sydney with a B. Ec. Honours in Economics with a major in Government and also has a Master of Economics, MA (Phil), and is a Graduate Associate of the Institute of Company Directors. He worked in the New South Wales Treasury for 17 years, finishing as Secretary of Treasury, followed by 18 years in investment banking with BZW, Barclays, ABN AMRO, Royal Bank of Scotland and CIMB. He was Acting Secretary of Treasury in 2011 and did a Financial Audit of the State. He has being a non-executive director on numerous boards,</p>

	<p>including Northern Suburbs Area Health Board, Energy Australia, State Super, State Plus, Queensland Racing, the Asylum Seekers Centre, the Cancer Council and was chair of the Heavy Vehicle Charging and Investment Reform Project. He is presently on the board of the Sax Institute, a health research and health policy body as well as a pro bono senior advisor in health economics.</p>
<p>Michael Neylan</p> 	<p>Michael is the Founder and Managing Principal of 42.2 Law, a boutique legal practice specialising in private client and corporate advisory work. He has previously been a Partner of major law firms in Sydney. Michael holds an LLM from Columbia Law School together with LLB and BA degrees from the University of Sydney. Both with Honours. He is an alumnus of the Department of Government in the Class of 1978. His Honours thesis was on Just War theory. Michael also holds a Graduate Diploma in Applied Finance and Investment from the Securities Institute of Australia. From 2009 to 2011 he was a Visiting Fellow in the Macquarie University Applied Finance Centre and taught in the Masters of Applied Finance Programme. A noted bibliophile Michael is an habitu� of the Sydney Writers Festival and other literary events,</p>
<p>Denise North</p>  	<p>Denise is a director, consultant and executive coach. She has a Certificate in Corporate Governance from INSEAD in 2013 after an MBA at the Australian Graduate School of Management. She completed Honours in Government in a Bachelor of Economics at the University of Sydney. She was Chair of the Council of International House at the University of Sydney and became an Honorary Fellow of the University of Sydney in 2014. She has contributed to The Ethics Centre, the Alumni of Sydney Business School, the AGSM, and INSEAD. She chairs Streetwise Communications, working with young people on social issues. Denise was a Commissioner of the Australian Fisheries Management Authority (2007-2014). In executive roles, she was most recently Director Corporate at the NSW Public Service Commission, and previously Chief Executive of the Insolvency Practitioners Association of Australia. She has held senior executive positions in professional firms and associations, listed corporates and for purpose businesses. She commenced her career as a policy analyst and ministerial advisor with the Australian Government.</p>
<p>Alice Arnott Oppen, OAM</p> 	<p>Alice holds degrees in Arts (literature) from Smith College, the University of Chicago, the University of Sydney, is a Fellow of the Australian Institute of Company Directors. After a first career in teaching, writing and feminism, her second career has been serving on boards of listed and not for profit organisations, particularly Arnotts Ltd. and ChildFund Australia (representative on the inaugural Board of ChildFund International, visiting all continents), Family Planning NSW, SH&amp;FPA (Family Planning Australia and its International Advisory Committee) and the NSW Cancer Council Ethics Committee. Alice is founder and Chair of Women's Plans Foundation, raising funds for the integration of a family planning component in overseas programs, to enable women's development and global sustainability.</p>

<p>Emily Scanlan</p> 	<p>Emily's career spans foreign affairs and psychology. Emily worked as an ABC radio and television journalist and later as an Executive Level Officer with the Department of Foreign Affairs and Trade in Canberra. She is now a registered psychologist with a private practice in Sydney CBD specializing in mood disorders. Her has a Bachelor Economics and Social Sciences with Honours in Government with a major in Psychology, Master of Arts in International Law at Sydney, a Master of Arts Journalism (UTS), a Post-Graduate Diploma (Psychology), and AMAPS. During her undergraduate degree she was awarded the Mayer Prize for Best Student in Political Theory and competed at the World Debating Championships in Manila, The Philippines</p>
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To contact the Committee please communicate with Dr Michael Jackson, Emeritus Professor at [Michael.jackson@sydney.edu.au](mailto:Michael.jackson@sydney.edu.au) or 0412194672

## Appendix 2. Former Members.

There are ten alumni of the External Advisory Committee, seven men and three women. During their service they brought to the table years of experiences in the private sector (four), public service (four), non-profit (two). Their professions include journalist, barrister, managing director, policy advisor, public relations consultant, treasury official, higher education recruitment, parliamentary education officer, and international lobbyists. Five have degrees from the University of Sydney.

<p>Trevor Cook</p> 	<p>Trevor was awarded his doctorate in 2012, with a thesis exploring the contemporary relationship between the ALP and the unions. Thirty years earlier he was awarded an economics degree with honours in Government in 1981. He has worked as a public relations consultant since 1996 undertaking projects for hundreds of companies, NGOs, industry associations and government bodies. Between 1987 and 1996, Trevor spent a decade in Canberra as a political adviser during the Hawke Government and as a senior executive in the public service. Trevor has a strong interest in social media and was an early participant who started blogging in 2003 (<a href="http://trevorcook.typepad.com">http://trevorcook.typepad.com</a>).</p>
<p>Antony Green</p> 	<p>Antony completed a Bachelor of Science (1980) a Bachelor of Economics (1988) with honours in the Department of Government at the University of Sydney. Since 1989, Antony has been employed by the Australian Broadcasting Corporation as the face of ABC elections, covering around 60 elections on camera for the ABC. In more recent years he has also developed the ABC's internet election site into the pre-eminent source of information on elections. He also produces regular publications on electoral matters for the New South Wales and Parliamentary Library, and he also contributes regularly to parliamentary reviews of electoral laws. As part of the 150th anniversary of self-government in NSW, Antony co-edited <i>The Electoral Atlas of New South Wales</i>, a book that maps the history of the state's politics.</p>

<p>Alister Henskens, SC</p> 	<p>Alister graduated from the University of Sydney: B.Ec. LL.B. and is a barrister, becoming a senior counsel or silk in 2011. He completed honours preparation in Government. A Rotary Foundation Scholarship supported his work for an LL.M at the University of Toronto in 1988. He has practiced law since completion of his LL.M, including appearing as counsel assisting in the Equine Influenza Inquiry which focused on the public service's role in administering the Quarantine Act. Alister has appeared for and against public authorities in many cases which illustrate the way that government works both in the activities the subject of the litigation as well as the way that government conducts litigation. He participates in local community activities, particularly in sports. He is a founding member of the Committee.</p>
<p>Michael DiFrancesco</p> 	<p>Michael is Principal Adviser in Financial Management Policy at NSW Treasury. His current responsibilities include implementation of budget and performance management policy reform in the General Government sector. He has a Bachelor of Economics with first class honours in Government from the University of Sydney, and a PhD in Public Policy from the Australian National University. He lectured in Government at the University of Sydney. He has published and presented widely on performance evaluation and budgeting in the public sector. In 2001 he shared the Institute of Public Administration Australia's Richardson Prize for the most important article published in the Australian Journal of Public Administration. Michael is currently a Councillor with the NSW division of Institute of Public Administration, Australia.</p>
<p>Daniela Giorgi</p> 	<p>Daniela is the Curriculum Adviser, Civics and Citizenship for the NSW Department of Education and Training on secondment to the Education Section of the NSW Parliament. She is responsible for providing programs, resources and professional development to support the teaching of civics and citizenship in primary and secondary schools. She also creates and delivers the Parliament's public programs, seminars for tertiary politics and policy students and inductions for Government Departments as well as assisting with the coordination of student internships at the Parliament. Daniela has been a History Head Teacher and classroom teacher in the public school system in NSW. She was one of the writers of the National Consistency in Curriculum Outcomes Statements of Learning which describe essential skills, knowledge of civics. She has two degrees from the University of Sydney and is enrolled in a third.</p>
<p>Mark McDonnell</p> 	<p>Mark is a graduate of the University of Sydney, with B.A. (with Double Honours) in Government and Public Administration (1977) and in Philosophy (1978), his father John was also a Sydney graduate (1949) and his son (Thomas) will graduate in 2008. His career encompasses roles as a government policy adviser, management consultant, industry lobbyist, investment banker and equity market analyst. He has a Master's degree in Applied Finance and Investment, is a Fellow of the Financial Services Institute of Australia, a Fellow of the Australian Institute of Company Directors and a Member of the Economic Society of Australia.</p>

<p>Debra O'Neill</p> 	<p>Debra is the Deputy Director of Australia for the United Nations High Commissioner for Refugees, where she has worked since 2002. Australia for UNHCR's role is to encourage greater awareness about the situation of refugees worldwide and support for humanitarian work. Her work has taken her to places like Ethiopia, Kenya, Myanmar, Sudan, Timor Leste, and Uganda. Previously she worked for UNICEF Australia and Médecins sans Frontiers as well as in a senior marketing role with global hotel group Accor Asia Pacific and ASX-listed Infochoice. She has a Bachelor of Business (Marketing/Advertising) at the University of Technology, Sydney and is currently studying for BA in Humanities (French) at Macquarie University.</p>
<p>Margaret Pollard</p> 	<p>Margaret is a Senior Policy and Planning Officer with the Office of Protocol and Special Events in the NSW Department of Premier and Cabinet. She has worked with student interns from the University of Sydney. Her role focuses on event-related policy, government coordination and providing resources to help organisers to stage safe and successful events. She has assisted with the Department of Government and International Relations intern programme and is a graduate of the University of Sydney with a Bachelor of Arts and a Master of Public Policy.</p>
<p>Jim Sait</p> 	<p>Jim holds the degrees of BA (Hons), MA, UBC; PhD UCL; DipEd (UNE). While a post doctoral Fellow at the University of Edinburgh, Jim began his first business venture, The Georgian Concert Society. In Australia since 1978, he taught at the University of New England before moving into administrative roles at the University of Sydney and the Council of Adult Education (Melbourne). He worked in Continuing Education, the Sydney Summer School, External Relations and Internationalisation. In 2005 he entered the corporate sector as a Consultant with BSP Executive Search. A consistent motif in his career has been the desire to provide better opportunities for students to achieve their best.</p>
<p>Graham Spindler</p> 	<p>Graham holds the degrees of BA Dip Ed (UNSW), MA (Macquarie), GDTL (UTS). Graham was a secondary English and History teacher and then for many years held professional and resource development roles in the NSW Department of Education and Training. Since 2000 he has been Manager, NSW Parliamentary Education Section - extensively involved in civics and citizenship school and community education. He retires from this latter post in 2011. For six years he served as Chair of the Historic Houses Trust Members, 2004</p>

### Appendix 3. Terms of reference.

Terms of Reference of the External Advisory Committee (EAC) for the Department of Government and International Relations (DGIR), University of Sydney, 2016.

#### Purpose

The purpose of the Committee is to offer advice and support to the Department, particularly about relationships to its communities, including the alumni. The Committee will work mainly with the Chair of the Department and others designated by the Chair of the Department.

The Committee will advise on developing relations with the communities the Department serves through affiliations, events, placements, recruitment of speakers, internships, research collaborations, and the like.

Members of the Committee may participate in the Department's activities where there is a mutual interest and benefit, for example through meeting members of the Department, discussing approaches to careers with students, and meeting students, particularly through student societies, attending department seminars, and the like.

The Committee and its members are willing to provide advice and assistance to the Chair of the Department as requested by the Chair.

### **Process**

The Committee will consist of nine to fifteen members, one of whom will be the Chair of the Department in an *ex officio* capacity. One member will be the Chair by the Committee and another secretary of the Committee and both will serve at the pleasure of the Committee. In combination, these two individuals will serve as the executive-secretariat for the Committee.

The Committee will meet with representatives of the relevant student society(ies) at least once each year.

### **Meetings**

The Committee will meet four times a year. These meetings will last up to two hours and will be held at the University.

There may be occasions when members are asked to undertake tasks between meetings, and subcommittees may be formed as the need arises.

The Chair of the Department, or nominee, will report at each meeting of the Committee on the Department's activities and identify points for consideration and advice from the Committee and in turn will report to the Department Board on the Committee's activities.

The chair of the Committee and any other members as determined by the Committee will meet with the Department Board twice each year in order to provide an account of its current and planned activities and to discuss matters on which the Committee might assist the Department.

### **Reporting**

The Minutes of each meeting will be posted on the Department web site.

Every three years the Committee will prepare and circulate a written report on its activities. These reports will be the basis for appraising the Chair of Department, the Head of School, the Dean of the Faculty, and others of the activities of the Committee.

### **Membership**

New members may be identified by members of the Committee and subject to consultation with and agreement of the Committee and consultation between the Chair of the Committee and the Chair of the Department, will be invited to join the Committee.

No remuneration attaches to service on this committee.

## **Appendix 4. International aspects.**

Since 2008 the External Advisory Committee has had members with the following international experiences and interests.

- business analyst who monitors investment in this region, including Singapore
- administrator whose clientele consists entirely of international students
- Department of Foreign Affairs and Trade employee for five years

- consultant who has worked 3-5 months a year in India
- foundation director who represents on behalf of foreign aid projects
- former head of the University's International Office
- director from the Australian Association for the United Nations High Commissioner for Refugees
- advisor from the NSW Premier's Department Protocol Office which organized the Asia-Pacific Economic Cooperation (APEC) meeting in Sydney and the like
- director International House, University of Sydney

Members of this committee did the ice-breaking in the development of a Memorandum of Understanding between the Department of Government and International Affairs and the Australian Institute of International Affairs to cooperate regarding student internships, speaker, and careers events.

The advice and comments of these members was instrumental in the decision to seek affiliation with Association of Professional Schools of International Affairs. Likewise they provided input into the 150-page submission and urged the then Dean and Head of School to support the bid, which they did.

Members of this committee were also critical to development of the World Politics HSC course. They advised both on the content to fit the HSC environment and the method of presentation to secure endorsement. The original submission and its re-renewal was only possible with their contributions.

Inspired by the example of World Politics, Dean Giddings introduced an International Studies component into the curriculum of the University of Sydney Foundation Program, which has achieved substantial enrolments. Most of these students enter the University of Sydney with a taste of international relations study.

Committee members have also assisted the Politics Society in securing speakers including an army officer who served in Timor.

Members have also suggested internship places with international dimensions to the Faculty officer

