



WORK HEALTH AND SAFETY SITE INDUCTION – STUDENT CHECKLIST

Students are responsible for ensuring they have undertaken a WHS site induction and that they have completed and submitted this form during the first week of placement.

Please tick only what apply.

I have been oriented to WH&S and I understand who to discuss WH&S with in this workplace	<input type="checkbox"/>
I am familiar with what to do in case of an emergency while working on or off site	<input type="checkbox"/>
I am familiar with the location of the first aid kit	<input type="checkbox"/>
I know who the first aid officer is	<input type="checkbox"/>
I know where the workplace amenities are located	<input type="checkbox"/>
I understand the rules and safe operating procedures at this workplace for equipment and vehicles	<input type="checkbox"/>
I am aware of the hazards in this workplace and have been trained in the associated risk controls	<input type="checkbox"/>
I know how to report incidents or injuries at the site and to my University supervisor/educator	<input type="checkbox"/>
I understand the manual handling policies of my workplace and have been trained in safe manual handling procedures	<input type="checkbox"/>
I understand and have been trained in the procedures for infection control in my workplace	<input type="checkbox"/>
I understand that personal protective equipment (PPE) is to be provided, its use, maintenance and storage	<input type="checkbox"/> or N/A
I am familiar with the procedures for the safe use and storage of chemicals and biological materials and their associated waste	<input type="checkbox"/> or N/A
I understand the principles of radiation safety and radiation protection as applicable to my workplace	<input type="checkbox"/> or N/A
I understand my rights and those of others to be protected from bullying, harassing or discriminatory behaviour in the workplace and I am familiar with "how and where" to report incidents of such behaviour	<input type="checkbox"/>
<i>Note: only relevant to placements taking place outside of Sydney and/or placements requiring student to undertake shift work.</i> I understand the emergency procedures for a serious incident that occurs outside usual work hours & have been provided with the contact details of a support person for any serious incidents out of hours.	<input type="checkbox"/> or N/A
I understand that written agreement of WIL is required for any change to my placement's work hours and/or days.	<input type="checkbox"/>

Comments

I (the student) hereby declare that I have participated in the WHS site induction during which I had the site-specific health and safety rules explained to me. I understand the standards expected of me and I agree to work safely and comply with these standards and procedures at all times.

Name of Site/Organisation: _____

Name of Inductor/Site Supervisor: _____

Student name & SID: _____

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