



Learning Centre

Timetable

September/October Program 2020

14 September - 23 October

Register online:
<http://lc-enrol.sydney.edu.au/lc>

- All workshops will be held online via Zoom.
- There is a limit to the number of places available in each workshop.
- Workshops are open to all enrolled University of Sydney students and are free of charge.
- You must register online at the Learning Centre website:
<http://lc-enrol.sydney.edu.au/lc/>
- Learning Centre
Email: learning_centre@sydney.edu.au
Telephone: +61 2 9351 3853

PREPARING FOR EXAMS

Practice for Short Answer Exams (2 hours)

- Mon 28 Sept 1-3pm
- Tue 6 Oct 10am-12pm
- Thur 15 Oct 1-3pm
- Tue 20 Oct 9-11am

Target group: undergraduates, Masters coursework. Bring: examples of past exam questions (if available). Analyses and classifies short answer questions, practises outlining and writing short answers under time pressure.

Practice for Multiple Choice Question Exams (2 hours)

- Tue 29 Sept 10am-12pm
- Fri 9 Oct 1-3pm
- Wed 14 Oct 1-3pm
- Mon 19 Oct 10am-12pm

Target group: undergraduates, Masters coursework. Bring: examples of past exam questions (if available). Examines formats, instructions and wording of multiple choice question exams, offers practical strategies.

Practice for Essay Exams (2 hours)

- Fri 2 Oct 2-4pm
- Thur 8 Oct 10am-12pm
- Fri 16 Oct 1-3pm
- Wed 21 Oct 10am-12pm

Target group: undergraduates, Masters coursework. Covers exam revision schedules, exam performance strategies including managing time and dealing with exam anxiety.

INDIVIDUAL CONSULTATIONS

As the semester comes to an end and students are preparing to submit their final assessments, the Learning Centre is offering consultations as part of its September/October program from Monday 12 to Friday 23 October. Students can make an appointment for a one-to-one consultation with Learning Centre lecturers to discuss any questions, difficulties or problems to do with language and other academic skills. These may include such things as planning or structuring an essay/report/case study, managing your workload, reading efficiently, writing analytically, etc.

Zoom appointments are available between 10am and 4pm. A consultation outside these hours may be possible by prior arrangement.

Email the Learning Centre for an appointment.
learning_centre@sydney.edu.au

Note: Any questions or difficulties about the subject matter of your courses (e.g. statistics, biology) should be directed to the appropriate lecturers/tutors in your faculty and/or your peers.

ACADEMIC READING AND WRITING SKILLS

Proof Reading and Editing Your Own Work (2 hours)

- Fri 2 Oct 11am-1pm
- Thur 8 Oct 1-3pm
- Mon 12 Oct 1-3pm
- Fri 23 Oct 10am-12pm

Target group: Undergraduate students. Bring: draft of current writing. Focuses on strategies for proof reading and editing at both paragraph and sentence level. Students will identify and correct errors in their own writing.

Foundations of Grammar (6 hours)

- Mon 14, 21 and 28 Sept 10am-12pm

Target group: all students. Bring: sample of own writing. This course looks at four basic areas of English grammar (sentence structure, verb groups, verb tenses and noun groups) from the point of view of the academic reader and writer. It will build your understanding of grammatical terminology and description.

Functional Grammar for Academic Writing (6 hours)

- Tue 6, 13 and 20 Oct 12-2pm

Target group: students who have successfully completed "Foundations of Grammar" or a grammar diagnostic test. Bring: piece of your own writing. Builds on the workshop Foundations of Grammar and looks at expressing meaning through grammatical choices in academic writing.

Quoting, Summarising and Paraphrasing (2 hours)

- Mon 14 Sept 2-4pm

Target group: all students. Helps you to identify the differences between quoting and reporting and gives practice in language strategies to help avoid plagiarism.

Language Strategies for Referring to Evidence (2 hours)

- Fri 18 Sept 3-5pm

Target group: all students/first year students. Focuses on the range of grammatical structures, reporting verbs and tenses that are available, and presents guidelines for choosing appropriately.

Introduction to Critical Reading (2 hours)

- Thur 17 Sept 2-4pm

Target group: undergraduates. Bring: example of course reading. Introduces process of critical thinking and reading, practises strategies for evaluating and asking critical questions about readings.

Reading for Effective Notetaking (2 hours)

- Tue 15 Sept 10am-12pm
- Thur 22 Oct 10am-12pm

Target group: undergraduates, Masters by coursework. Bring: example of course reading. Practises strategies for thoughtful notetaking and summarising by identifying structure of text using two different types of text.

Critical Reading of a Research Article (2 hours)

- Thur 1 Oct 2-4pm

Target group: senior undergraduates (3rd year +), Masters and doctoral students. Bring: journal article from field of study. Covers interpreting and asking critical questions about a text and its subject matter.

Essay Writing (8 hours)

- Tue 15, 22, 29 Sept and 6 Oct 2-4pm
- Wed 16, 23, 30 Sept and 7 Oct 10am-12pm

Target group: undergraduates, Masters by coursework. Covers characteristics of persuasive analytical essays for social science and humanities. Focuses on developing an analytical argument and incorporating evidence.

SHORT ESSAY WRITING WORKSHOPS:

These workshops cover the same areas as the eight hour essay workshop, therefore EITHER enrol in the eight hour workshop OR in the short workshops below, not both.

Planning an Assignment (2 hours)

- Thur 24 Sept 2-4pm

Target group: undergraduates, Masters by coursework. Covers the planning and structure of written assignments.

Analysing an Assignment Question (2 hours)

- Fri 25 Sept 10am-12pm

Target group: undergraduates, Masters by coursework. Provides strategies for identifying the focus of the question and investigating how the wording of a question affects the structure of the response.

Developing an Argument (2 hours)

- Fri 25 Sept 1-3pm

Target group: undergraduates, Masters by coursework. Focuses on developing an argument by synthesising, evaluating and presenting evidence from relevant literature to substantiate a point of view.

Analytical Writing (2 hours)

- Fri 9 Oct 10am-12pm

Target group: undergraduates, Masters by coursework. Looks at the differences between analytical and descriptive writing, and the process involved in developing an analytical approach to ideas and information.

Introduction to Critical Writing in Essays

(2 hours)

• Mon 14 Sept 12-2pm

Target group: undergraduates, Masters by coursework. Identifies the types of university assignments that require a critical approach. Covers developing and demonstrating a critical perspective within essays. Includes examples, language features and writing practice.

Using Evidence in Essays (2 hours)

• Thur 1 Oct 10am-12pm

Target group: undergraduates, Masters by coursework. Covers evaluating sources of evidence, using evidence critically and to support your argument, synthesising evidence to find patterns and develop your argument and paraphrasing skills.

Clearer Writing (6 hours)

non English speaking background students

• Wed 16, 23 and 30 Sept 2-4pm

Target group: non English speaking background undergraduate, Masters by coursework students. Bring: draft of current writing. Aims to make explicit the linking structures in English which make writing clear and logical and includes writing practice in using these structures.

Clearer Writing (2 hours)

English speaking background students

• Fri 18 Sept 10am-12pm

Target group: English speaking background undergraduate, Masters by coursework students. Bring: draft of current writing. Aims to make explicit the linking structures in English which make writing clear and logical and includes writing practice in using these structures.

Writing in an Academic Style (4 hours)

non English speaking background students

• Thur 17 and 24 Sept 11am-1pm

Target group: non English speaking background students. Bring: draft of current writing. Focuses on some of the characteristics of successful academic writing across all disciplines, e.g. formality, objectivity, conciseness and impersonality.

Writing in an Academic Style (2 hours)

English speaking background students

• Tue 22 Sept 10-12pm

Target group: English speaking background students. Bring: draft of current writing. Focuses on some of the characteristics of successful academic writing across all disciplines, e.g. formality, objectivity, conciseness and impersonality.

Critical Thinking (2 hours)

• Mon 21 Sept 1-3pm

• Wed 7 Oct 2-4pm

Target group: all students. Bring: a reading (article/ book chapter) from a discipline you are studying. Considers what it means to think critically, offers a step-by-step perspective on critical thinking, includes practice in thinking critically about a text in your own discipline.

POSTGRADAUTE RESEARCH SKILLS

Writing a Thesis with Publications (2 hours)

• Fri 18 Sept 1-3pm

Target group: doctoral students. This workshop is based on a study of recent successful theses and will cover how to write an engaging introduction and a forceful conclusion, avoid duplication in the several literature reviews required, and develop a final overarching argument.

Writing a Literature Review (2 hours)

• Wed 30 Sept 12-2pm

Target group: doctoral and masters by research students. Required: To attend this workshop you MUST have completed the Learning Centre's online OLE 'Writing a Literature Review' as this 3 hour face to face workshop builds on ideas presented in the OLE. The aim of this workshop is to clarify, and apply to your writing, strategies for structuring your review, and synthesising and evaluating the literature. Bring: any questions you have arising from the OLE, a draft outline of your literature review chapter/s or sections, preferably a draft of a section of your literature review and 5 research articles. To locate the OLE component log into

Canvas with your UniKey and password:

<https://canvas.sydney.edu.au/>

Then follow the links in this order:

-> OLE (on the left hand side bar)

-> Enrol in Units

-> Foundational and Advanced Communication Skills

-> Writing a Literature Review
