

University of Sydney

Student Services and Amenities Fee (SSAF)

FY2022 Allocation Report

The *Higher Education Support (Student Services, Amenities, Representation and Advocacy) Guidelines 2022* require higher education providers to provide a publicly available report on student services and amenities fee (SSAF) allocations and actual expenditure for the year as part of their annual reporting and in the form approved by the Minister. This *SSAF Allocation Report* is the form approved by the Minister.

Additional reporting was introduced to allow for greater transparency and consistency in SSAF allocations and expenditure.

Please note, the information provided in this *SSAF Allocation Report* does **not** require auditing by a financial accountant. The SSAF expenditure reporting remains unchanged, more information can be found in the [Financial Statements Guidelines](#) for Table A and B providers, and in the [Financial Viability Instructions: Applicants and Providers of FEE-HELP \(FVI\)](#) for all other approved providers.

SSAF Consultation and Achievements

Reflecting the approach in previous years, 2022 SSAF funding was separated into three components: base funding, contestable funding, and infrastructure funding. Base funding is recurrent funding provided to student organisations (Student Representative Council, Sydney University Postgraduate Representative Association, Sydney University Sports and Fitness, and the University of Sydney Union) and the Office of the Pro-Vice-Chancellor (Student Life). It is provided on an annual basis and is determined by the previous year's base amount plus a CPI increase. Contestable funding is available to student organisations, faculties, and professional service units for one-off services or amenities projects. Infrastructure funding is available to the same recipients as contestable funding, but for capital works projects. Access to funding for each component involves recipients submitting applications that must align with the key areas under s 19-38(4) of the *Higher Education Support Act 2003 (HESA)*.

In November 2021, the 2022 SSAF allocation process, estimated budget, and proposed funding distribution was endorsed by the (then existing) University Executive (UE) Student Life Committee, which provided the formal consultation point with student organisation representatives regarding the 2022 SSAF. This information was also provided to the UE Student Consultative Committee for noting. In October and November 2021, base and contestable funding applicants were submitted by eligible applicants. In December 2021, the SSAF Budget Allocation Committee endorsed the successful 2022 base and contestable funding applications.

In May 2022, applications for SSAF Infrastructure funding were submitted. Following the dissolution of the UE Student Life Committee, the UE Education Committee received the SSAF infrastructure applications. Student organisation representatives who were not already members of the committee attended for items related to the SSAF. The shortlist of infrastructure project applications was endorsed by the UE Education committee in December 2022, with University Infrastructure undertaking the full scoping of these projects in 2023. The project shortlist was also tabled at the UE Student Consultative Committee for noting.

In August 2022, the SSAF Student Survey was held, which asked students questions about their satisfaction with the delivery of SSAF supported services and amenities in 2022 and how SSAF funds should be best allocated going forward (based on the key areas under the *HESA*).

As a condition of receiving SSAF funds, recipients must agree to only use SSAF for purposes outlined under the *HESA*. In early 2023, student organisations completed financial acquittals that are signed by an auditor confirming expenditure on their SSAF services and amenities. Additionally, they provided evaluation details and data that highlight what each SSAF-funded service delivered in 2022.

In 2022, the SSAF supported the delivery of a variety of campus life activities, food and drink services, student-produced media, career advising services, sporting and recreational activities, legal aid, health services, and student clubs and societies. This included continuing services (for instance, subsidised gym memberships and sporting activities) and new initiatives (such as the *Someday Soon* music festival).

SSAF Revenue Summary

	FY 2022 Allocation \$ ¹	FY 2022 Actual \$
SSAF Revenue	\$20,075,980	\$19,993,952
SSAF revenue carried forward from FY2021	\$3,982,366	\$3,982,366
Total SSAF funds available for FY2022	\$24,058,346	\$23,976,318
SSAF revenue carried over into FY 2023	\$5,446,047	\$6,750,675

¹ Allocation refers to the SSAF funds expected to be received in the reported year (i.e., budgeted SSAF revenue).

SSAF Charge Summary

The student services and amenities fee (SSAF) charged to students must not be above the maximum fee for a calendar year. The maximum SSAF is indexed annually as required by the *Higher Education Support Act 2003*. In 2022, the maximum SSAF was \$315 (\$157.50 per semester).

Student Status	FY 2022 SSAF charged \$ ²	Number of students charged in FY 2022
Full-time ¹ (> 0.75 EFTSL)	\$15,551,204	50,133
Part-time ¹ (< 0.75 EFTSL)	\$4,310,995	25,931
Total:		76,064

¹ Note: As per Part 2 of the *Higher Education Support (Administration) Guidelines 2022* (Administration Guidelines), students studying on a part-time basis must not be charged more than 75 per cent of the maximum SSAF that a higher education provider determines for students studying on a full-time basis. The term “part-time basis” means a study load of less than 75 per cent of the normal full-time student load for the period to which the fee relates. As per part 7 of the Administration Guidelines, the normal EFTSL value for a full-time student studying over a period of one year is 1.0.

² Note: As per Part 2 of the Administration Guidelines, a higher education provider may choose to determine a different SSAF for particular categories of persons, including a zero amount.

³ Note: Students are categorised as full-time or part-time students based on the total EFTSL value of the units of study they undertook in 2022. For example, a student undertook a full-time study load in Semester 1 which was equal to 0.5 EFTSL and undertook a part-time study load in Semester 2 which was equal to 0.375 EFTSL. This student would be categorised as a full-time student in 2022 as the total EFTSL they undertook in 2022 was equal to 0.875.

Student Status	FY 2022 SSAF charged \$ ²	Approx. number of SSAF students remote learning FY 2022 ⁴
Remote learning/Online only	\$4,238,884.84	18,705

⁴ Note: The Department understands that not all higher education providers capture mode of study in their information systems and many students undertake a mixed mode of study such as face-to-face and remote learning. The data provided above is for students who undertook remote learning for 100% of their units of study. Please note, due to the limitations of our information systems, the above data may be approximate.

SSAF Allocation Summary

Subsection 19-38(4) of the *Higher Education Support Act 2003* (the Act) provides a list of 19 allowable expenditure items which higher education providers may allocate and spend SSAF revenue on.

Please note, under subsection 19-38 of the Act, SSAF revenue must not be spent to support a political party or the election of a person as a member of the legislature of the Commonwealth, State or a Territory, or a local government body.

Key Area	FY 2022 Total Allocation \$	FY 2022 Total Actual Spend \$	Are services available online?	Estimated No. of students accessing services
1. Health Services	\$ 850,180.00	\$736,652.22	Yes	31000
2. Clubs or other associations	\$12,349,739.13	\$11,390,397.50		
a. Sporting	\$5,317,463.00	\$5,317,463.00	Yes	9,200
b. Internal student politics	\$934,588.01	\$914,588.01	Yes	3,114
c. Gender, sexuality, ethnicity, race, or nationality-based	\$356,496.00	\$356,496.00	Yes	4,500
d. Areas-of-study related e.g. law	\$40,000.00	\$10,000.00	No	31,000
e. Other activities e.g. music, debate, chess	\$1,432,123.40	\$1,432,123.40	Yes	7000
f. Other	\$4,269,068.72	\$3,359,727.09	Yes	37,501
3. Employment/career services	\$372,286.20	\$342,377.11	Yes	13,020
4. Legal aid	\$449,783.09	\$449,783.09	Yes	1192
5. Other: Food or drink services	\$154,211.79	\$150,000.00	No	37501

9. Other: Study skills	\$1,101,971.00	\$1,098,022.28	Yes	56000
10. Other: Advising on matters arising under the University's rules	\$1,242,212.68	\$1,227,892.68	Yes	2040
11. Other: Student Orientation and Welcome activities	\$1,293,459.00	\$1,268,562.74	Yes	37,501
12. Other: Helping to meet the specific needs of overseas students	\$312,979.40	\$312,979.40	Yes	12,000
13. Other: Student produced media	\$239,534.55	\$238,899.16	Yes	22,500
14. Other: Childcare services	\$245,942.00	\$10,077.02	No	100
Total	\$18,612,298.84	\$17,225,643.20		

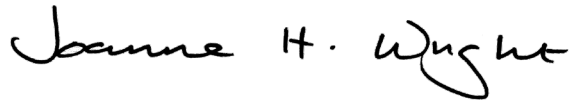
Organisations, bodies or third-party providers that received SSAF funding in FY 2022

Organisation Name ¹	Australian Business Number (ABN)	Supported Key Area	Total SSAF Funding Received \$	% of total SSAF Funding Received
Students' Representative Council	59739130668	2b, 2c, 4, 10, 11, 13	\$2,041,375	10%
Sydney University Postgraduate Representative Association	17011530374	2b, 2e, 2f, 4, 11	\$2,031,501	10%
Sydney Uni Sport & Fitness	45634542644	2a, 2f, 12	\$5,461,257	27%
University of Sydney Union	73818179759	1, 2b, 2e, 2f, 2d, 5, 9, 11, 12	\$6,261,342	31%

¹ Note: Only organisations, bodies or third-party providers who receive over \$1,000 in SSAF funding are expected to be disclosed above.

Declaration by Person of Authority

I, Joanne Wright, Deputy Vice-Chancellor (Education) of the University of Sydney, declare that the information provided in this Student Services and Amenities Fee (SSAF) Allocation Report is to the best of my knowledge true, complete and correct.



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Signature of Person making Declaration

Joanne Wright

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Full name of Person making Declaration

Deputy Vice-Chancellor, Education

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Position of Person making Declaration

26.06.2023

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Date