**ACADEMIC READING AND WRITING SKILLS**

**Introduction to Critical Reading**
- Mon 15 March 1-3pm
  - Target group: senior undergraduates (3rd year +), Masters and doctoral students. Bring: journal article from field of study. Covers interpreting and asking critical questions about a text and its subject matter.

**Reading Strategies**
- Fri 26 March 2-4pm
- Mon 19 April 10am-12pm
  - Online via Zoom. Target group: undergraduates. Practices basic strategies of skimming and scanning.

**Reading for Effective Note-taking**
- Mon 19 April 2-4pm
- Tue 27 April 12-2pm

**Critical Thinking**
- Fri 16 April 11am-1pm
- Wed 28 April 10am-12pm

**Foundations of Grammar**
- Tue 9, 16 and 23 March 11am-1pm (6 hours)
  - Online via Zoom. Target group: all students. Brings: sample of own writing. This course looks at four basic areas of English grammar (sentence structure, verb groups, verb tenses and noun groups) from the point of view of the academic reader and writer. It will build your understanding of grammatical terminology and description.

**Functional Grammar for Academic Writing**
- Tue 23, 30 March and 6 April 2-4pm (6 hours)
  - Online via Zoom. Target group: students who have successfully completed "Foundations of Grammar" or a grammar diagnostic test. Brings: piece of your own writing. Builds on the workshop Foundations of Grammar and looks at expressing meaning through grammatical choices in academic writing.

**Essay Writing**
- Fri 12, 19 and 26 March 10am-12pm (6 hours)
- Wed 17, 24, 31 March and 7 April 11am-1pm (8 hours)
  - Online via Zoom. Target group: undergraduates, Masters by coursework. Covers characteristics of persuasive analytical essays for social science and humanities. Focuses on developing an analytical argument and incorporating evidence.

**Analyzing an Assignment Question**
- Mon 22 March 3-5pm
- Thu 1 April 11am-1pm
- Fri 23 April 1-3pm
  - Online via Zoom. Target group: undergraduates, Masters by coursework. Provides strategies for identifying the focus of the question and investigating how the wording of a question affects the structure of the response.

**Planning an Assignment**
- Mon 8 March 1-3pm
- Fri 19 March 1-3pm
  - Online via Zoom. Target group: undergraduates, Masters by coursework. Covers the planning and structure of written assignments.

**Analytical Writing**
- Thu 18 March 1-3pm
- Fri 9 April 10am-12pm
- Tue 13 April 9-11am
  - Online via Zoom. Target group: undergraduates, Masters by coursework. Looks at the differences between analytical and descriptive writing, and the process involved in developing an analytical approach to ideas and information.

**Short Essay Writing Workshops:** These workshops cover the same areas as the twelve hour essay workshop, therefore EITHER enrol in the twelve hour workshop OR in the short workshops below, not both.

**Developing Argument**
- Thur 4 March 10am-12pm
- Mon 8 March 10am-12pm
- Tue 20 April 2-4pm
  - Online via Zoom. Target group: undergraduates, Masters by coursework. Covers developing an argument by synthesising, evaluating and presenting evidence from relevant literature to substantiate a point of view.

**Planning an Assignment**
- Mon 8 March 1-3pm
- Fri 19 March 1-3pm
  - Online via Zoom. Target group: undergraduates, Masters by coursework. Covers the planning and structure of written assignments.

**Analytical Writing**
- Thu 18 March 1-3pm
- Fri 9 April 10am-12pm
- Tue 13 April 9-11am
  - Online via Zoom. Target group: undergraduates, Masters by coursework. Looks at the differences between analytical and descriptive writing, and the process involved in developing an analytical approach to ideas and information.

**Introduction to Critical Writing in Essays**
- Tue 9 March 2-4pm
- Thu 11 March 10am-12pm
  - Online via Zoom. Target group: undergraduates, Masters by coursework. Identifies the types of university assignments that require a critical approach. Covers developing and demonstrating a critical perspective within essays. Includes examples, language features and writing practice.

**Using Evidence in Essays**
- Thu 11 March 1-3pm
- Thu 15 April 11am-1pm
  - Online via Zoom. Target group: undergraduates, Masters by coursework. Covers evaluating sources of evidence, using evidence critically and to support your argument, synthesising evidence to find patterns and develop your argument and paraphrasing skills.

**Writing in an Academic Style**
- Wed 24 March 2-4pm
- Thur 25 March 2-4pm
- Wed 21 April 10am-12pm
- Thur 29 April 10am-12pm
  - Online via Zoom. Target group: all students. Brings: draft of current writing. Focuses on some of the characteristics of successful academic writing across all disciplines, e.g. formality, objectivity, conciseness and impersonality.

**Writing a Critical Review of a Journal Article**
- Wed 14 April 10am-12pm
  - Online via Zoom. Target group: undergraduates, postgraduate students (coursework/research). Brings: if possible: the article to be critically reviewed. Covers developing and demonstrating a critical perspective in a critical review of a journal article. Includes examples, language features and writing practice.

**Writing a Critical Review on a Topic Area**
- Tue 2 March 10am-12pm
- Fri 16 April 2-4pm
- Mon 26 April 2-4pm
  - Online via Zoom. Target group: senior (3rd year plus) undergraduates, postgraduate students (coursework/research). Covers developing and demonstrating a critical perspective in a more complex critical review of a debate, methodology, theory, topic area, etc. Includes examples, language features and writing practice.

**Professional Report Writing in the Social Sciences**
- Mon 15 March 10am-12pm
  - Online via Zoom. Target group: undergraduates, Masters by coursework. This workshop focuses on the language resources necessary to develop arguments and critical evaluation in order to (1) respond to a real-life scenario or case study, (2) demonstrate critical analysis of a particular real-world problem, and (3) make recommendations to a course of action by an imagined client, business or government department.

**Clearer Writing**
- Wed 17 March 2-4pm
- Fri 9 April 1-3pm
  - Online via Zoom. Target group: all students. Brings: draft of writing. Aims to make explicit the linking structures in English which make writing clear and logical and includes writing practice in using these structures.

**Quoting, Summarising and Paraphrasing Evidence**
- Wed 10 March 10am-12pm
- Mon 29 March 10am-12pm
- Thur 22 April 10am-12pm
  - Online via Zoom. Target group: all students. Helps you to identify the differences between quoting and reporting, and gives practice in language strategies to help avoid plagiarism.

**Language Strategies for Referring to Evidence**
- Mon 1 March 1-3pm
- Tue 20 April 9-11am
- Mon 26 April 10-12am
  - Online via Zoom. Target group: all students/first year students. Focuses on the range of grammatical structures, reporting verbs and tenses that are available, and presents guidelines for choosing appropriately.

**POSTGRADUATE COURSEWORK PROGRAM**

**Preparing for Postgraduate Study - Coursework**
- Mon 29 March 1-3pm
  - Online via Zoom. Target group: beginning Masters by coursework students. Covers time management, working in small groups, accessing and managing electronic and print information.

**Writing Coursework Assignments**
- Thur 18 March 10am-12pm
- Thur 8 April 11am-1pm
  - Online via Zoom. Target group: Masters by coursework students. Brings: a draft of a current assignment. This workshop looks at possible structures of coursework assignments, the component parts and the links between them.
Managing Literature for Coursework
- Mon 1 March 10am-12pm
- Fri 12 March 2-4pm
- Wed 14 April 2-4pm
Online via Zoom.
Target group: Masters by coursework students. Bring: 2 articles for a current coursework assignment. This workshop discusses how literature from your field can be used to support argument in your coursework assignment, and looks at strategies for organising your references.

Preparing for Postgraduate Study - Research
- Mon 22 March 12-2pm
Online via Zoom.
Target group: Masters by research, doctoral students (early stages). Covers preliminary stages of independent research; planning, research approaches and methodologies, characteristics of quality research, establishing and managing a bibliography.

Preparing a Thesis Proposal
- Wed 31 March 2-4pm
- Wed 21 April 1-3pm
- Thur 29 April 2-4pm
Online via Zoom.
Target group: Masters by research, doctoral students. Bring: sample proposal from your department (if available). Provides an overview of the proposal with particular emphasis on the introductory stage and the expression of aims, research questions and hypotheses.

Writing a Literature Review - with online component
- Tue 2 March 1-3pm
- Tue 30 March 11am-1pm
- Fri 23 April 10am-12pm
Online via Zoom.
Target group: Masters by coursework students. Bring: 2 articles for a current coursework assignment. This workshop discusses how literature from your field can be used to support argument in your coursework assignment, and looks at strategies for organising your references.

POSTGRADUATE RESEARCH PROGRAM
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WORKSHOPS FOR HONOURS STUDENTS
Managing the Honours Year
- Wed 3 March 10am-12pm
Online via Zoom.

Overview of an Honours Thesis
- Thur 4 March 1-3pm
Online via Zoom.
Target group: Honours students in the first semester of their honours year. Bring: time lines. Examines strategies for setting goals, prioritising tasks and constructing a flexible time plan for the honours year.

Writing the Honours Proposal
- Wed 3 March 1-3pm
Online via Zoom.
Target group: Honours students writing/about to write their proposal. Bring: draft of sections of proposal. Provides models and guidelines for writing a thesis proposal.

Developing the Thesis Argument
- Fri 5 March 11am-1pm
Online via Zoom.
Target group: Honours students in the writing process. Bring (if possible): draft of sections of the middle part of the thesis. Examplifies how to develop the argument in the middle sections of the thesis by evaluating literature and discussing results.

Writing Introductions, Conclusions and Abstracts
- Fri 5 March 2-4pm
Online via Zoom.
Target group: Honours students in the writing process. Bring (if possible): draft introduction, conclusion and abstract. Provides an overview of the structure and language of these sections of a thesis.