This form must accompany the thesis on submission.

**Supervisor’s statement supporting submission of a thesis for examination**

Degree title ………………………………………………………………………………………………………………………

Faculty …………………………………………………………………………………………………………………………

School …………………………………………………………………………………………………………

**A. To be completed by student (in block letters)**

Title (e.g. Dr, Mr, Mrs, Ms, Miss)……………………………………SID ……………………………………..

Family name …………………………………………………………………………………………………………..

Other names (in full) …………………………………………………………………………………………………

**Declaration**

I understand that if I am awarded a higher degree for my thesis entitled

………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………….

being submitted herewith for examination the thesis will be lodged with the Library, in accordance with Clause 6.02 of the *University of Sydney (Higher Degree by Research) Rule 2011* and that the thesis will be available for public use (that is, for local access).

I understand that correspondence will be sent to the address on the Sydney Student system. I will maintain this address on MyUni as required.

Signature ………………………………………………………………….. Date ………………………………………….

Please attach this form to the email you send to the Higher Degree by Research Administration Centre providing the Cloudstor link to your thesis. Our email address: [hdrac.4@sydney.edu.au](mailto:hdrac.4@sydney.edu.au)

Congratulations on completing your thesis.

Reports from your examiners will generally be received within two months. Following their submission, examiners’ reports are considered by a faculty committee and the Academic Quality Committee of Academic Board. Under the provisions of the Thesis and Examination of Higher Degrees by Research Procedures, Clause 14, you will be informed when the examiners’ reports have been received and when they are being considered by the Chair of Examination, faculty committee and/or the HDR Examinations Sub-Committee. You will also be notified of the outcome of the award.

B. To be completed by supervisor (in block letters)

Coordinating Supervisor’s details:

|  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- |
| Title | Prof |  | A/Prof |  | Dr |  | Other |  |

|  |  |
| --- | --- |
| Family name |  |
| Given names |  |

|  |  |  |
| --- | --- | --- |
| Faculty |  | |
| School (if appropriate) |  | |
| Address |  | |
| Telephone |  |  |

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Declaration completed by supervisor | Yes |  | No |  |
| Student has noted, and signed, comments by supervisor | Yes |  | No |  |

**NOTES**

1. “Thesis” refers to all material presented for examination; in most cases this will be a standard thesis but there are exceptions, for example, in a thesis with an artistic or creative component, this may include an exhibition or portfolio of musical compositions presented by some candidates, or software, computer codes or models. For theses with artistic or creative component this may be recorded in a way sufficient for the purpose of assessment.
2. The purpose of this form is to ensure that submitted theses are sufficiently well presented to undergo timely examination, and do not exceed the prescribed word limit.
3. Students are required to complete the first page of this form.
4. In the event that a supervisor is unwilling to certify that a thesis is ready for examination, written comments detailing the supervisor’s concern should be attached to the form.
5. Students are required to countersign the supervisor’s section of the form to indicate awareness of the supervisor’s comments.
6. A student may submit their thesis for examination with or without a supervisor’s certification.
7. In accordance with Clause 13 (8) of the Thesis and Examination of Higher Degrees by Research Policy a faculty may decline to examine a submitted thesis.

Certification

1. **Presentation of thesis**

|  |  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| In my opinion the thesis is sufficiently well prepared to be examined. | | | | Yes |  | | No | | |  | |
| I certify that in accordance with Clause 8 (6) of the Thesis and Examination of Higher Degrees by Research Policy:  The thesis does not exceed the prescribed maximum word limit; | | | | Yes |  | | No | | |  | |
| *or* | | | |  |  | |  | | |  | |
| Prior approval has been sought to go beyond the word limit. | | | | Yes |  | | No | | |  | |
| If this thesis is being examined under emergency conditions, I confirm that the thesis has been prepared in line with the student guidelines | N/A |  | Yes | | |  | | No |  | |

1. **Ethics clearance**

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| I confirm that all ethics clearances have been obtained for this project. | N/A |  | Yes |  | No |  |

1. **Responsibility for research**

I hereby certify that to the best of my knowledge

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
| * The research and writing embodied in the thesis are those of the student except where due reference is made in the text | | | Yes | |  | No |  |
| * Any assistance provided during the research phase has been appropriately described and acknowledged | | | Yes | |  | No |  |
| Any editorial assistance in the writing of the thesis has been appropriately described and acknowledged | N/A |  | | Yes |  | No |  |

1. **Nomination of examiners:**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| I confirm that I have submitted the nomination of examiners form. | | Yes |  | No |  |
| If NO, please specify the date by which this form will be sent to the faculty committee. |  | | | | |

Supervisor’ s signature \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date \_\_\_\_\_\_\_\_\_\_\_

Supervisor’s comments noted by

Student Signature \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_Date \_\_\_\_\_\_\_\_\_\_