

ENROLMENT GUIDE

When can I enrol?



You can only enrol once you have accepted your offer, enrolment is open for your course and you have received an email inviting you to enrol.

[NEED MORE? CLICK HERE](#)

What do I need to enrol?

Use this checklist to make sure you're all set to start the enrolment process!



- UniKey and password**
- Contact details**
- Australian Tax File Number (domestic students)**
- Your course handbook**

[VISIT HERE FOR MORE INFO](#)

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What is the last day to add?



Each session has a deadline for the last day to add a unit of study. For Semesters 1 and 2, this is the end of week two of the semester.

[VIEW OUR STUDY DATES PAGE](#)

What is the census date?



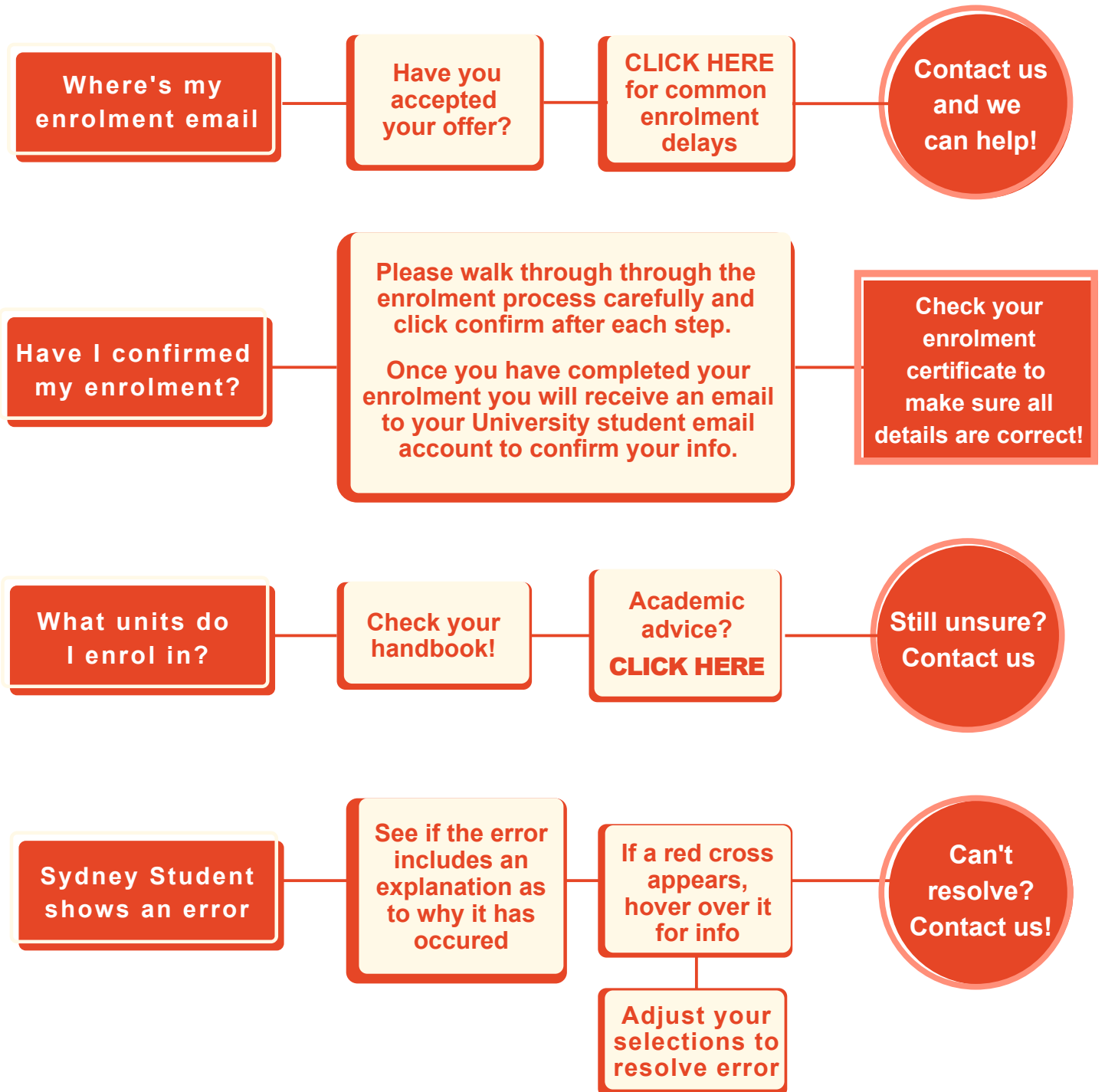
The census date is when your enrolment in your units of study is finalised and you become academically and financially liable.

The census date is the last date you will be able to withdraw from any units of study, suspend your studies or discontinue your course without it affecting your grades.

[NEED MORE? CLICK HERE](#)

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WHEN THINGS GO WRONG...



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How do I select my major?



You'll be prompted to do this in your Sydney Student during the enrolment task, but you can also change it later.

[VISIT HERE FOR MORE INFO](#)

What major should I choose?



● **Handbook**

Check your course handbook! You can find out more detailed information about each major offered, as well as the units and requirements involved.

● **Careers Centre**

If you're unsure what major may assist you in future career goals, book an appointment with our Careers Centre staff!



● **Academic Advisor**

If you're still unsure of what major to choose, speak to an academic advisor in your faculty. If you don't know who this is, contact the Student Centre and we can assist.

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What is Special Permission?



Special Permission is an application process for units of study where you don't meet the standard requirements.

You can submit a special permission application through Sydney Student. You'll need to complete your enrolment first.

[VISIT HERE FOR MORE INFO](#)

Departmental Permission?



Some units of study require faculty or school approval.

You'll be prompted to apply for departmental permission when you select your units of study in the enrolment task in Sydney Student.

You need to make sure you're eligible for the unit and it still meets the requirements of your course.

[VISIT HERE FOR MORE INFO](#)

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WHEN THINGS GO WRONG...

I can't select my major!

Check your handbook to make sure that the major is offered in your course

if it is offered in your course contact us!

Sydney Student is showing the incorrect unit of study totals

[CLICK HERE to learn about unit reallocation](#)

I can't enrol due to a prereq/coreq

You can apply for special permission if you don't meet the requirements for a unit of study in Sydney Student

[CLICK HERE to learn about special permission](#)

How do I enrol in Summer/Winter intensive units

You enrol in intensive units the same as units in the main semester, through Sydney Student once enrolment opens

[CLICK HERE to find out more!](#)

DID YOU KNOW

Did you know that if you hold a student visa, you can only enrol in 6 credit points outside of the regular semester dates and still be meeting your visa conditions?

[CLICK HERE](#) and scroll to the 'study load' section

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What units should I enrol in?



First thing is to view your faculty handbook and the requirements to complete your course.

If you're not sure what units you have left outstanding after looking at your handbook, get in touch with us to assist you.

[VISIT HERE FOR MORE INFORMATION](#)

How do I enrol in units?

Unit enrolment can be a complex process!



CLICK HERE
to learn how to
select units in
Sydney Student

CLICK HERE
for a Sydney
Student unit
selection guide

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USEFUL LINKS!

[TIMETABLES](#)[DC GRADE](#)[CREDIT](#)[DF GRADE](#)[DROP A UNIT](#)[GLOSSARY](#)[TRANSCRIPTS](#)[SCHOLARSHIP](#)[GRADES](#)[FEES](#)[IT SUPPORT](#)[SSA FEE](#)

DID YOU KNOW

Doing an Arts or Science degree and feeling lost trying to plan out your degree? Visit our Planning Your Course page! Scroll down, click your faculty and then use our course planner modelling tool or our example degree structures as a helpful guide.

CLICK HERE TO START PLANNING!

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When do I get my student card?



Uploading your photo for your student card is the last step of the enrolment process.

Once we've approved your photo, we'll print your card and send you an email letting you know when to come pick it up.

[VISIT HERE FOR MORE INFO](#)

How do I upload my photo?



As the last step of enrolment, you'll be asked to upload a passport-style photo.

You'll need to make sure you crop your photo and click the submit button. You will receive a confirmation that it has been submitted.

DID YOU KNOW

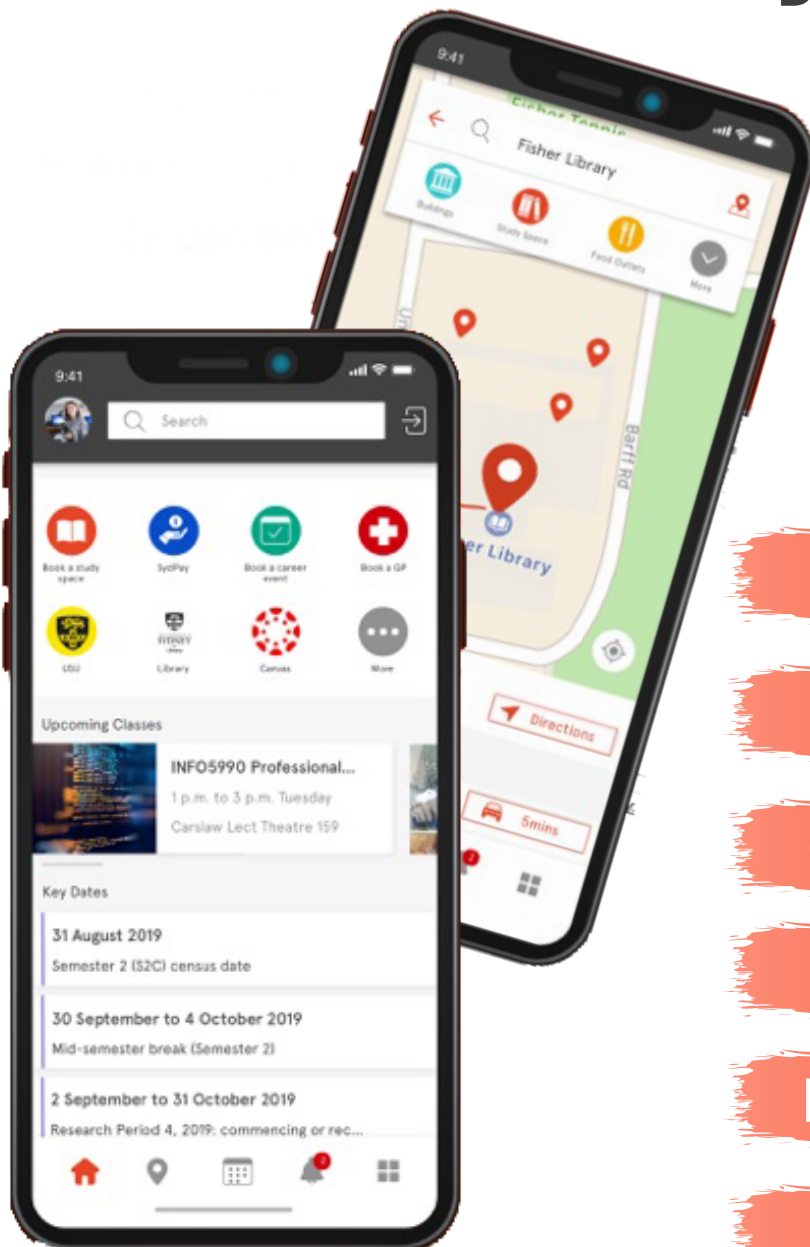
While you wait for your Student Card to be made ready for collection, you can purchase a SydPay guest card for \$2 from a SydPay kiosk.

This can be used to pay for printing, laundry services and more!

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THE SYDNEY UNI APP

DOWNLOAD NOW!



ACCESS

KEY UNI DATES

CLASS INFO

CAMPUS DIRECTIONS

FOOD ON CAMPUS

PERSONAL CALENDAR

UPCOMING EVENTS

AND MORE!