THE UNIVERSITY OF SYDNEY

A quick guide to the *Video Surveillance Policy*

This quick guide may lack context important to your circumstances. Please read the full policy before making any decisions.



Who is this policy for?

Students, staff, affiliates and visitors:

to understand how we use video surveillance technology and protect privacy.

Protective and Risk Services staff, authorised users and contractors:

to guide the approval and operation of our surveillance technology.

What is video surveillance technology?

The University uses:

CCTV cameras, which operate continuously across campus; and

Body Worn Cameras (BWCs), which security staff may activate during specific incidents.

The University does not routinely identify people through surveillance or store biometric information. Facial recognition may only be used in limited authorised circumstances.

When can surveillance be used?

Surveillance may be used to:

- support the safety and security of people on University lands;
- protect University property;
- assist with emergency management;
- support authorised investigations and disciplinary processes; and
- help manage and improve University spaces using de-identified information.

What can't surveillance be used for?

Surveillance must not be used for personal purposes, routine monitoring of individuals without an authorised purpose, or any purpose that is inconsistent with this Policy.

Personal surveillance devices must not be installed on University lands.

How is privacy protected?

The University must provide clear signage, comply with privacy and surveillance laws, restrict access to recordings, and securely store information.

Surveillance is **not** permitted in places such as:

- Toilets
- Showers
- Change Rooms
- Prayer Rooms

How is facial recognition used?

Facial recognition may only be used to identify specific people involved in incidents that pose an unacceptable risk to life, safety or property.

It cannot be used for general identification, mass biometric screening, creating databases of unknown people, or monitoring lawful protests.

How long are recordings kept?

Recordings are generally retained for 30 days, unless they are required for an investigation, legal matter or law enforcement purpose. They must then be securely deleted when no longer needed.

Recordings retained for

30 Days

How can I raise a concern or request access?

Enquiries or complaints about privacy can be directed to the Privacy Officer.

Other enquiries or complaints can be directed to Central Operations Services or made through our website

Requests for access to recordings can be sent to gipa.enquiries@sydney.edu.au

