May Program 2020
4 - 29 May
Register online
http://lc-enrol.sydney.edu.au

ALL WORKSHOPS WILL BE HELD ONLINE VIA ZOOM

- Workshops are open to all enrolled University of Sydney students.
- Workshops are free of charge.
- There is a limit to the number of places available in each workshop.
- Students must register online at: http://lc-enrol.sydney.edu.au

EXAM PREPARATION

Preparing for Exams (2 hours)
- Wed 13 May 3-5pm (Course No. 6794)
- Mon 25 May 9-11am (Course No. 6795)
- Thur 28 May 3-5pm (Course No. 6796)

Preparation for undergraduates, Masters by coursework, Covers exam revision schedules and exam performance strategies, focusing on managing time and dealing with exam anxiety.

Preparing for Multiple Choice Exams (2 hours)
- Thur 21 May 2-4pm (Course No. 6797)
- Wed 27 May 3-5pm (Course No. 6798)

Preparation for undergraduates, Masters by coursework, Covers exam revision schedules and exam performance strategies, including managing time and dealing with exam anxiety.

Preparing for Short Answer Exams (2 hours)
- Tue 12 May 10am-12pm (Course No. 6799)
- Tue 19 May 2-4pm (Course No. 6800)

Preparation for undergraduates, Masters by coursework, Brings examples of past exam questions, preparing students for short answer questions and timed exams.

Preparing for Essay Exams (2 hours)
- Mon 25 May 2-4pm (Course No. 6801)
- Tue 26 May 1-3pm (Course No. 6802)

Preparation for undergraduates, Masters by coursework, Brings examples of past exam questions, preparing students for essay exams.

ACADEMIC READING AND WRITING SKILLS

Essay Writing (8 hours)
- Fri 8, 15, 22 and 29 May 2-4pm (Course No. 6805)

Preparation for undergraduates, first-year students. Covers characteristics of persuasive analytical essays for social science and humanities. Focuses on developing an analytical argument and incorporating evidence.

Procrastination and Managing Time (2 hours)
- Thur 7 May 2-4pm (Course No. 6803)
- Fri 22 May 11am-1pm (Course No. 6804)

Target group: undergraduates. Examines current issues of time and setting goals, prioritising tasks and planning at semester, weekly and daily levels. Presents strategies for enhancing concentration and dealing with procrastination.

Analytical Writing (2 hours)
- Thur 7 May 11am-1pm (Course No. 6807)

Target group: undergraduates, first-year Masters by coursework. Focuses on the differences between analytical and descriptive writing, and the process involved in developing an analytical approach to ideas and information.

Using Evidence in Essays (2 hours)
- Tue 12 May 2-4pm (Course No. 6808)

Target group: undergraduates. Covers evaluating sources of evidence, using evidence critically and to support your argument, synthesising evidence to find patterns and develop your argument and paraphrasing skills.

Analytical Essay Writing (2 hours)
- Thur 7 May 2-4pm (Course No. 6809)

Target group: undergraduates, Masters by coursework. Focuses on developing an argument by synthesising, evaluating and presenting evidence from relevant literature to substantiate a point of view.

Proof Reading and Editing Your Own Work (2 hours)
- Undergraduate and Masters by coursework students
- Mon 4 May 12-2pm (Course No. 6810)
- Thur 7 May 12-2pm (Course No. 6811)
- Fri 8 May 12-2pm (Course No. 6812)
- Mon 11 May 12-2pm (Course No. 6813)
- Tue 12 May 12-2pm (Course No. 6814)
- Thur 14 May 12-2pm (Course No. 6815)
- Fri 15 May 12-2pm (Course No. 6816)
- Mon 18 May 12-2pm (Course No. 6817)
- Wed 20 May 12-2pm (Course No. 6818)
- Thur 21 May 12-2pm (Course No. 6819)

Brings: drafting of current writing. Focuses on strategies for proof reading and editing of both paragraph and sentence level. Students will identify and correct errors in their own writing.

Critical Thinking (2 hours)
- Mon 4 May 2-4pm (Course No. 6820)
- Wed 27 May 10am-12pm (Course No. 6821)

Target group: all students. Brings: a reading from a book chapter from a discipline you are studying. Considers what it means to think critically, offering a step-by-step perspective on critical thinking, includes practice in thinking critically about a text in your own discipline.

Critical Reading of Research Articles (2 hours)
- Mon 18 May 2-4pm (Course No. 6822)

Target group: senior undergraduates (3rd year plus), Masters and doctoral students. Brings: a journal article from field of study. Covers interpreting and asking critical questions about a text and its subject matter.

Foundations of Grammar (6 hours)
- Thur 7, 14 and 21 May 9-11am (Course No. 6823)

Target group: all students. Brings: sample of own writing. This course looks at four basic areas of English grammar (sentence structure, verb groups, verb tenses and noun groups) from the point of view of the academic reader and writer. It will build your understanding of grammatical terminology and description. Please bring a sample of your course reading, and a sample of your writing.

Functional Grammar for Academic Writing (6 hours)
- Fri 8, 15 and 22 May 9-11am (Course No. 6824)

Target group: students who have successfully completed the workshop “Foundations of Grammar” or a grammar diagnostic test. Brings: sample of your own writing. Builds on “Foundations of Grammar” and looks at expressing meaning through grammatical choices in academic writing.

Language Strategies for Referring to Evidence (2 hours)
- Wed 13 May 1-3pm (Course No. 6825)

Target group: all students/first year students. Focuses on the range of grammatical structures, reporting verbs and tenses that are available, and presents guidelines for choosing appropriately.

Quoting, Summarising and Paraphrasing Evidence (2 hours)
- Tue 5 May 10am-12pm (Course No. 6826)
- Fri 15 May 12-2pm (Course No. 6827)
- Wed 20 May 2-4pm (Course No. 6828)

Target group: all students/first year students. Helps you to identify the differences between quoting and reporting, and gives practice in language strategies to help avoid plagiarism.

Writing in an Academic Style (2 hours)
- Tue 5 May 12noon-2pm (Course No. 6829)
- Wed 26 May 10am-12noon (Course No. 6830)

Target group: undergraduates, Masters by coursework. Brings: draft of current writing. Focuses on some of the characteristics of successful academic writing across all disciplines, e.g. formality, objectivity, conciseness and impersonality.

Clearer Writing (2 hours)
- Mon 18 May 10am-12pm (Course No. 6831)

Target group: all students. Aims to make explicit the linking structures in English which make writing clear and logical.
Clearer Writing (4 hours)
non English speaking background students
• Mon 4 and 11 May 12-2pm (Course No. 6832)
Target group: all students. Aims to make explicit the linking structures in English which make writing clear and logical.

Professional Report Writing in the Social Sciences (4 hours)
• Mon 11 and 18 May 2-4pm (Course No. 6833)
Target group: undergraduates, Masters by coursework. This workshop focuses on the language resources necessary to develop arguments and critical evaluation in order to (1) respond to real-life scenario or case study, (2) demonstrate critical analysis of a particular real-world problem, and (3) make recommendations to a course of action by an imagined client, business or government department.

Writing a Critical Review of a Journal Article (2 hours)
• Wed 13 May 10am-12pm (Course No. 6834)
Target group: undergraduates, postgraduate students (coursework/research). Brings (if possible): the article to be critically reviewed. Covers developing and demonstrating a critical perspective in a critical review of a journal article. Includes examples, language features and writing practice.

Writing a Critical Review on a Topic Area (2 hours)
• Wed 20 May 10am-12pm (Course No. 6835)
Target group: senior (3rd year plus) undergraduates, postgraduate students (coursework/research). Covers developing and demonstrating a critical perspective in a more complex critical review of a debate, methodology, theory, topic area, etc. Includes examples, language features and writing practice.

Introduction to Critical Reading (2 hours)
non English speaking background students
• Wed 6 May 9-11am (Course No. 6836)
Target group: undergraduates. Brings: example of course reading. Introduces process of critical thinking and reading, practises strategies for evaluating and asking critical questions about readings.

Reading Strategies (2 hours)
non English speaking background students
• Mon 4 May 10am-12pm (Course No. 6837)
Target group: undergraduates. Brings: example of course reading. Practises basic strategies of skimming and scanning.

POSTGRADUATE SKILLS
Preparing a Thesis Proposal (2 hours)
• Mon 11 May 10am-12pm (Course No. 6838)
Target group: Masters by research, doctoral students. Brings: sample proposal from your department (if available). Provides an overview of the proposal with particular emphasis on the introductory stage and the expression of aims, research questions and hypotheses.

Writing a Literature Review (2 hours)
• Tue 19 May 10am-12pm (Course No. 6839)
Target group: doctoral and masters by research students. Required: To attend this workshop you MUST have completed the Learning Centre’s online OLE ‘Writing a Literature Review’ as this 3 hour face to face workshop builds on ideas presented in the OLE. The aim of this workshop is to clarify, and apply to your writing, strategies for structuring your review, and synthesising and evaluating the literature. Brings: any questions you have arising from the OLE, a draft of a section of your literature review chapter/s or sections, preferably a draft of a section of your literature review and 5 research articles. To locate the OLE component log into Canvas with your UniKey and password: https://canvas.sydney.edu.au/

Then follow the links in this order:
- > OLE (on the left hand side bar)
- > Enrol in Units
- > Foundational and Advanced Communication Skills
- > Writing a Literature Review

The Process of Getting a Journal Article Published (2 hours)
Target group: Masters by research, doctoral students. Brings: style guides of relevant journals and a relevant journal article. Covers issues to do with getting published, such as choosing the journal, authorship, and reviewers feedback.

Proof Reading and Editing Your Own Work (2 hours)
Higher Degree by Research Students
• Tue 5 May 10am-12pm (Course No. 6841)
• Tue 19 May 12-2pm (Course No. 6842)
• Friday 22 May 12-2pm (Course No. 6843)
• Monday 25 May 12-2pm (Course No. 6844)
• Tuesday 26 May 12-2pm (Course No. 6845)
• Wednesday 27 May 1-3pm (Course No. 6846)
• Thursday 28 May 1-3pm (Course No. 6847)
• Friday 31 May 12-2pm (Course No. 6848)
Brings: draft of current writing. Focuses on strategies for proof reading and editing at both paragraph and sentence level. Students will identify and correct errors in their own writing. Places are limited to 10 students per session. Students can enrol in a maximum of 3 sessions.

Writing Coursework Assignments (4 hours)
• Tue 5 and 12 May 2-4pm (Course No. 6849)
• Thur 21 and 28 May 12-2pm (Course No. 8850)
Target group: Masters by coursework. Brings: a draft of a current assignment. This workshop works on the principles of coursework assignments, the component parts and the links between them.

Managing Literature for Coursework Assignments (4 hours)
• Wed 6 and 13 May 3-5pm (Course No. 6851)
Target group: Masters by coursework. Brings: two articles for a current coursework assignment. This workshop discusses how literature from your field can be used to support argument in your coursework assignment, and looks at strategies for organising your references.

Develop your grammatical knowledge
• Foundations of Grammar
• Functional Grammar for Academic Writing

Develop your essay writing
• The Essay Writing Course
• Analysing an Assignment Question
• Analytical Writing
• Developing an Argument
• Planning an Assignment

Develop using evidence skills in your writing
• Language Strategies for Referring to Evidence
• Quoting, Paraphrasing and Summarising Evidence
• Using Evidence in Essays

Develop a clear academic style
• Clearer Writing
• Writing in an Academic Style

Develop your critical reading and thinking skills
• Introduction to Critical Reading
• Critical Reading of a Research Article
• Critical Thinking
• Reading and Note-taking skills
• Reading Strategies

Develop your approach to study and exam techniques
• Procrastination and Managing Time
• Practice for Multiple Choice Question Exams
• Practice for Short Answer Exams

Develop your oral presentation and discussion skills
• Oral Presentation Skills
• Discussion Skills
• Working in Groups
• Pronunciation Skills

Develop your critical writing
• Writing a Critical Review on a Single Text or Object
• Writing a Critical Review on a Topic Area
• Professional Report and Case Study Writing
• Critical Writing in Essays