



Mandatory Paperwork Checklist
(Please return this checklist with the mandatory paperwork)

Student Name:	
Dates of placement:	
Documents required – Please refer to the following link for details: https://www.slhd.nsw.gov.au/CCPU/student_nonEnrolled.html	✓
1. SLHD Compliance Summary Sheet	
2. Police record checks: <ul style="list-style-type: none"> • For Australian citizens/residents - National Police Certificate; <li style="text-align: center;">OR • For overseas students - Australian Federal Police AND • <u>National Police Certificate from your home country</u> 	
3. NSW Health Code of Conduct	
4. All Immunisation history <ul style="list-style-type: none"> • Vaccination record card • Attachment 6 • Attachment 7 • Attachment 9 (only if required) 	
5. <u>Medical Indemnity Insurance</u>	

Please note:

- Documents are to be forwarded to Concord Clinical School 6 months prior to the commencement of placement. Failure to do so may result in cancellation of placement.
- All documents (except immunisation records) must be dated within 12 months of the expected placement completion date. For example, if you plan to finish your elective on 30 November 2019, your documents must not be dated prior to 30 November 2018.

Please send these original documents (or copies certified by your dean with the university seal stating the document is a true copy of the original) to:

Wendy Lac
Concord Clinical School
Medical Education Centre (Building 26)
Concord Repatriation General Hospital
Hospital Road
Concord NSW 2139 Australia