

SUPPLEMENTARY ACADEMIC SUPPORT (SAS) RULES & GUIDELINES

Australia Awards are prestigious scholarships offered by the Australian Government to the next generation of global leaders for development. Australia Awards Scholarship (AAS) students are entitled to a limited amount of **Supplementary Academic Support (SAS)**.

The University of Sydney's **International Sponsorships Unit** administers SAS on behalf of its AAS students, ensuring equity, transparency and good use of public money.

SAS can be used by AAS students, by seeking the International Sponsorships' written approval, once all University and Faculty support mechanisms have been exhausted. By submitting this form and requesting access to access the Supplementary Academic Support Entitlement, students acknowledge they have [reviewed the Scholarship policy](#).

AAS students should not incur any expenses prior to the written approval of the International Sponsorships Unit, or they may not be reimbursed.

SUPPLEMENTARY ACADEMIC SUPPORT CAN BE USED FOR THE FOLLOWING PURPOSES

SAS CATEGORIES	<ol style="list-style-type: none"> 1. To provide academic support such as private tutoring for at risk and articulated program students – Fill out section 1 of form 2. For thesis editing, binding and printing - Fill out section 2 of form 3. To attend domestic academic training, workshops or conferences (in Australia or in student's home country) directly related to the main course (attendance fees only). <p>SAS entitlements cannot be used for attending conferences in a third country and cannot be used for airfares to any conferences. - Fill out section 3 of form</p>
ACADEMIC STAFF	By providing your signature you recommend and endorse the use of the listed tutor or thesis editor for supplementary academic support and confirm that you have no issue with the student receiving private tutoring, or endorse attendance at the specified conference (research students only). To the best of your knowledge the student has engaged in all free of charge university support mechanisms and should now proceed with requesting Supplementary Academic Support.
IMPORTANT PLEASE NOTE	The above is an abbreviated version of SAS Rules and Guidelines, Australia Awards scholars should consult the current scholarship handbook for current policy guidelines here . International Sponsorships reserves the right to administer SAS on a case-by-case basis, at its own discretion, and in line with the University's contract with DFAT.
CONTACT	<p>International Sponsorships, Lvl 4 JFR Bldg G02, PH: 02 8627 75449 australiaawards@sydney.edu.au</p>



SUPPLEMENTARY ACADEMIC SUPPORT (SAS) APPLICATION FORM

STUDENT FULL NAME:

SID:

1. TUTORIAL ASSISTANCE

SUBJECT DETAILS	TUTOR DETAILS
SUBJECT NAME	FULL NAME:
SUBJECT CODE	STAFF/STUDENT ID:
ESTIMATED HOURS REQUIRED (MAX. 8)	EMAIL:

2. THESIS EDITING (Research students and Coursework students with dissertation subject only)

THESIS EDITOR NAME			
THESIS EDITOR EMAIL & PHONE			
THESIS EDITOR QUOTE	REQUESTED AMOUNT		SCO Signature for Pre-Approval

3. DOMESTIC ACADEMIC TRAINING, WORKSHOPS OR CONFERENCES (in Australia or in student's home country) (Registration/attendance fees only)

CONFERENCE LOCATION & DATES			
I HAVE ATTACHED FOR APPROVAL	<input type="checkbox"/> Information on the conference (Including registration cost, time, date and venue) <input type="checkbox"/> A letter of support from your supervisor that the academic training/ workshop/ conference is directly related to the main course of study. *Your supervisor must provide their signed approval for attendance below.		
ATTACHED FOR CLAIM	Tax invoices <u>and</u> proof of payment (e.g. credit card/bank statement) for <u>all</u> expenses incurred.		

Requested Conference Items	AMOUNT <i>Student Use</i>	PRE - APPROVAL <i>Office Use</i>	REIMBURSE <i>Student Use</i>	APPROVAL <i>Office Use</i>
Registration fee	\$	\$	\$	\$
TOTAL EXPENSES	\$	\$	\$	\$
OFFICE APPROVED SIGN				
OFFICE APPROVED DATE				

STUDENT SIGNATURE: _____ **DATE:** _____

By requesting to access my Supplementary Academic Support Entitlement, I acknowledge that I have [reviewed the Scholarship policy](#), and sought all relevant academic support services available through the University, my faculty and my teachers.

ACADEMIC STAFF/SUPERVISOR SIGNATURE: _____ **DATE:** _____

By providing my signature I recommend and endorse the use of the listed tutor or thesis editor for supplementary academic support, or endorse attendance at the specified above conference.