



THE UNIVERSITY OF
SYDNEY
—
Business School

Philippines Study Tour

Summer 2023



Program information

Overview

Over the summer break The University of Sydney Business School is offering our students the opportunity to participate in a short-term study tour program in the Philippines in January and February 2023. Students will live, work, and travel together as they engage with sustainable business practices and social enterprise projects that aim to positively impact community well-being, economics, social reform and policy. The program takes place between 29 January to 10 February 2023. Included in the program is an online pre-departure program, which will focus on preparing for travel and study, employability, cultural awareness and professionalism.

- Learn and apply design thinking methodology
- Work in small teams (alongside students from the Philippines) developing social enterprise solutions
- Meet some of the leading social entrepreneurs in the Philippines (the people behind Human Nature, Rags to Riches, Messy Bessy and more) and discover how they are finding business solutions to current social and environmental challenges
- Visit Gawad Kalinga Enchanted Farm, an innovation hub for social/agri-enterprises
- Explore the Philippines in a sustainable way (help with reforestation, meet an indigenous tribe, trek in the longest mountain range in the country and go island hopping).

Details of the in-country itinerary will be updated shortly.

Students will be fully supported for the duration of the program by an academic from the Business School, Dr Steven Hitchcock, in addition to our partner organisation, Make a Difference Travel.

Scholarships and Funding Availability

The Philippines Future of Business Study Tour is supported by the New Colombo Plan (NCP), an Australian Government Initiative to develop Australian students' understanding of the Asia Pacific region. Up to 20 eligible undergraduate domestic students will receive a \$3000 NCP Scholarship. Additional partial scholarships are available for students who are not eligible for NCP Scholarships.

For students who do not meet NCP Mobility eligibility, you are eligible to apply for a Vice Chancellor's Global Mobility Scholarship valued at \$1000. This would include undergraduate domestic students who have previously been awarded an NCPST Mobility Grant, postgraduate domestic, undergraduate international, and postgraduate international students.

Dalyell Scholars may request to use the Dalyell Global Mobility Scholarship valued at \$2,000 for overseas programs if they have not used it previously. The Dalyell Global Mobility Scholarship may be held in conjunction with the NCP Mobility student grant or the Vice Chancellor's Global Mobility Award. The Dalyell Scholarship cannot be held with the Vice Chancellor's Global Mobility Scholarship for the same program and term.

Philippines Study Tour 2023	
Study Tour duration	Arrive in Manila – 29 January 2023 Depart Manila – 10 February 2023
Student Information Session	2 August (4-5pm) On campus and online A recording of the session will be available on the WIL Hub Canvas site
Application period	9am on 1 August to 12pm midday (AEST) on 9 September 2022

Unit of study

Students will be enrolled in BWIL2260/BWIL6260 Philippines Study Tour for the Intensive February session. These units are administered by the Business School and are compulsory for all students accepted into the program.

The key assessments that align to the study tour experience have been purposely designed to enhance students' employability for a rapidly changing global labour market.

The Philippines Study Tour is an elective unit of study worth 6 credit points and cannot count towards a major/specialisation. It is your responsibility to ensure that you have room in your degree to undertake this unit.

It is also your responsibility to ensure that your study plans conform to the relevant degree and faculty resolutions that are applicable to you. Please make sure to read the [student responsibilities statement](#) on the Current Students website to ensure you understand those responsibilities. Please refer to the [Business School Handbook](#) for the requirements of your degree.

Please note, a minimum enrolment number is required for the unit to proceed.

Who should apply

- Undergraduate students enrolled in a Business School degree (or combined Business School degree) are eligible to apply. Students must have completed a minimum of 24 credit points of Business School units prior to commencing the study tour.
- Postgraduate students enrolled in Master of Commerce, Master of Commerce (Extension), Master of Professional Accounting or Master of Logistics & Supply Chain Management are eligible to apply. There is no minimum credit point requirement for postgraduate students at the time that they apply for the program.
- A minimum WAM of 50 across the Business School units is required.
- Applicants are expected to be an outstanding ambassador for the Business School. Evidence of this will be demonstrated through academic and personal achievements.
- Applicants must have a minimum of 6 elective credit points available in their degree. Students are not able to exceed their degree requirements to participate in this program.
- Students can participate in only one Business School placement program during the course of their degree, i.e. Local Industry Placement Program, International Industry Placement Program or other related programs. Students will only be awarded a second placement opportunity in exceptional circumstances. In addition, students may also participate in a study tour/business practicum/ project-based unit and/or the Self-Sourced Placement Program if their degree will accommodate them enrolling in more than one program.

Please contact business.placements@sydney.edu.au if you require clarification.

- Priority will be given to students who have not completed a study tour before, as well as students who are new to the Work-Integrated Learning unit offerings.

How to apply

The Business School application process involves submitting an online application through [Sonia Online](#) by the application deadline. Please refer to the [Sonia Online application user guide](#) for instructions on how to submit an application.

STEP 1: online application

As part of your online application, you will be asked to include:

1. A copy of your academic record downloaded from **Sydney Student**. For commencing postgraduate students who don't yet have a transcript, please provide a list of units currently enrolled in and a copy of your official academic transcript for your undergraduate degree;
2. A supporting statement outlining your motivation for applying (no longer than 100 words);
3. An image of your current passport identification page.

Your documents need to be submitted as a single Microsoft Word document, no larger than 12MB.

Applications will open at **9am** (AEST) on **1 August** and close at **12pm midday** (AEST) on **9 September 2022**.

Please contact business.placements@sydney.edu.au if you have any questions regarding the application process.

Program

The program offers students a cultural and responsible business immersion experience in one of Southeast Asia's fastest emerging markets, the Philippines. As part of the unit of study, you will undertake a two-week international study tour to better understand Philippine culture, responsible business practices and social enterprise projects that aim to positively impact on community well-being, economics, social reform and policy. You will visit a number of social enterprise companies, innovation hubs and communities as you pass through Manila, an agri- business farm and Zambales.

Forming diverse teams, students will work alongside local students and community members to help devise solutions to the social and environmental challenges they encounter. They will take inspiration from the locals they meet along the way, including organic farming communities, urban gardeners, indigenous communities, and social entrepreneurs challenging mainstream corporations to do business differently.

Students will develop self-reflection, cultural competency, communication and servitude leadership skills.

Prior to departure, students will develop a number of career and employability performance objectives in preparation for engaging and immersing themselves in Philippine cultural and business arenas.

On return from the Philippines students will collate their overall in-country experiences to complete a final reflective report.

Further information on the program itinerary will be available shortly.



Urban Greens - Vertical Farming



Eco Brick



The Ruins in Poblacion, Makati

Important dates

Details	Dates
Information Session	2 August 4-5pm (AEST) On campus and online
Application period	9am on Monday, 1 August to 12pm midday (AEST) on Friday, 9 September 2022
Students notified of outcome	Friday, 23 September
Confirmation of participation and deposit due (non-refundable unless program is cancelled)	Friday, 7 October
Full program fees due (non-refundable unless program is cancelled)	Friday, 4 November
Preparation workshop	TBC
Arrive in Manila	Sunday, 29 January 2023
Depart Manila	Friday, 10 February 2023
Final assessments due	TBC

Fees

The Philippines Study Tour consists of the following two components:

1. BWIL2260/BWIL6260 Philippines Study Tour **Unit of Study Fee**, which is the normal tuition fee associated with a unit of study at the Business School, will be charged through the normal University billing process, and is separate to the program fee.
2. In addition, the **Program Fee** is **AUD\$3,000** and includes:
 - Accommodation
 - Most meals
 - Welcome Dinner

- In-country transportation for program activities
- Visits to industry sites
- Most cultural activities.

Students are responsible for the following costs, which are not covered by the program package fee or unit of study fee:

- Visa application process and fees
- All airfares
- Meals (not specified above), entertainment and personal expenses

The program package fee deposit of **AUD\$1,000** is due by 9am (AEDT) on Friday, 7 October 2022. The balance of the program fee is due by Friday, 4 November. The fees are to be paid in Australian dollars. The Program Fee (including the deposit) is non-refundable.

Scholarships

NCP Government funding is available to eligible students (20 grants to the value of AUD\$3,000). This grant is intended to contribute towards your program fee and airfare (depending on your choice of airline). Further information can be found [here](#). Other necessary in-country expenses are considered out of pocket.

For students who do not meet NCP Mobility eligibility, you are eligible to apply for a [Vice Chancellor's Global Mobility Scholarship](#) valued at \$1000. This would include:

- undergraduate domestic students who have previously been awarded an NCPST Mobility Grant,
- postgraduate domestic,
- undergraduate international, and
- postgraduate international.

Undergraduate domestic students who meet the advertised equity and diversity criteria would be eligible to receive the [Vice Chancellor's Global Mobility Award](#) valued at \$2500. This currently includes E12 and Broadway Scheme students. The VCGM Award can be held in conjunction with the NCP Mobility grant or the Vice Chancellor's Global Mobility Scholarship.

Dalyell Scholars may request to use the [Dalyell Global Mobility Scholarship](#) valued at \$2,000 for overseas programs if they have not used the scholarship previously. The Dalyell Global Mobility Scholarship may be held in conjunction with the NCP Mobility student grant or the Vice Chancellor's Global Mobility Award. The Dalyell Scholarship cannot be held with the Vice Chancellor's Global Mobility Scholarship for the same mobility program and term.

The University of Sydney Business School will offer a limited number of partial scholarships to eligible students who successfully enrol in this program. Scholarships are available under two categories: Merit & Leadership, and Equity & Merit.

Students must apply for a scholarship at the time of applying for the program by completing the relevant section on the application form and providing supporting information (late submissions will not be considered).

Eligible students who have previously received a scholarship/funding (including Business School scholarship, NCP, Endeavour, VC Global Mobility scholarship) for any Business School work-integrated learning unit of study will only be awarded a second scholarship/funding in exceptional circumstances. Priority will be given to students participating in their first work-integrated learning unit of study.

Students may also be eligible to apply for [OS-HELP](#), a loan available to eligible students enrolled in a

Commonwealth supported place who want to undertake some of their study overseas. OS-HELP can be used for a range of expenses such as airfares, accommodation and other travel or study expenses.

Please note that scholarship monies will not be paid until January/February 2023. Students will be expected to cover their own program-related expenses, such as your flights, prior to the scholarship payment being received.

Travel

Students must ensure they possess a current passport with 6 months' validity after their date of return.

If a visa is required, please seek further information from your travel agent.

Students are responsible for their own travel arrangements and obtaining a visa (if required) to and from the Philippines.

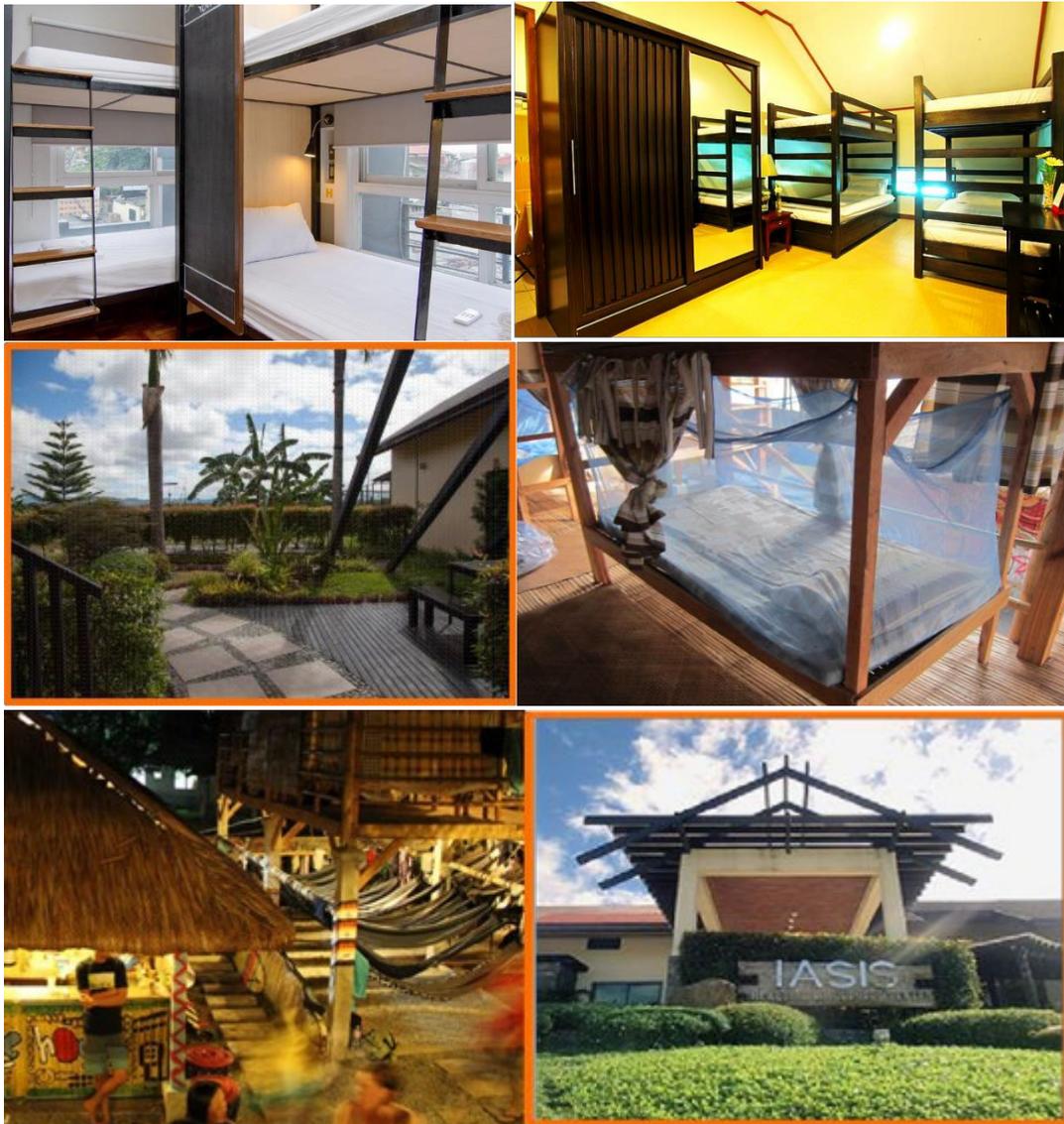
Students are covered by the University of Sydney travel insurance for the duration of the program. Please refer to the [Student Travel Insurance](#) page (including the policy variations/amendments downloads) for further information. Students are not covered for periods of extended personal travel taken before, during or after the approved University travel activity.

We strongly advise that you do not confirm/pay for your flights until you have received official confirmation that you have been accepted into the program and/or the program has acquired the minimal student enrolment number to proceed. We strongly encourage you to consider booking fully flexible airfares when confirming/paying for your flights.

Accommodation

Accommodation will be provided for the duration of the program and, as a requirement of the program, all students must stay in the accommodation provided with room allocation being at the discretion of the Unit Coordinator. Students are not permitted to stay with family or friends or to otherwise arrange their own accommodation during the program dates.

Typical accommodation and rooms are as per the images below, which is often dormitory style, clean and comfortable with shared bathroom facilities.



Program conditions

By submitting an application, you agree to the following program conditions:

Selection criteria and application process

- Acceptance into the program is selective and is based on the student's online application, academic merit and equity.
- All undergraduate students must have completed (or will complete in semester 2, 2022) at least 24 credit points of Business-related units. There is no minimum credit point requirement for postgraduate students at the time that they apply for the program.
- Applicants must have a minimum 50 WAM average across their Business units.
- Applications will only be accepted during the specified application dates via Sonia. Late applications will not be considered.
- Applicants must not apply to graduate prior to completing their unit of study requirements.

- The University of Sydney Business School will administer all applications and all enquiries should be directed to business.placements@sydney.edu.au

Program

- The in-country program will take place from 29 January to 10 February 2023, with a preparation workshop to be held in January (date to be confirmed).
- Students are expected to represent the University in a positive manner at all times. Inappropriate behaviour or misrepresentation of the University's name and resources, either professionally or otherwise may result in the immediate termination of the student from the program.
- Students will earn 6 credit points upon successful completion of the program.
- All efforts will be made to meet the short-term study tour in-country program. However, if for reasons beyond our control this cannot be achieved, then all efforts will be made for alternative learning opportunities to be offered to student/s in order to meet the unit of study learning requirements.
- Please note a minimum enrolment number is required for the unit to proceed.

Travel Arrangements

- Students must ensure they possess a current passport with 6 months' validity after date of return.
- If students require a valid visa, they are responsible for applying for and obtaining the relevant visa in a timely manner. Please visit the [Philippines Office of Consular Affairs website](#) to check if your passport will require a visa for entry to the Philippines.
- Students are responsible for their own travel arrangements to and from the Philippines. Students must arrive in Manila by 29 January 2023 at the latest.
- Students are covered by The University of Sydney travel insurance for the duration of the program. Students are not covered for periods of extended personal travel taken before, during or after the program.
- **We strongly advise that you do not confirm/pay for your flights until you have received official confirmation that you have been accepted into the program and/or the program has acquired the minimal student enrolment number to proceed.**
- **We strongly encourage you to consider booking fully flexible airfares when confirming/paying for your flights.**

COVID-19

As at 26 July 2022, the following advice on the [DFAT Smart Traveller website](#) applies to travellers entering the Philippines:

- If you're fully vaccinated against COVID-19 with at least one booster, you don't need to undergo pre-departure COVID-19 testing. If you aren't fully vaccinated with one booster, you must provide a negative COVID-19 (RT-PCR) test within 48 hours, or a negative COVID-19 (RAT) test administered and certified by a health care professional within 24 hours to enter. If you're fully vaccinated, you can enter the Philippines without a visa or quarantine, provided you meet specific requirements. Transit restrictions are in place between some International airport terminals.
- Follow the [Philippines Department of Tourism](#) for the latest advice. You should also confirm the rules for your airline as it may vary between airlines.

Please refer to the [DFAT Smart Traveller website](#) for the most up to date travel advice.

Fees

- The program fees consist of **two** parts:
 - (i) the program package fee, which is AUD\$3,000; and
 - (ii) the unit of study fee for BWIL2260/BWIL6260 Philippines Study Tour is the normal tuition fee associated with a unit of study at the Business School and will be charged through the normal University billing process.
- A deposit of AUD\$1,000 is due by 9am (AEDT) Friday, 7 October and the full fees are due by Friday, 4 November 2022.
- Students are responsible for additional costs including return airfares, visas, airport transfers, food and entertainment costs and any other incidental costs. Refer to the Fees section for information on what is included in the program fees.

Refund Policy

- In the event that the Philippines Study Tour is cancelled prior to 29 January 2023, students will receive a 100% refund of the program fee only. The University will not be liable for any personal expenses incurred by students.
- Upon acceptance, all students must pay a deposit of AUD\$1,000 by 9am (AEDT) Friday, 7 October, which will only be refunded in the event that the program is cancelled by the University.
- Students who withdraw from the Philippines Study Tour after paying the deposit but prior to the full payment will not receive a refund of the AUD\$1,000.
- Students who withdraw from the Philippines Study Tour after paying the full program fees will not receive any refund.
- 100% of the unit of study fee debt for the BWIL2260/BWIL6260 Philippines Study Tour unit of study will be incurred after the Intensive February census date 27 January 2023.
- Applications to withdraw from the program must be received in writing and lodged with the University of Sydney Business School's [WIL Hub Placements team](#).

Media

- All students are expected to agree to photographs or video taken in connection to the program being used for marketing purposes by the University of Sydney Business School. Students may also be invited to participate in the marketing and promotion of the placement program by sharing their experience.

Confidentiality

- Student information as required for administering all aspects of the program will be transferred from the University of Sydney Business School to the partner.
- Once students are accepted into the program and/or the enrolment has been finalised, students are encouraged to inform the Unit Coordinator of any disabilities and/or mental health conditions to support any required travel experience adjustments.

Travelling to Australia after study tour concludes

Before arriving in NSW

All international travellers should ensure they meet the [Australian Government entry requirements](#) before travelling to Australia.

After arriving in NSW

Passengers who meet the Australian Government entry requirements must follow the NSW [Government COVID-19 information for international arrivals](#). Passengers who arrive in Australia in another state or territory and then travel to NSW must comply with the requirements for entering that state or territory. Further information can be found here: <https://www.australia.gov.au/states>. If entering NSW from interstate, there are no longer any restrictions on interstate travel to NSW, however there are other [COVID-19 rules](#) in place that you must follow while in NSW.

NSW Health guidelines for recent fully vaccinated arrivals

Download the NSW Health guidelines [here](#). These guidelines are supplementary to the current [Public Health \(COVID-19 Air Transportation Quarantine\) Order \(No 4\) 2021](#) (the Order) and should be read in conjunction with the Order.

For current information, visit <https://covid19.homeaffairs.gov.au/coming-australia>

Consequences if students are unable to travel to Australia

- Students will need to be aware of whether their course includes mandatory face to face attendance and from what date. Remote delivery is not possible for all courses.
- If students are not present in Sydney by the date at which they are required to be physically present, their ability to progress may be affected.
- If students are not present in Sydney by the date specified for their course, the options include:
 - (i) applying to suspend all of 2023 and restart in 2024. If students decide to suspend then they should be mindful of suspension limits that apply for coursework students
 - (ii) students will be advised of other options (if available) by their faculty.
- Students should be aware that they will incur a financial cost if they pay fees for 2023 and are not able to arrive in Sydney at the required times. The amount will depend on when they suspend: for more information, see the [Current Students Refunds](#) webpage.
- VISA, student loans, scholarships or other entitlements:
 - For more information about student visas, students should [contact the University](#) or see the [Department of Home Affairs "Student Visa" webpage](#).