

Degrees conferred *ad eundem gradum*

Policy approved by:	Senate on 2 July 1984
Current Policy approver:	Vice-Chancellor and Principal
Latest amendment approved by:	Senate on 7 May 2007
Date of effect:	7 May 2007
Amended	14 August 2021 (administrative amendment) 1 October 2021 (administrative amendment) 7 October 2022 (administrative amendment)
Current Policy owner:	Chief Governance Officer

1. Policy

Long-standing full-time permanent members of the University's academic staff and general staff who are not graduates of the University and who have completed a minimum of ten years' service prior to their retirement may be considered by Senate, on their retirement, for admission *ad eundem gradum* to an appropriate degree of the University.

2. Definitions

Ad eundem gradum degree means a degree conferred by Senate without examination. The degree is conferred at a meeting of Senate and a testamur is mailed to the recipient. A person holding a degree of Senate conferred *ad eundem gradum* enjoys certain rights and privileges.

Rights and Privileges means a recipient of a degree *ad eundem gradum*:

- 2.1 is entitled to include the degree as part of their qualifications and to wear the academic dress of that degree; and
- 2.2 is listed in the Graduate Register and becomes a member of the Convocation of the University upon conferral of the degree; and
- 2.3 is eligible to vote in elections for the Fellows of Senate elected by the graduates and for the Standing Committee of Convocation.

Appropriate degree of the University means providing a University of Sydney qualification at the same level as the person's existing qualification.

Ten Years' Service means employment by the University for a total of ten years, either in a single or multiple period(s) of employment.

3. Approval process

3.1 Academic staff

The Dean of the relevant Faculty is responsible for recommendation of the award of the degree *ad eundem gradum* to a member of the academic staff, in accordance with the policy, with endorsement by the Provost and Deputy Vice-Chancellor before referral to the Vice-Chancellor and Senate.

3.2 General staff

The recommendation for the award of the degree *ad eundem gradum* to a member of the general staff, in accordance with the policy, is made by the relevant principal University officer before referral to the Vice-Chancellor and Senate.

4. Follow-up action

If Senate approves the recommendation, the Senate Office then advises the Provost and Deputy Vice-Chancellor / relevant principal University officer, as appropriate, of Senate's decision, for the following follow-up action:

- 4.1 the staff member is notified in writing of the following:
 - 4.1.1 that Senate conferred the degree of ... *ad eundem gradum* at its meeting of (date);
 - 4.1.2 the rights and privileges to which they are entitled by the conferral of the degree; and
 - 4.1.3 that a testamur will be forwarded to them by mail within six weeks of the conferral date.
- 4.2 the Graduations Officer is notified in writing of the following:
 - 4.2.1 that Senate conferred the degree of ... *ad eundem gradum* at its meeting of (date); and
 - 4.2.2 that details of the recipient of the degree and the degree conferred are to be entered on the Graduate Register (FlexSIS); and
 - 4.2.3 that a testamur which includes reference to the degree being conferred *ad eundem gradum* is to be made up and forwarded to the recipient within six weeks of the conferral date.