

Under 18 International Student Arrival Information

The University of Sydney is proud to welcome you as a member of our academic community.

This document contains a range of information that you need to read and understand in relation to your visa compliance, enrolment and safety. If there is anything in this document that is not clear to you, please contact the Under 18 Student Support Officer for assistance: support.under18@sydney.edu.au

Under 18 student visa conditions

As you are currently under the age of 18 years, it is important that you are aware of, and comply with a number of individual visa conditions that apply to under 18 students who are studying at the University.

CAAW Agreement

As part of the admission process, your parents made arrangements for you to live with an approved accommodation provider and have your care managed by an approved welfare provider that are detailed in your Confirmation of Approved Accommodation and Welfare (CAAW) agreement. Under the terms of this agreement, at least until your eighteenth birthday, you are required to satisfy the following conditions, as well as any other specific conditions communicated to you by your accommodation or welfare provider:

- Keep your welfare providers mobile phone number and email address with you and communicate with them regularly, particularly if you have any concerns, are unwell or need support.
- Return every day to your approved accommodation prior to curfew.
- If, for any reason you will be late and will return to your accommodation after curfew, contact your welfare provider to advise them and request they contact your accommodation provider.
- Should you wish to request either:
 - i. a temporary, planned absence from your accommodation, or
 - ii. a late return to your accommodation

you need to advise your welfare provider. They need to submit an online application for a temporary absence with the University of Sydney, with all required documentation at least 5 working days prior to the planned absence.

Please note: the University can ONLY approve a temporary absence request subject to the provision of all required documentation and approvals in the following circumstances:

1. where the student is required to be absent to attend University activities
2. where the student is traveling to their home country to stay with their parent(s)/approved temporary guardian;
3. where the student is staying within Australia in suitable accommodation with their parent(s)/approved temporary guardian.

Please note: The request will not be approved unless all required documentation and approvals are submitted with the application. Approval is at the discretion of the Support Officer responsible for the management of the welfare of under 18 students following review of the application. Students must not be absent from their accommodation without approval as this is a breach of visa conditions.

At a minimum, the following information/documentation is required in this application:

- i. information about why the absence is required;
- ii. detailed information about where you will be during the absence;
- iii. your parent's written authorisation of the absence;
- iv. written acceptance of temporary responsibility for your welfare by an appropriate adult (aged over the age of 21) while you are away from your accommodation provider, including a copy of their identification (i.e. drivers license, passport)
- v. other documentation as required as per the request (i.e. proof of parent(s) travel arrangements and accommodation; your travel arrangements home).

More information relating to under-18 international students can found on our [Under 18 International webpage](#). If you require any further information regarding under 18 international student requirements, please contact the Under 18 Support Officer: support.under18@sydney.edu.au

International student visa compliance

You must be aware of conditions of that apply to all [international student visa holders \(subclass 500\)](#) in regard to your visa status, enrolment, employment and health, including:

- You must hold a valid visa at all times in order to study in Australia. **Be aware** of the expiry date of your visa at all times. If you are required to extend your visa, you must request for a new electronic Confirmation of Enrolment (eCoE) through the [student portal](#) before your current one expires.
- You must login to your [MyUni](#) account and update your Australian residential address, Australian phone number and emergency contact details in Sydney Student:
 - within seven (7) days of arrival in Australia.
 - within seven (7) days of moving to a new residential address or changing your phone number.
- Unless you have received permission from your faculty, you must be enrolled in a full time study load (usually 24 credit points per semester).
- Please be aware that you must undertake at least two thirds of your course load as face to face units. This means you cannot study more than a third of your credit points as online units.
- During semester, you must not undertake more than 20 hours paid or voluntary employment per week. **PLEASE NOTE:** any work undertaken as part of your course requirements (as a placement or internship) does not count towards the 20 hours. During semester breaks, you are permitted to work unlimited hours if you wish to do so. Further information about working while on a student visa and your rights at work, visit the [Fair Work Ombudsman](#)
- You must maintain overseas healthcare (OSHC) insurance with an approved provider for the duration of your study in Australia and keep your OSHC membership card with you. For more information, visit the [OSHC website](#).

More information about international student visa compliance is available on the [Student Visa Conditions](#) webpage. If you require any further information regarding visa compliance, please contact the Student Compliance team: student.compliance@sydney.edu.au

Key dates in 2019

You should be aware of the following dates during Semester 2, 2019 relating to your visa and enrolment:

29 Jul: Semester 2 [Welcome Week](#) commences 29 July until 2 August 2019

5 Aug: Semester 2 classes commence

15 Aug: Last day to enroll for Under 18 international students. **PLEASE NOTE:** if you are not enrolled at the University of Sydney by this date, your electronic confirmation of enrolment (eCoE) will be cancelled

31 Aug: Census date: the last day to withdraw from a unit of study or discontinue your course without academic or financial penalty. [Refer here](#) for more information. **PLEASE NOTE:** as an international student, you require approval for compelling circumstances to be enrolled in less than a full time study load (usually 24 credit points).

27 Sep: Last date to apply for discontinue not to count as failure. **PLEASE NOTE:** as an international student, you require approval for compelling circumstances to be enrolled in less than a full time study load (usually 24 credit points). [Refer here](#) for more information.

30 Sep: Non-teaching week / semester break (until 4 October 2019)

8 Nov: Last day of teaching for semester 2, 2019

10 Nov: Last day to discontinue fail a unit of study. [Refer here](#) for more information.

11 Nov: Study vacation (STUVAC) until 15 November 2019

18 Nov: Exam period commences until 30 November 2019

18 Dec: Semester 2 results released

University of Sydney - Key Contacts

Below is a list of key contacts to help guide you during your study in Sydney. We encourage you to share these contacts with your parents, family, accommodation and welfare provider.

Under-18 Support Team

After enrolling and during your stay in Australia

Email: support.under18@sydney.edu.au

Admissions

For pre-enrolment and full degree program information

Email: admissions.mail@sydney.edu.au

Phone: +61 2 8627 1444

Student Compliance Team

For visa related information and enquiries

Email: student.compliance@sydney.edu.au

General International Student Support:

For general information and enquiries about living in Sydney

Email: international.support@sydney.edu.au



Student Centre

For student administration and enrolment enquiries

Email: [Online enquiry form](#)

Phone: 1800 SYD UNI (1800 793 864) or +61 2 8627 1444

Visit: Level 3, Jane Foss Russell Building, Darlington Campus.

Opening hours: 9am to 5pm, Monday - Friday

Emergency Contacts

Campus Security: +61 2 9351 3333 (Emergency) or +61 2 9351 3487 (Enquiries)

Campus security staff are available 24 hours a day, 7 days per week.

Dial triple zero (000) for Emergency Services (Fire/Ambulance/Police)

If your life is being threatened, if someone is seriously ill or injured, if there is a fire or if you witness a serious incident, contact Emergency Services directly by calling 000.

1800 SYD HLP (1800 793 457)

You can call this number to request security assistance, report an incident or make a complaint.

Counselling and Psychological Services (CAPS)

For free, confidential counselling appointments and mental health support. For more information, visit the [Counselling and Psychological Services website](#)

Email: caps.admin@sydney.edu.au

Phone: +61 2 8627 8433 or +61 2 8627 8437

Crisis Support

After-hours crisis line provides immediate counselling support to students experiencing distress between 5pm and 9am on weekdays and 24 hours on weekends.

Phone: 1300 474 065

Text: 0488 884 429 for SMS chat

Student Liaison Officers

For one-on-one support and advocacy if you have experienced sexual harassment, sexual assault or domestic violence. For more information, refer to [Advice on reporting sexual assault](#)

Email: safer-communities.officer@sydney.edu.au

Phone: +61 2 8627 6808

Pride Network

Support for Lesbian, Gay, Bisexual, Transgender, Intersex and Queer (LGBTIQ) students and staff.

Email: pride.network@sydney.edu.au

University Health Service

Medical care and appointments with General Practitioners (doctors) who provide no-gap OSHC services.

Phone or book appointments online: +61 2 9351 3484 or refer to [University Health Service website](#).

Visit: Level 3, Wentworth Building

Multi-faith Chaplaincy Centre

Spiritual guidance and pastoral from appointed representatives from a range of faith groups. For more information, refer to [Multifaith Chaplaincy website](#).



Sydney Uni App

Download the Sydney Uni app on [Android](#) or [IOS](#) for quick access to campus maps, university services and systems when you're on the move.

Other Useful University Webpages

[Current Student website](#)

[Contacts and Enquiries](#)

[Health, wellbeing and support services on campus](#)

[Emergencies and safety on campus](#)

[Campus Maps and location](#)

General Student Information and Tips

- As an enrolled University of Sydney student, you have rights and responsibilities as well as a range of policies that apply to you and your enrolment. Read and abide by the Student Code of Conduct at all times. Failure to do so may result in penalties including exclusion. For more information, refer to the [Student Responsibilities webpage](#).
- Check your University e-mail account regularly, preferably daily, as this is the University's formal point of communication with you. All important information and notifications will be sent to this email address. You must also use your University email account to contact the University.
- Use the [free shuttle buses](#) that operate from 4pm – 10pm, Monday to Friday to help you get around quickly and safely in the evenings.
- Remember that in Australia, we walk and drive on the LEFT. Cross the road at traffic lights or use pedestrian crossings. Always look RIGHT, LEFT and RIGHT again before you cross the road.
- Walk confidently and stay aware of your surroundings, especially in low lit areas. Do not read your mobile phone or tablet while you are walking.
- Never give money to people if they phone or email you demanding that you transfer funds from your bank account immediately or purchase gift cards. These are known scams – report them to the police or the Consumer Complaints Commission. For information, visit [Scamwatch website](#).
- The legal drinking age in Australia is 18 and fines and other penalties can apply if you drink alcohol or supply alcohol to other under 18 students. For more information, visit the [Health and Wellbeing website](#).
- Living in Sydney might be more expensive than living at home. Get tips on managing your money and making a budget on the [MoneySmart website](#).
- There are lots of great things happening in Sydney throughout the year! Get out and get involved in your new home town. Set up a Facebook account and join our [International Student Community](#) @student_transition where the STAR team posts information about upcoming events and activities each week.

Please do not hesitate to contact us if you require any assistance or have any questions.

Good luck and enjoy the semester!

The STAR Team

Student Support Services

THE UNIVERSITY OF SYDNEY

Level 5 Jane Foss Russell Building, G02

The University of Sydney NSW 2006