

Sydney Analytical User Compliance Form

AFFILIATION:

USER DETAILS:

First Name:

Last Name:

Email:

SUPERVISOR DETAILS:

First Name:

Last Names:

Email:

Charges:

The following section details the charges to which you and your Supervisor agree to.

- a) I acknowledge that access to Sydney Analytical operates on a user pays system.
- b) I have viewed and understand the facility charge structure (<https://bit.ly/2Mgym37>) and agree to pay all invoices.
- c) I understand that usage over the cap will be at the discretion of the Facility Director.
- d) If instruments and/or accessories are broken due to incorrect or negligent use, I acknowledge that damages will be paid to an amount agreed upon by the Director of Sydney Analytical.

Yes

Safety:

The following section details the safety rules by which your access to Sydney Analytical is governed. Failure to adhere to these conditions may result in loss of access to Sydney Analytical facilities.

- a) I agree to work only in spaces I have been inducted into and abide by all relevant safety rules.
- b) I will comply with any restrictions or conditions on access as discussed in the induction or subsequently notified to me.
- c) I agree to read risk assessments and follow Safe Work Procedures (SWPs) for all equipment I use when working in Sydney Analytical.
- d) I will not carry out any work in Sydney Analytical laboratories unless it is described in a risk assessment, including disposal and transport procedures, that has been approved by Sydney Analytical Staff. I will renew my risk assessment(s) each year or when otherwise requested by Sydney Analytical staff.

Yes

Acknowledgement

This section covers your agreement regarding appropriate acknowledgement of Sydney Analytical.

- a) I agree that all group members who are using data from Sydney Analytical instruments have completed a compliance form and identified as members of an appropriate Sydney Analytical project.
- b) I agree to acknowledge Sydney Analytical in publications resulting from my work; e.g.
"The authors also acknowledge the facilities in Sydney Analytical, The University of Sydney."

Scientific and technical assistance from staff will be acknowledged if relevant.

- c) I agree that if Sydney Analytical Staff members make significant contributions to the research undertaken or analysis of the results, such that their contributions are appropriate for co-authorship under the University Research Code of conduct, they should be invited as co-authors to all publications proceeding from the work.
- d) I agree to acknowledge appropriate grants for new equipment used in experiments in the acknowledgement section of papers. Details are provided with each instrument and accessory.

Yes

Commercial Work

If any research on Sydney Analytical equipment is funded by a commercial or private partner I will consult with the Academic Director or Facility Manager as to whether commercial rates apply.

Yes

Signature of User:

Date:

Supervisors Agreement

As the users supervisor, I approve their access to Sydney Analytical under the above conditions, and also agree that I am also bound by the above conditions.

Signature of the Supervisor:

Date: