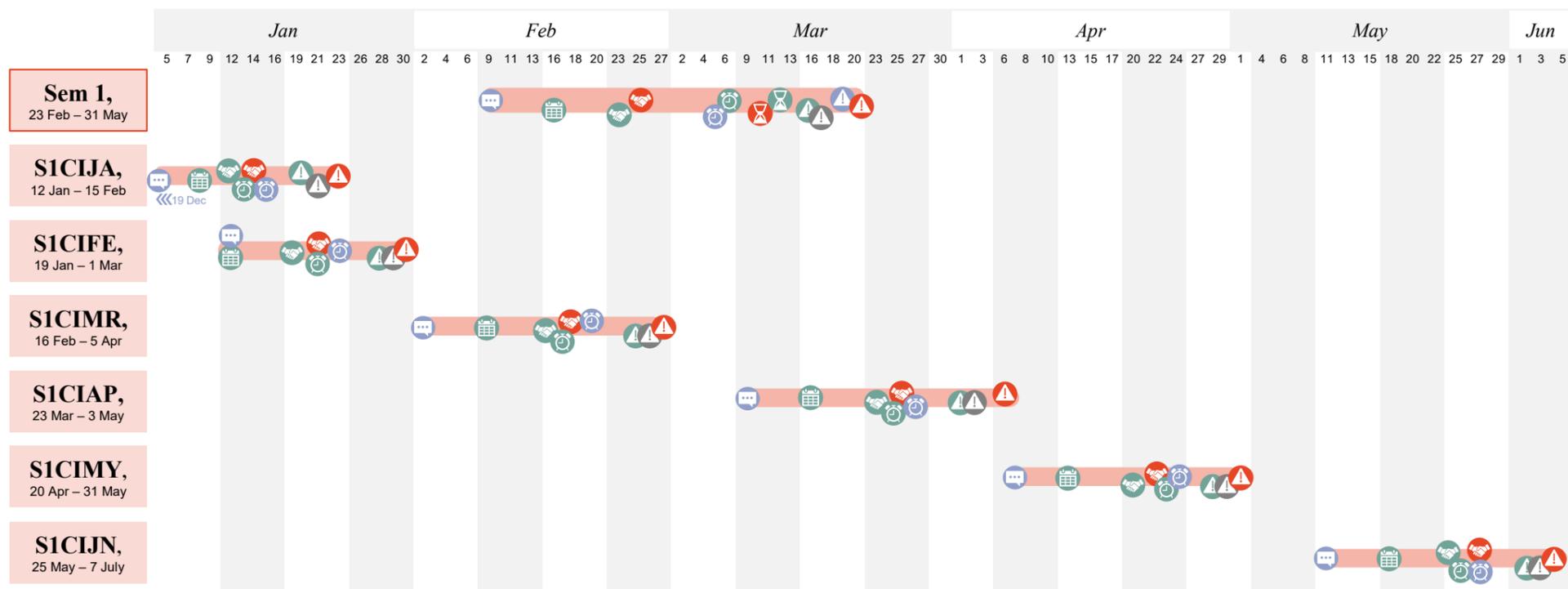


Support for Students

Communications activities

Note: The below dates apply to Teaching Period 1 coursework sessions. This includes Semester 1 and Intensives taking place from January – June.



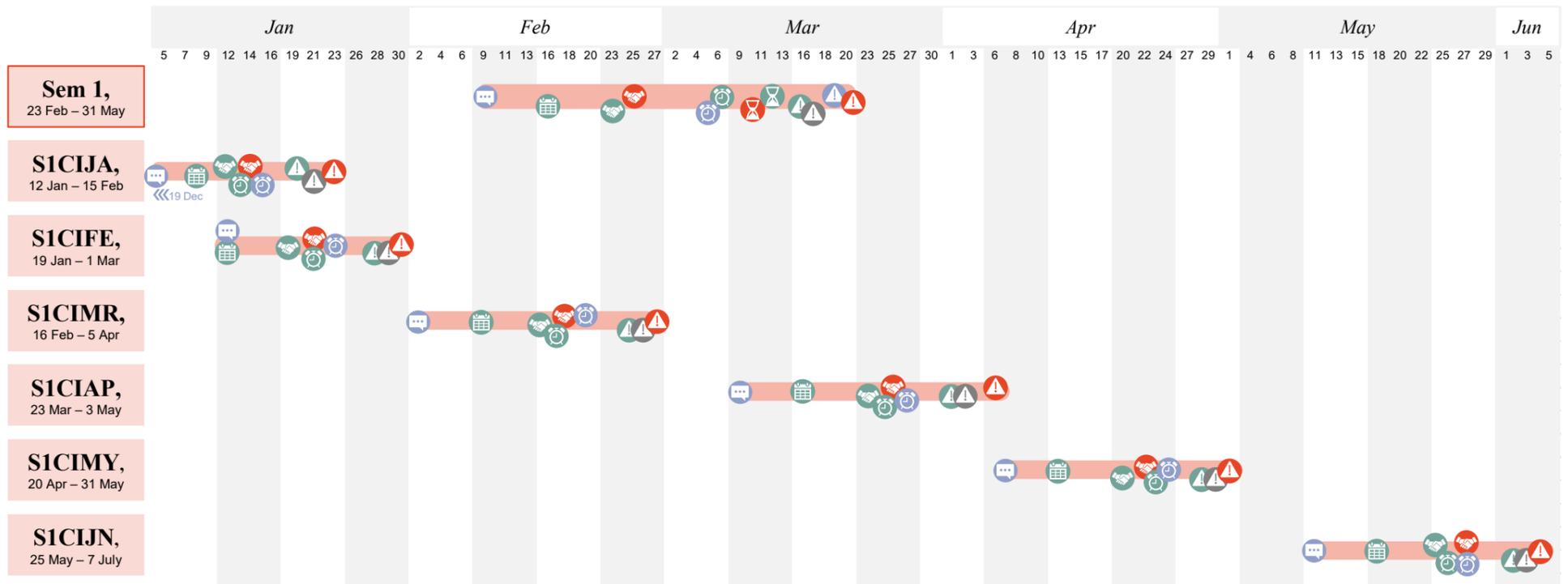
Semester 1

Communication	Channel	Wk	Date	Time	Sender	Audience	Text
S1C Semester 1 UoS exemption requests	Email	Wk -2	Mon 09 Feb	By 5PM	Student Success team	Faculty Contacts	Supplied by Student Success team
S1C Semester 1 academic consultation options reminder	Email	Wk 0	Mon 16 Feb	By 5PM	Student Success team	UoSC	Reminder of options for consultations
Welcome email 1. New students 2. Repeating students for selected units	SRES email	Wk 1	Mon 23 Feb	By 5 PM	UoSC	Students	[UoSC action required] SRES email (supplied from EI)
Welcome	Portal Push notification	Wk 1	Wed 25 Feb	12PM	Portal team	Students	Title: Welcome! Welcome to the new semester! Keep an eye on your notifications and emails for important updates.
Canvas engagement – No login	SRES email	Wk 2	Thu 05 Mar	By 5PM	UoSC	Students	SRES email (supplied from EI)
Canvas engagement – No login	Portal Push notification	Wk 2	Fri 06 Mar	12PM	Portal team	Students	Title: Logged into Canvas? Hey there! Haven't explored Canvas yet? Dive in now to unlock all your learning materials for each unit
Late Enrolment (LDA) Student enrolls between Canvas engagement trigger and LDA deadline (i.e. between 5pm Wednesday and 5pm Friday Week 2)	SRES email	Wk 3	Tue 10 Mar	By 5PM	EI team on behalf of DVCES	Students	SRES email (supplied from EI)
Late Enrolment	Portal Push notification	Wk 3	Thu 12 Mar	12PM	Portal Team	Students	Title: Recently changed your enrolment? We noticed you've made some recent changes to your enrolment. If you haven't already, log in to Canvas to catch up on anything you might have missed during the first few weeks
EFT – non -attempt	SRES email	Wk 4	Mon 16 Mar	By 5PM	UoSC	Students	SRES email (supplied from EI)
EFT – non-attempt	Portal Push notification	Wk 4	Tue 17 Mar	12PM	Portal team	Students	Title: Early Feedback Task -email from your coordinator Hey there! Your unit of study coordinator(s) has sent an email about the Early Feedback Task(s) (EFT). If you haven't already, jump into your inbox or check out the Study & Support page on the Student Portal for helpful resources.
EFT – unsatisfactory	SRES email	Wk 4	Thu 19 Mar	By 5PM	UoSC	Students	SRES email (supplied from EI)
EFT – unsatisfactory	Portal Push notification	Wk 4	Fri 20 Mar	12PM	Portal team	Students	Title: Early Feedback Task -email from your coordinator Hey there! Your UoS coordinator(s) has sent an email about the Early Feedback Task(s) (EFT). If you haven't already, jump into your inbox or check out the Study & Support page on the Student Portal for helpful resources.

Support for Students

Communications activities

Note: The below dates apply to Teaching Period 1 coursework sessions. This includes Semester 1 and Intensives taking place from January - June.



Intensives

Communication	Channel	S1CIJA	S1CIFE	S1CIMR	S1CIAP	S1CIMY	S1CIJN	Time	Sender	Audience	Text
UoS exemption requests	Email	19 Dec	12 Jan	02 Feb	09 Mar	07 Apr	11 May	By 5 PM	Student Success team	Faculty Contacts	Supplied by Student Success team
Reminder on options for student consultations	Email	08 Jan	12 Jan	09 Feb	16 Mar	13 Apr	18 May	By 5 PM	Student Success team	UoSC and Faculty	Information on consultation options including Calendly
Welcome email 1. New students 2. Repeating students for selected units	SRES email	12 Jan	19 Jan	16 Feb	23 Mar	20 Apr	25 May	By 5 PM	UoSC	Students	[UoSC action required] SRES email (supplied from EI)
Welcome	Portal notice	14 Jan	21 Jan	18 Feb	25 Mar	22 Apr	27 May	12 PM	Portal team	Students	Title: Welcome! Welcome to the new semester! Keep an eye on your notices and emails for important updates.
Canvas engagement: No login	SRES email	13 Jan	21 Jan	17 Feb	24 Mar	23 Apr	26 May	By 5 PM	UoSC	Students	[UoSC action required] SRES email (supplied from EI)
Canvas engagement: No login	Portal notice	15 Jan	23 Jan	19 Feb	26 Mar	25 Apr	27 May	12 PM	Portal team	Students	Title: Logged into Canvas? Hey there! Haven't explored Canvas yet? Dive in now to unlock all your learning materials for each unit!
EFT: non -attempt	SRES email	20 Jan	28 Jan	24 Feb	31 Mar	28 Apr	02 Jun	By 5 PM	UoSC	Students	[UoSC action required] SRES email (supplied from EI)
EFT: unsatisfactory	SRES email	21 Jan	29 Jan	25 Feb	01 Apr	29 Apr	03 Jun	By 5 PM	UoSC	Students	[UoSC action required] SRES email (supplied from EI) [UoSC action required]
EFT: unsatisfactory	Portal notice	23 Jan	30 Jan	27 Feb	06 Apr	01 May	04 Jun	12 PM	Portal team	Students	Title: Early Feedback Task -email from your coordinator Hey there! Your UoS coordinator(s) has sent an email about the Early Feedback Task(s) (EFT). If you haven't already, jump into your inbox or check out the Study & Support page on the Student Portal for helpful resources.