



## UNIVERSITY OF SYDNEY INTERNATIONAL TUITION FEE SCHOLARSHIP

### Terms and Conditions

#### ***Eligibility***

1. The Candidate must be an international student, who has either obtained unconditional admission offer for, or has already enrolled in, their research degree, at the University of Sydney "*the University*".
2. To be considered/awarded, the candidate must either be:
  - a. Awarded the University of Sydney International Stipend Scholarship. The candidate will be automatically awarded the University of Sydney International Tuition Fee Scholarship, the "*Scholarship*", or
  - b. Nominated for the scholarship based on an award of a stipend scholarship of \$27,000 or more per annum, granted on merit following a competitive selection process.
    - i. The Candidate must not have consumed more than one research period of their candidature at the University at the time of consideration.
    - ii. The Candidate must discuss their eligibility with their supervisor in order to be nominated for the Scholarship.
    - iii. The Candidate must provide evidence to substantiate their eligibility upon request. Failure to do so may lead to ineligible for consideration.

#### ***Tenure***

3. The Scholarship is expected to commence in the research period and year specified in the scholarship offer letter.
4. A recipient may defer their scholarship subject to their unconditional admission offer is approved to be deferred within the same calendar year as stated in clause 3 of this document.
5. The *Scholarship* may be awarded for up to 14 research periods (full time), or for the duration of their stipend scholarship, whichever will conclude first. Periods of study already undertaken towards the degree prior to the commencement of the *Scholarship* will be deducted from the maximum tenure of the *Scholarship*.
6. The *Scholarship* may be provided for a duration of an approved industry placement, research internship or professional practice activity (clause 23 of this document) if the maximum tenure of the *Scholarship* has not been reached.



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### ***Benefits***

7. The *Scholarship* provides 100% tuition fee after relevant census dates as a credit to the scholarship recipient's, the "*Student*", tuition fee liability account for a duration as per clause 5 of this document. The credit will only apply to tuition fee liability.
8. No other benefits are payable.

### ***Award Process***

9. The *Scholarship* is awarded by the Pro-Vice-Chancellor (Researcher Training) on the recommendation from the Associate Dean (Research Education).
10. The *Scholarship* offer will be issued by email to the *Student's* university email address.

### ***Leave Arrangements***

11. The *Student* may be approved to receive up to a total of twelve weeks of extended sick leave for medically substantiated periods of illness. Application for extended sick leave must be submitted to Higher Degree by Research Administration Centre (HDRAC) at the start of absence or as soon as practicable. Periods of approved extended sick leave are accumulative and are added to the tenure of the *Scholarship*.
12. If the *Student* has received the *Scholarship* for twelve months (full time equivalent), the student is entitled to a maximum of one research period of paid parental leave. Application for parental leave must be submitted to the Scholarships Office at the start of absence or as soon as practicable. Periods of approved parental leave are accumulative and added to the tenure of the *Scholarship*. When applying for paid parental leave, the *Student* must provide at least one of the following documents:
  - a. letter from medical professional related to pregnancy,
  - b. a surrogacy agreement,
  - c. birth certificate of the child,
  - d. adoption documents, or
  - e. relevant documentation that substantiates the application.
13. If the *Student* who has not received the *Scholarship* for twelve months, they may access parental leave through the Suspension provisions of this document.

### ***Research Overseas***

14. The *Student* may not normally conduct research overseas within the first six months of the *Scholarship*.
15. The *Student* may conduct up to 12 months (18 months for students of Anthropology and other special cases) of their research outside Australia. Approval must be sought from the *Student's*



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supervisor, and Head of Department/School, and will only be granted if the research is essential for completion of the degree. Approved periods of overseas research are cumulative and will be counted towards the *Student's* candidature. The *Student* must remain enrolled and have received approval to Count Time Away.

### ***Transfer from Doctor of Philosophy (PhD) to Master's degree by Research***

16. A transfer from a Doctor of Philosophy (PhD) degree to Master's degree by Research may result a termination of the *Scholarship*. Should the *Student* be approved to retain the scholarship, the maximum tenure of the *Scholarship* becomes that for the Master's degree by Research.

### ***Transfer to another University, Faculty, School or Supervisor***

17. The *Scholarship* is not transferrable to another university. Should the *Student* transfer to another faculty, school, or supervisor within the *University*, the tenure of the *Scholarship* will not be extended.

### ***Suspension***

18. Holders of the Scholarship may not apply to suspend their award within the first six months unless
- a. permitted by a legislative provision; or
  - b. approved on the basis of special circumstances. Special circumstances include carer responsibilities or medical conditions and will generally be out of the recipient's control. Approval is subject to the *Student's* visa conditions.
19. After the first six months (full time equivalent), the *Student* may apply for up to 12 months suspension for any reason during the tenure of the *Scholarship*, subject to the *Student's* visa conditions and prior approval from Associate Dean (Research Education). Application for suspension must be submitted to HDRAC. Periods of approved suspension are cumulative and will be added to the tenure of the *Scholarship*.
20. Whenever the *Student* suspends their studies the *University* must report their suspension to immigration authorities and the *Student* may be obliged to return to their home country for the duration of suspension. Therefore, if the *Student* wishes to remain in Australia during their period of approved suspension, they must contact the Australian immigration office, within 28 days of the *University's* notice, to seek approval to remain in Australia during their suspension period.

### ***Changes in Enrolment***



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21. The *Student* must notify the supervisor and HDRAC within 10 business days of any planned changes to their enrolment including but not limited to: attendance pattern, suspension, leave of absence, withdrawal, course transfer, and candidature transfer from Doctor of Philosophy (PhD) to Master's by Research in writing.

22. A *Student* who has been issued an Australian Permanent Residence visa during their studies, or prior to their enrolment, at the *University*, must bring their passport to the Student Centre as soon as possible to adjust their residency status on their student's records.

### ***Industry placements, research internships and professional practice activities***

23. The *Student* may undertake industry placements, research internships, and professional practice activities up to six months that are approved as part of their course by:

- c. their supervisor, and
- d. the relevant Associate Dean (Research Education).

### ***Termination***

24. The *Scholarship* will be terminated upon the *Student's*:

- e. resignation or withdrawal from their research degree,
- f. failure to enrol without approved leave or suspension,
- g. submission of thesis,
- h. acceptance of another scholarship provides tuition fee,
- i. residency status changes to be a domestic student as defined by Higher Education Support Act, or
- j. *Scholarship's* maximum tenure has been reached.

25. The *Scholarship* will also be terminated before clause 24 (f) of this document if the *University*, after an enquiry, concludes that the *Student* has:

- k. not carried out the course of study with competence and diligence, or in accordance with their *Scholarship* offer,
- l. failed to maintain satisfactory progress,
- m. committed serious misconduct, or
- n. been deemed ineligible as per ***Eligibility*** of this document.

### ***False or Misleading Information***

26. The *University* reserves the right to reassess a *Student's Scholarship's* entitlements if it believes the *Student* has provided false or misleading information in relation to their application for admission or the *Scholarship*.



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### *Appeal*

27. The *University* recognises the right of *Student* to appeal to the Pro-Vice-Chancellor (Researcher Training) against any decision affecting their *Scholarship*.