



Faculty of Engineering PhD Completion Award

Terms and Conditions

1. Background

- a. This Award has been established to enable students who have shown strong potential to pursue jobs in prestigious academic and industrial positions the opportunity to improve their publication record while in advance of their oral examination.

2. Eligibility

- a. The recipient must be under examination in a PhD within the Faculty of Engineering at the University of Sydney at the start of the award.
- b. Applicants must have chosen 'Oral examination' as their mode of examination for their thesis.
- c. Applicants must apply within 6 months of their expected thesis submission date.
- d. The student must not have consumed the maximum candidature for their degree as per the *University of Sydney (Higher Degree by Research) Rule 2011* Policy at the start of the award.

3. Selection Criteria

- a. The successful applicant will be awarded on the basis of:
 - I. curriculum vitae indicating the expected date of thesis submission,
 - II. a recommendation letter from the thesis advisor,
 - III. previous research experience demonstrated through a publication largely authored by the applicant with an authorship statement outlining the contributions made by the candidate to the research and the writing of the paper, and
 - IV. research proposal with a minimum of 2 pages.
- b. The successful applicant will be awarded by the nomination of the Associate Dean Research Education.

4. Value

- a. Unless otherwise stated in the award Offer Letter, the award will provide a stipend allowance equivalent to the University of Sydney's Research Training Program (RTP) stipend rate per annum (pro-rata) for up to 6 months, subject to satisfactory academic performance. No extension is possible.
- b. The Award cannot be deferred or transferred to another area of research.
- c. No other amount is payable.



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- d. The Award will be offered subject to the availability of funding.

5. Leave Arrangements

- a. The Award recipient receives up to 20 working days recreation leave each year (pro-rata) of the Award and this may be accrued. However, the student will forfeit any unused leave remaining when the Award is terminated or complete. Recreation leave does not attract a leave loading and the supervisor's agreement must be obtained before leave is taken.
- b. The Award recipient may take up to 10 working days sick leave each year (pro-rata) of the Award and this may be accrued over the tenure of the Award. Students with family responsibilities, caring for sick children or relatives, or experiencing domestic violence, may convert up to five days of their annual sick leave entitlement to carer's leave on presentation of medical certificate(s). Students taking sick leave must inform their supervisor as soon as practicable.

6. Research Overseas

- a. The Award recipient may not normally conduct research overseas during the tenure of this Award.

7. Suspension

- a. The Award recipient cannot suspend their award.

8. Changes in Enrolment

- a. Not applicable.

9. Termination

- a. The Award will be terminated:
 - I. on resignation or withdrawal of the recipient from their research degree,
 - II. if the recipient receives an alternative stipend scholarship. In such circumstances this Award will be terminated in favour of the alternative stipend scholarship where it is of higher value, or
 - III. if the recipient does not submit thesis by their due date.
- b. The Award may also be terminated by the University before this time if, in the opinion of the University:
 - I. the course of study is not being carried out with competence and diligence or in accordance with the terms of this offer,
 - II. the student fails to maintain satisfactory progress, or
 - III. the student has committed misconduct or other inappropriate conduct.
- c. The Award will be suspended throughout the duration of any enquiry/appeal process.



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- d. Once the Award has been terminated, it will not be reinstated.

10. Misconduct

- a. Where during the Award a student engages in misconduct, or other inappropriate conduct (either during the Award or in connection with the student's application and eligibility for the Award), which in the opinion of the University warrants recovery of funds provided, the University may require the student to repay payments made in connection with the Award. Examples of such conduct include and without limitation; academic dishonesty, research misconduct within the meaning of the *Research Code of Conduct* (for example, plagiarism in proposing, carrying out or reporting the results of research, or failure to declare or manage a serious conflict of interests), breach of the *Code of Conduct for Students* and misrepresentation in the application materials or other documentation associated with the Award.
- b. The University may require such repayment at any time during or after the Award period. In addition, by accepting this Award, the student consents to all aspects of any investigation into misconduct in connection with this Award being disclosed by the University to the funding body and/or any relevant professional body.