

## **DEED POLL (ICPU 4000 Level)**

Dear Student,

Commencement of the project is subject to you signing and returning the Deed Poll attached to this letter. You must sign the bottom of the page **and** will need an independent adult witness over the age of 18 to sign next to your signature.

We ask that you pay particular attention to the following matters:

- Policies.** You are required to comply with all the University's policies and rules, which are available on our website at <http://sydney.edu.au/policies>.
- Confidentiality.** You are required to keep all confidential information of the University and the industry partner strictly confidential and must not deal with it in any way that might prejudice its confidentiality.
- Intellectual property.** As part of the terms of the project, you will own the rights in any intellectual property (IP) created by you in the course of the project in accordance with the University's Intellectual Property Policy. You agree that your work can be shared by the University with the partner for the purposes of the project .
- Use of submitted work for course evaluation and education purposes.** Work you submit through Canvas may be reviewed by University staff for course evaluation and continuous improvement. Your submitted work may also be used for education purposes, such as providing students with examples of past work, or for allowing development of student ideas in future projects.

Under the University's *Intellectual Property Policy 2016*, you must be given a reasonable opportunity to review this letter and the Deed Poll before responding to the offer to undertake the project. You may choose to access legal advice including through the Student Representative Council. Please consider the acknowledgments in the Deed carefully and ask your Supervisor or faculty advisors for more information if required. The University cannot give legal advice, but can provide you with further information about the relevant Industry partner or instructions about how to sign.

We wish you all the best with your project.



# Student Deed Poll

**TO: The University of Sydney** ABN 15 211 513 464 (“University”)

**Name of Student:** \_\_\_\_\_

**Student ID Number:** \_\_\_\_\_

**Address:** \_\_\_\_\_

**Project Unit of Study:** \_\_\_\_\_

**Provider and Project Name:** \_\_\_\_\_

By signing this Deed, I agree to conduct the above unit of study in accordance with all the relevant rules and policies of the University and any directions given to me by my University Project Supervisor.

I hereby give the University a free, perpetual licence (including the right to sub-license) to use, reproduce and develop any intellectual property created by me in connection with the project, either alone or in collaboration with others. for education purposes, such as providing students with examples of past work and for course evaluation purposes. The results of course evaluation research may be published but no identifying student information will be included in any publication.

I agree that the University may share any materials I create in connection with the Project with the Provider for the purposes of delivering the Project.

I agree:

- a) to take all action necessary to maintain the secrecy of all information relating to the unit of study that is designated as or is by its nature confidential (excluding information which is in or becomes part of the public domain other than through a breach of confidentiality), and to only use such confidential information as part of the unit of study or as otherwise directed by the University Supervisor;
- b) not to copy or reproduce confidential information (regardless of the form in which it is recorded) without the prior written approval of the Provider, unless necessary for the project;
- c) to immediately upon the industry partner’s request, return the confidential information and return, destroy or erase all documents and materials containing the confidential information.

I have been given a reasonable period of time to review this Deed and all related documentation and seek appropriate advice (including legal advice) in relation to its terms. In addition, by signing this Deed I confirm that I am aware of and I understand my legal obligations under this Deed and I enter into this Deed of my own free will.

**Executed as a deed by me and delivered on the date shown below:**

**In the presence of:**

.....  
Signature of Student

.....  
Signature of Witness

.....  
Date

.....  
Name of Witness