



THE UNIVERSITY OF  
**SYDNEY**



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—  
Sydney Southeast  
Asia Centre

## **Philippines Study Tour**

Summer 2020



## Overview

Over the summer break The University of Sydney Business School is offering a short-term study tour program in the Philippines for our undergraduate students. The program, supported by a grant from the Sydney Southeast Asia Centre, takes place between 25 January to 8 February 2020. Included is an online pre-departure program, which will focus on preparing for travel and study, employability, cultural awareness and professionalism.

- Learn and apply design thinking methodology
- Work in small teams (alongside students from the Philippines) developing social enterprise solutions
- Meet some of the leading social entrepreneurs in the Philippines (the people behind Human Nature, Rags to Riches, Messy Bessy and more) and discover how they are finding business solutions to current social and environmental challenges
- Visit Gawad Kalinga Enchanted Farm, an innovation hub for social/agri-enterprises
- Explore the Philippines in a sustainable way (help with reforestation, meet an indigenous tribe, do a bamboo bike tour and go island hopping).

Details on the in-country itinerary will be updated shortly.

Students will be fully supported for the duration of the program by an academic from the Business School.

Global Mobility VC scholarships valued at \$1,500 are available for eligible students.

	<b>Philippines Study Tour 2020</b>
<b>Study Tour duration</b>	Arrival in Manila – 25 January 2020 Departure from Manila – 8 February 2020
<b>Student Information Sessions</b>	7 August 12-1pm in ABS 1060 or 13 August 4-5pm in ABS 2140
<b>Application period</b>	9am on 11 September to 9am on 20 September 2019

## Who should apply

- Undergraduate students enrolled in a Business School degree (or combined Business School degree) may apply, with all majors being eligible.
- All applicants must have completed a minimum of 48 credit points of Business School units prior to going on the tour.
- A minimum WAM of 50 across the Business School units is required.
- Applicants are expected to be an outstanding ambassador for the Business School. Evidence of this will be demonstrated through academic and personal achievements.
- Applicants must have a minimum of 6 elective credit points available in their degree.

- Students can participate in only one Business School placement program during the course of their degree i.e. Local Industry Placement Program, International Industry Placement Program or other related programs. Students will only be awarded a second placement opportunity in exceptional circumstances. In addition, students may also participate in a study tour/business practicum/project-based unit and/or the Self-Sourced Placement Program if their degree will accommodate them enrolling in more than one program. Please contact [business.placements@sydney.edu.au](mailto:business.placements@sydney.edu.au) if you require clarification.
- Priority will be given to students who have not completed a study tour before as well as students who are new to the Work-Integrated Learning unit offerings.

**Note:**

*The Philippines Study Tour (BUSS2344) is an elective unit of study worth 6 credit points which cannot count towards a major/specialisation. It is your responsibility to ensure that you have room in your degree to undertake this unit.*

*It is also your responsibility to ensure that your study plans conform to the relevant degree and faculty resolutions that are applicable to you. Please make sure to read the [student responsibilities statement](#) on the current student's website to ensure you understand those responsibilities. Please refer to the [Business School Handbook](#) for the requirements of your degree.*

## How to apply

The Business School application is a 2-part process: an online application followed by an online interview.

Applications are submitted through [Sonia Online](#). Please refer to the [user guide](#) for instructions on how to submit an application.

### STEP 1: online application

To complete your online application, you are required to submit the following:

1. A copy of your resume
2. A copy of your academic record downloaded from Sydney Student. For commencing students who don't yet have a transcript, please provide a list of units currently enrolled in.
3. A cover letter addressing your motivation for applying
4. An image of your current passport identification page.

The documents listed above must be attached as a single word document not exceeding 12 MB.

### STEP 2: online interview

Once you have submitted an online application and applications have closed, you will receive email notification to complete an online interview on a system called Sonru. This will be sent to your university email account and you will have approximately 2 days to complete the interview.

Please contact [business.placements@sydney.edu.au](mailto:business.placements@sydney.edu.au) if you have any questions regarding the application process.

## Unit of study

Students will be enrolled in BUSS2344 Philippines Study Tour - administered by the Business School. This unit is compulsory for all students accepted into the program.

The key assessments that align to the study tour experience have been purposely designed to enhance students' employability for a rapidly changing global labour market.

It is an elective unit of study worth 6 credit points and cannot count towards a major/specialisation. It is your responsibility to ensure that you have room in your degree to undertake this unit.

It is also your responsibility to ensure that your study plans conform to the relevant degree and faculty resolutions that are applicable to you. Please make sure to read the [student responsibilities statement](#) on the current student's website to ensure you understand those responsibilities. Please refer to the [Business School Handbook](#) for the requirements of your degree.

Please note, a minimum enrolment number is required for the unit to proceed.

## Program

The program offers students a cultural and responsible business immersion experience in one of Southeast Asia's fastest emerging markets, the Philippines. You will visit a number of social enterprise companies, innovation hubs and communities as you pass through Manila, an agri-business Farm and Zambales. As part of the unit of study, you will undertake a two-week international field trip to better understand Philippine culture, responsible business practices and social enterprise projects that aim to positively impact on community well-being, economics, social reform and policy.

Forming diverse teams, students will work alongside local students and community members to help devise solutions to the social and environmental challenges they encounter. They will take inspiration from the locals they meet along the way, including organic farming communities, urban gardeners, indigenous communities, and social entrepreneurs challenging mainstream corporations to do business differently.

Students will develop self- reflection, cultural competency, communication and servitude leadership skills.

Prior to departure, students will develop a number of career and employability performance objectives in preparation for engaging and immersing themselves in Philippine cultural and business arenas.

On return from the Philippines students will collate their overall in-country experiences to complete a final reflective report.

Further information on the program itinerary will be available shortly.



**Urban Greens** - Vertical Farming  
11 September 2019



Eco Brick



**The Ruins** in Poblacion, Makati

## Important dates

Details	Dates
<b>Information Sessions</b>	7 August 12-1pm in ABS 1060 or 13 August 4-5pm in ABS 2140
<b>Application period</b>	9am on 11 September to 9am on 20 September 2019
<b>Online interviews to be completed</b>	11.59pm on 22 September 2019
<b>Students notified of outcome</b>	TBC
<b>Confirmation of participation and deposit due</b>	TBC
<b>Full program fees due</b>	28 October 2019
<b>Preparation workshop</b>	25/26 January 2020
<b>Arrival in Manila</b>	25 January 2020
<b>Depart from Manila to Sydney</b>	8 February 2020
<b>Final assessments due</b>	20 February 2020

## Fees

Fees consist of the following 2 components:

1. BUSS2344 Philippines Study Tour unit of study fee which is the normal tuition fee associated with a unit of study at the Business School and will be charged through the normal University billing process.
2. The program fee is **AUD\$2,600** and includes:
  - Accommodation
  - Most meals
  - Welcome & Farewell Dinners
  - In-country transportation for program activities
  - Visits to industry sites
  - Most cultural activities.

## Exclusions

Students are responsible for the following costs which are not covered by the program package fee or unit of study fee:

- Visa application process and fees
- All airfares
- Meals (not specified above), entertainment and personal expenses

## Scholarships

**Global Mobility VC scholarships are available to eligible students (to the value of AUD\$1,500).**

Students must apply for a scholarship at the time of applying for the program, by completing the relevant section on the application form (late submissions will not be considered).

Eligible students who have previously received a scholarship/funding (including Business School scholarship, NCP, Endeavour, VC Global Mobility scholarship) for any Business School work integrated learning unit of study will only be awarded a second scholarship/funding in exceptional circumstances. Priority will be given to students participating in their first work integrated learning unit of study.

Students may also be eligible to apply for [OS-HELP](#) - a loan available to eligible students enrolled in a Commonwealth supported place who want to undertake some of their study overseas. OS-HELP can be used for a range of expenses such as airfares, accommodation and other travel or study expenses.

## Travel

Students must ensure they possess a current passport with 6 months validity after their date of return.

If a visa is required, please gain further information from your travel agent.

Students are responsible for their own travel arrangements and gaining a visa (if required) to and from the Philippines.

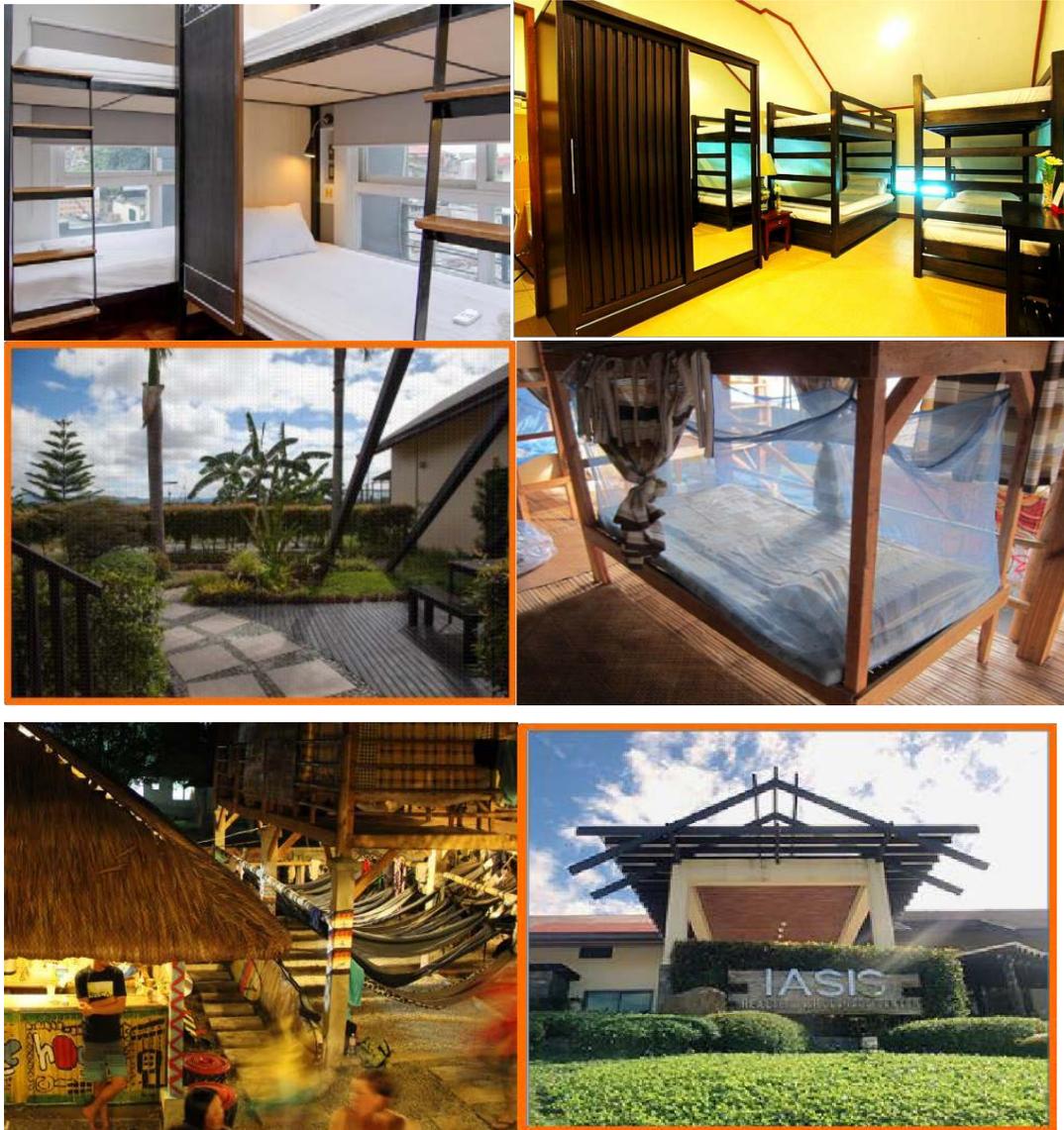
Students are covered by the University of Sydney travel insurance for the duration of the program. Please refer to the [Student Travel Insurance](#) page (including the policy variations/amendments downloads) for further information.

**We strongly advise that you do not confirm/pay for your flights until you have received official confirmation that you have been accepted into the program and/or the program has acquired the minimal student enrolment number to proceed.**

## Accommodation

Accommodation will be provided for the duration of the program and as a requirement of the program, all students must stay in the accommodation provided with room allocation being at the discretion of the Unit Coordinator. Students are not permitted to stay with family or friends or to otherwise arrange their own accommodation during the program dates.

Typical accommodation and rooms are as per the images below, which is often dormitory style, clean and comfortable with shared bathroom facilities.



## Program conditions

By submitting an application, you agree to the following program conditions:

## Selection criteria and application process

- Acceptance into the program is selective and is based initially on the student's online application and online interview.
- All applicants must have completed (or will complete in semester 2 2019) at least 48 credit points of Business-related units.
- Applicants must have a minimum 50 WAM average across their Business School units.
- Applications will only be accepted during the specified application dates and late applications will not be considered.
- Applicants must not apply to graduate prior to completing their unit of study requirements.
- The University of Sydney Business School will administer all applications and all enquiries should be directed to [business.placements@sydney.edu.au](mailto:business.placements@sydney.edu.au)

## Program

- The in-country program will take place from 25 January to 8 February 2020, with a preparation workshop to be held on 25/26 January 2020.
- Students are expected to represent the University in a positive manner at all times. Inappropriate behaviour or misrepresentation of the University's name and resources, either professionally or otherwise may result in the immediate termination of the student from the program.
- Students will earn 6 credit points upon successful completion of the program.
- All efforts will be made to meet the short-term study tour in-country program. However, if for reasons beyond our control this cannot be achieved, then all efforts will be made for alternative learning opportunities to be offered to student/s in order to meet the unit of study learning requirements.
- Please note, a minimum enrolment number is required for the unit to proceed.

## Travel Arrangements

- Students must ensure they possess a current passport with 6 months validity after date of return.
- If students require a valid visa, they are responsible for applying for and obtaining the relevant visa in a timely manner.
- Students are responsible for their own travel arrangements to and from the Philippines. Students must arrive in Manila by 25 January 2020 at the latest.
- Students are covered by The University of Sydney travel insurance for the duration of the program.

## Fees

- The program package fee is AUD\$2,600 plus:
- The unit of study fee for BUSS2344 Philippines Study Tour is the normal tuition fee associated with a unit of study at the Business School and will be charged through the normal University billing process.
- A deposit of AUD1,000 is due by (date TBC) and the full fees are due by 12pm midday on 28 October 2019.
- Students are responsible for additional costs including return airfares, visas, airport transfers, food and entertainment costs and any other incidental costs. Refer to the Fees section for information on what is included in the program fees.

## Media

- Students are expected to agree to photographs or video taken in connection to the program being used for marketing purposes by the University of Sydney Business School.

## Confidentiality

- Student information as required for administering all aspects of the program will be transferred from the University of Sydney Business School.
- Once students are accepted into the program and/or the enrolment has been finalized, students are encouraged to inform the Unit Coordinator of any disabilities and/or mental health conditions to support any required travel experience adjustments.

## Refund Policy

- In the event that the program is cancelled prior to departure, students will receive a 100 per cent refund of the program fees.
- Upon acceptance, all students must pay a deposit of AUD\$1,000 by (date TBC), which will only be refunded in the event that the program is cancelled.
- Cancellation fees apply for students who withdraw from the program after confirming their participation. (Cancellation fee varies up to 100% of the program fee, depending on the date the student withdraws).
- 100% FEE-HELP debt for the BUSS2344 unit of study will be incurred after the census date. No refund of program fee is payable for unit of study withdrawals received after this date.
- Applications to withdraw from the program must be received in writing and lodged with the University of Sydney Business School [Careers & Employability Office](#).