ACADEMIC INTEGRITY POLICY 2022

The Academic Board as delegate of the Senate of the University of Sydney, adopts the following policy.

Dated: 15 November 2022 (commencing 20 February 2023)

Last amended: 16 March 2023 (administrative amendments)

19 June 2023 (administrative amendments)

2 February 2024 (administrative amendments)

11 June 2024 (commencing 15 July 2024)

13 August 2024 (administrative amendments)

4 September 2024 (administrative amendments)

29 October 2024 (commencing 24 February 2025)

Name: Professor Jane Hanrahan

Position: Chair, Academic Board

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PART 1   PRELIMINARY

1   Name of policy

This is the Academic Integrity Policy 2022.

2   Commencement

This policy commences on 20 February 2023.

3   Policy is binding

Except to the extent that a contrary intention is expressed, this policy binds the University, staff, students and affiliates.

4　Statement of intent

This policy:

    (a)   reflects the University's commitment to supporting and encouraging academic integrity;

    (b)   states the University's unequivocal opposition to, and intolerance of, breaches of academic integrity;

    (c)   sets out the principles underpinning the University's approach to academic integrity;

    (d)   sets out responsibilities for promoting the principles of academic integrity; and

    (e)   provides for a transparent process for handling allegations of academic integrity breaches.

5　Application

(1)   This policy applies to:

    (a)   all coursework award courses;

    (b)   coursework units of study in higher degrees by research;

    (c)   all staff and affiliates;

    (d)   all students;

    (e)   former students who were enrolled at the time the conduct occurred; and

    (f)   non-award students, exchange students and study abroad students in a unit of study at the University.

PART 2　DEFINITIONS

6　Definitions

(1)   In this policy:

academic integrity　means acting with honesty, truthfulness and fairness, and adhering to professional and ethical standards in all academic matters.

    Note: See subclause 8(2)

acknowledgement of sources　means identifying, according to disciplinary conventions, at least:

- the authors of a work;
- the place from which the work, or part of it, was sourced;
- the date of publication or access; and
- indicating direct quotations appropriately.

assessment	has the meaning given in the *Learning and Teaching Policy*. That is:

means the process of measuring the performance of students (as in examinations, assignments and other assessable work) that enables students to monitor their progress and contributes to their academic results in a unit of study.

automated writing tools	means software tools that improve or alter writing by any of:

- translating;
- paraphrasing:
- improving writing style;
- clarifying expression.

It does not include:

- word processing;
- tools that only correct spelling and grammar.

collusion	means presenting work as independent or individual work when:

- it has been produced in whole or in part with others (within or external to the University); and
- with the knowledge of the parties involved.

Note: See clause 12.

contract cheating	means engaging in any of the conduct described in clause 13, for payment or otherwise, without acknowledgement in the work or the permission of the examiner or unit of study coordinator.
copy-editing and proof reading	means identifying and correcting errors in the presentation of a text, to reflect standard usage and conventions.

This may include:

- line editing; and
- detailed correction or advice on language, style or substance.

coursework	means a program of learning in which the dominant mode is not supervised research. Modes of instruction include:

- classes
- lectures
- tutorials
- practical sessions
- online tasks.

coursework award course	has the meaning given in the *Learning and Teaching Policy*. That is:
	means a course approved by the Academic Board and endorsed by the Senate that leads to a degree, diploma or certificate and is undertaken predominantly by coursework. While the program of study in a coursework award course may include a component of original, supervised research, other forms of instruction and learning normally will be dominant. All undergraduate award courses, Sydney Professional Certificates, graduate certificates, graduate diplomas and those master's degrees that comprise less than 66% research are coursework award courses.
dean	means any of:
	• the Executive Dean of the Faculty of Medicine and Health;
	• the Dean of a faculty; or
	• the Head of School and Dean of a University school.
	Note: See *University of Sydney (Governance of Faculties and Universities Schools) Rule*
editor	means any person undertaking paid or unpaid copy editing or proof reading.
Educational Integrity Coordinator	means the academic staff member in a faculty responsible for coordinating and reporting on alleged academic integrity breaches.
exam cheating	means any attempt to gain an unfair academic advantage in, or causing disruption to, an examination.
	Note: See clause 14
examiner	means the person responsible for assessing a student's work.
faculty	means any of:
	• a faculty; or
	• a University school.
	Note: See *University of Sydney (Governance of Faculties and Universities Schools) Rule*
file-sharing	means exchanging, transferring or trading with others, any of:
	• notes
	• lecture materials
	• assessment tasks
	• assessment questions
	• assessment answers.
	This includes providing such material online.

generative artificial intelligence	means technologies that generate content in response to user prompts. This includes any of: • text • code • data • images • multimedia • audio • video
group work	has the meaning as provided in the *Coursework Policy*. That is: a formally established project to be carried out by a number of students working together that results in a single piece of assessment or a number of associated pieces of assessment.
higher degree by research	means any degree governed by the *University of Sydney (Higher Degree by Research) Rule*. These are: • Master's degrees by research; • Doctorates by research (including the Ph.D.); and • Higher Doctorates by research.
investigation	means, for the purposes of this policy, an investigation undertaken under either or both of: • the *University of Sydney (Student Discipline) Rule;* or • the *Research Code of Conduct*
legitimate cooperation	means any constructive educational and intellectual practice that: • uses interaction between students; • facilitates optimal learning or research outcomes; and • meets the requirements specified in clause 15.
nominated academic	means an academic staff member nominated by a dean to handle academic integrity breaches.
Office of Educational Integrity	means the office within the Deputy Vice-Chancellor (Education) portfolio which oversees academic integrity.
plagiarism	means presenting another person's work as one's own by presenting, copying or reproducing it without appropriate acknowledgement of the source. **Note:** See clause 11.
procedures	means the *Academic Integrity Procedures*

recycling	means, for the purposes of this policy, resubmitting for assessment work that is the same, or substantially the same, as work previously submitted for assessment in the same or another unit of study.
	Note: See clause 10.
research misconduct	has the mean given in clause 20 of the *Research Code of Conduct*
student misconduct	means conduct which, if proven, would constitute student misconduct under the *University of Sydney (Student Discipline) Rule.*
text-based written assignments	means assignments that use prose as the main, or as a significant, method of presenting an answer.
work	means any or all of ideas, findings, or written or published work.

PART 3   ACADEMIC INTEGRITY

7   General principles

(1)   The role of the University is to create, preserve, transmit and apply knowledge. It does this through teaching, research, creative works and other forms of scholarship. The University is committed to academic excellence and integrity as the cornerstones of scholastic achievement and quality assurance.

(2)   Academic integrity requires:

(a)   scrupulous ethical behaviour from individuals;

(b)   a collective culture that champions academic honesty, which is fostered by all staff, affiliates and students;

(c)   effective education and authentic assessment; and

(d)   an effective organisational framework for monitoring and responding to threats to academic integrity.

(3)   The University is opposed to, and will not tolerate, breaches of academic integrity.

(4)   It is every student's responsibility:

(a)   to act honestly and with integrity in all academic matters;

(b)   to submit their own, original work;

(c)   to cite the ideas and work of others, or of technologies, appropriately;

(d)   to understand legitimate cooperation;

(e)   not to breach or collude with another person to breach academic integrity requirements;

(f)   to understand their intellectual property obligations, including the obligation not to misuse the University's teaching or course materials;

(g)   to provide all relevant information to the University as soon as possible about any allegation or finding of an academic integrity breach; and

(h)   to comply with this policy and the procedures.

(5)   The University treats all breaches of academic integrity seriously. They may result in misconduct proceedings under the *University of Sydney (Student Discipline) Rule*.

(6)   The University may consider any relevant information it becomes aware of during, or after assessing or investigating an academic integrity breach. It may then do any or all of:

(a)   vary the allegations made;

(b)   reclassify the breach; or

(c)   impose a different or additional penalty.

(7)   Students in coursework units of study:

(a)   should retain working notes, drafts and other research materials for one year after completing the unit of study; and

(b)   may be requested to submit these materials in response to an allegation of an academic integrity breach.

(8)   Research students must comply with the *Research Data Management Policy*. This includes retaining:

(a)   drafts;

(b)   research data;

(c)   primary materials;

(d)   research records; and

(e)   research data management plans.

8   Fostering academic integrity

(1)   Fostering academic integrity is an essential element of ethical education and culture.

(2)   The University's approach to academic integrity is based on the following strategies:

(a)   **Clear expectations.** University policies, procedures and faculty local provisions should clearly state what is expected of students. They should provide fair processes for handling allegations of academic integrity breaches.

(b)   **Education in academic honesty and discipline specific requirements.** Faculties are responsible for educating students about academic integrity requirements. This includes the academic writing and referencing conventions of their discipline. This education should be provided early in the first semester of the student's award course.

    Note: See *Learning and Teaching Procedures.*

(c) **Support in understanding the importance and value of academic honesty.** Faculties and academic staff are responsible for supporting students in learning the value and importance of academic honesty. This includes discussing the ethical use of generative artificial intelligence in their discipline.

(d) **Well designed assessment which encourages demonstrated achievement of learning outcomes, including academic integrity.** Assessment should encourage scholarship, creativity and originality in ways consistent with research-enriched learning. If generative artificial intelligence is used, it should support learning and align with learning outcomes. Its use should not detract from acquiring required knowledge or skills.

(e) **Effective detection**. Assessment processes should:

    (i) detect academic integrity breaches;

    (ii) correct errors and poor referencing; and

    (iii) deter dishonesty.

(f) **Systematic record keeping.** The Office of Educational Integrity must establish and maintain appropriate records to monitor standards of academic integrity.

    Note: See also *Recordkeeping Policy.*

(g) **An open culture** in which staff, students and affiliates champion academic integrity and in which information is shared appropriately and acted upon.

    Note: See also *Privacy Policy* and *Privacy Procedures*.

PART 4   TYPES OF ACADEMIC INTEGRITY BREACHES

9   Academic integrity breaches generally

(1) An academic integrity breach involves any conduct that undermines the integrity of the University's academic work and standards. Conduct may range from inadvertent and unintended failures to comply with academic standards or policies to intentional acts to gain an academic advantage by unfair or dishonest means.

(2) Academic integrity breaches include:

    (a) recycling;

    (b) plagiarism;

    (c) collusion;

        Note: See clause 12.

    (d) contract cheating;

        Note: See clause 13.

    (e) fabricating data, information or sources;

    (f) assisting another student to obtain an academic advantage by dishonest or unfair means;

(g)   inappropriately publishing, uploading or sharing any part of an assessment or responses to assessment questions. This includes providing them to a website, a file-sharing site or other online platform;

(h)   inappropriately publishing, uploading or sharing University teaching or course material to a website, a file-sharing site or other online platform;

(i)   exam cheating;

   Note: See clause 14.

(j)   inappropriately using technology to complete an assessment task. This includes:

   (i)   submitting content produced using automated writing tools or generative artificial intelligence without acknowledgement or citation; or

   (ii)   using software to disguise an academic integrity breach;

(k)   recording or disseminating University teaching or course material, or content generated by another student, without permission. This includes providing it:

   (i)   to any other person; or

   (ii)   online.

10   Recycling

(1)   Work which builds on work previously submitted in any, unit of study is not recycling if:

(a)   the examiner or unit of study coordinator has permitted it, and it is appropriately acknowledged and cited; or

(b)   it constitutes appropriately referenced prior research in a research thesis or publication.

(2)   A student repeating a unit of study must obtain permission from the unit of study coordinator before resubmitting all or part of any assessment.

11   Plagiarism

(1)   Plagiarism includes presenting work that:

(a)   uses parts of another's work without appropriate acknowledgement of the source. This includes using phrases, clauses, sentences, paragraphs or longer extracts from published or unpublished work;

(b)   presents direct extracts without quotation marks or other appropriate indication;

   Note: It is not sufficient simply to acknowledge the source.

(c)   copies the same or a very similar idea from a published or unpublished work without appropriate acknowledgement;

(d)   changes the order of words taken from source material but retains the original idea or concept without appropriate acknowledgement;

(e)   copies or uses any material from non-written work without appropriate acknowledgement. This includes:

   (i)   visual and digital media;

        (ii)   images;

        (iii)   computer code;

        (iv)   musical notation;

        (v)   recording or composition;

        (vi)   performance:

        (vii)   or oral presentations;

   (f)   uses another's work without acknowledgement in a way that exceeds the bounds of legitimate cooperation.

(2)   Plagiarism is unacceptable in academic work, even where it arises from:

   (a)   poor referencing;

   (b)   error;

   (c)   inability to paraphrase; or

   (d)   inhibition about writing in the student's own words.

(3)   The author's intention is not relevant to whether a work involves plagiarism.

12   Collusion

(1)   Collusion includes any of:

   (a)   submitting work which is the same as, or substantially similar to, another student's work for the same assessment task;

   (b)   accepting assistance from another student in producing an assessment task; or

   (c)   inappropriately assisting another student to produce an assessment task.

(2)   Collusion also includes sharing answers or providing drafts or completed copies of an assessment task.

(3)   Producing work with other people, including students, through legitimate cooperation is not collusion.

    Note: See clause 15.

13   Contract cheating

(1)   Subject to subclause 13(2), contract cheating may include:

   (a)   engaging or enabling a third party to complete or contribute to all or part of an assessment;

   (b)   submitting work for assessment that has been completed by a third party, or to which a third party has made a contribution;

   (c)   accessing a completed assessment task or answers from an online service or file-sharing platform;

   (d)   inappropriately uploading an assessment or examination question, or request for help, to a contract cheating service or online platform;

   (e)   deriving an answer from another person or a service, including contract cheating service or online platform;

(f)   engaging a third party to attend a required learning activity or complete a required assessment task in place of a student;

(g)   completing or contributing to all or part of an assessment for a student;

(h)   attending or completing a learning activity or assessment in place of a student;

(i)   submitting an assessment which has been generated in whole or part by artificial intelligence.

(2)   This clause does not apply to approved adjustments or accessible arrangements.

   Note: See clauses 84 and 85 of the *Coursework Policy*.

14   Exam cheating

(1)   Exam cheating includes:

(a)   possessing prohibited materials in an examination such as textbooks, notes, unapproved calculators, headphones or electronic devices;

(b)   attempting to communicate, or communicating, with another person during an examination;

(c)   copying from another student during an examination;

(d)   inappropriately using electronic devices to access information during an examination;

(e)   allowing another person or a service, to complete or contribute to all or part of an examination;

   Note: This includes permitting another person to impersonate a student during an examination.

(f)   breaching exam conditions.

PART 5 ACCEPTABLE PRACTICES

15   Legitimate cooperation

(1)   Legitimate cooperation includes:

(a)   researching, writing or presenting joint work;

(b)   discussing general themes and concepts;

(c)   participating in informal study or discussion groups that do not discuss current or future assessment tasks;

(d)   strengthening and developing academic writing skills through peer assistance, where the writing is not part of an individual assessment; and

(e)   working collaboratively as part of a group work assessment.

(2)   Cooperation is not legitimate if:

(a)   it unfairly advantages a student or group of students over others; or

(b)   the resulting work fails to acknowledge the origin of research ideas, discoveries, data or research findings.

(3)   Students are expected to work collaboratively and contribute equitably to group work, projects and other learning experiences. They must ensure that their contributions are their own authentic work.

(4)   Unless the unit of study outline expressly permits it, a student must not collaborate with others to complete an individual assessment task. This includes jointly preparing study notes, writing, results, reports or completing problem sets with any other party.

(5)   Tutoring is an appropriate means of seeking help and can be an important part of a student's learning process.

    (a)   Tutoring should foster independent learning and help students understand at a theoretical level.

    (b)   Tutoring should not provide explicit instruction on how to complete work beyond the boundaries of legitimate cooperation.

    Note: See subclause 15(1).

(6)   A student must acknowledge in writing every person who contributed to any piece of assessment, even for group assignments intended to be collaboratively prepared.

(7)   Making an inequitable contribution to a group assignment and effectively claiming credit for others' work may be an academic integrity breach.

16   Allowable assistance

(1)   Developing writing, research and technical skills is an important part of a student's learning. This may be impeded by using an editor, automated writing tools or generative artificial intelligence.

(2)   Submitted work must be the student's own original work and thought. Students:

    (a)   must clearly acknowledge and reference all use of automated writing tools and generative artificial intelligence; and

    (b)   must not submit as their own work that has been primarily produced by an automated writing tool or generative artificial intelligence.

(3)   If students use automated writing tools and generative artificial intelligence they must do so:

    (a)   responsibly and ethically; and

    (b)   consistently with the unit of study instructions, University policies and procedures.

(4)   Students must not use an editor or proof-reader to complete assignments, unless expressly permitted by the unit of study coordinator.

    (a)   The unit of study coordinator may make this decision for a whole unit of study, or for all or part of an assessment task.

    (b)   The assessment or the unit outline must specify what is permitted.

(5)   Except for supervised examinations and supervised in-semester tests, students may use automated writing tools or generative artificial intelligence to complete assessments, unless expressly prohibited by the unit of study coordinator.

    (a)   The unit of study coordinator may make this decision for a whole unit of study, or all or part of an assessment.

    (b)   The unit of study outline must specify what is prohibited.

(i) The assessment instructions should also specify what is prohibited, and provide any elaboration necessary to complete the task.

(ii) If there is an inconsistency, the unit of study outline will prevail.

(6) Students must not use automated writing tools or generative artificial intelligence for examination and in-semester tests, unless expressly permitted by the unit of study coordinator.

(a) The unit of study outline must specify what is permitted.

(i) The assessment instructions should also specify what is permitted, and provide any elaboration necessary to complete the task.

(ii) If there is an inconsistency, the unit of study outline will prevail.

(7) During supervised examinations and in-semester tests students may only use the resources or tools specified in the assessment instructions.

(8) An editor may only be used for:

(a) copy-editing and proof-reading;

(b) providing advice about:

(i) structure (the need to structure and reword, deletions, additions);

(ii) grammar and syntax;

(iii) using clear language;

(iv) logical connections between phrases, clauses, sentences, paragraphs and sections;

(v) voice and tone; and

(vi) avoiding ambiguity, repetition and verbosity.

(9) If a student uses an editor, they must provide the editor with a copy of this policy and the procedures.

(10) Students must acknowledge any assistance in preparing work submitted for assessment. This includes:

(a) feedback from other people (or for group work, people outside the group) on drafts of written work, even if the feedback did not result in changes;

(b) editing or proof-reading; and

(c) use of automated writing tools or generative artificial intelligence.

(11) Acknowledgment must be written on the front of the work, or in a footnote or other reference.

(a) It must:

(i) state the name of the person, software or technology; and

(ii) briefly describe the assistance. For example, whether it constituted editing or proof-reading, or details of how automated writing tools or generative artificial tools were used.

(b) If a person with expertise relevant to the assessment item provided assistance, the acknowledgement must identify the nature of their expertise.

PART 6   ACADEMIC INTEGRITY FRAMEWORK IN COURSEWORK AWARDS

17   Handling academic integrity breaches

(1)   Academic integrity breaches in coursework units of study are classified as:

   (a)   minor breach;

   (b)   major breach; or

   (c)   student misconduct.

(2)   The severity of an academic integrity breach is assessed by considering factors including:

   (a)   level of study;

   (b)   prior record of academic integrity breaches;

   (c)   the type and extent of the failure to meet academic integrity requirements; and

   (d)   any relevant mitigating factors.

18   Minor breaches

(1)   Minor breaches are instances of poor academic practice arising from:

   (a)   inadvertence; or

   (b)   a failure to fully understand referencing requirements or acceptable academic practice;

(2)   Minor breaches may include:

   (a)   not appropriately identifying, a direct quotation;

   (b)   incorrect referencing;

   (c)   poor paraphrasing;

   (d)   incorrect direct quotation;

   (e)   minor breaches of examination conditions.

(3)   Conduct may be considered a minor breach if:

   (a)   the student is in their first year of study;

   (b)   the unattributed content is trivial or insignificant; or

   (c)   it provides no significant unfair academic advantage.

(4)   A further minor breach will constitute a more severe breach if it occurs after the student was informed of the initial breach.

(5)   The unit of study coordinator is responsible for deciding whether minor breaches have occurred and responses to them.

(6)   Students found to have committed minor breaches must be directed to undertake approved mandatory development activity.

(7)   Additional responses to minor breaches may include minor mark reductions or other penalties set out in the procedures.

(8) The unit of study coordinator must record all instances of minor breaches in the central reporting system.

(9) The Office of Educational Integrity will use the central reporting system to identify repeated breaches or other conduct which may constitute a more serious breach.

(10) Repeated minor breaches may constitute a more serious breach and will be managed as such.

19 Major breaches

(1) Major breaches involve:

    (a) a second or subsequent failure to understand referencing requirements;

    (b) showing persistent or reckless disregard for appropriate academic practice;

    (c) moderate or high volumes of unattributed content.

(2) Major breaches may include:

    (a) making no attempt to acknowledge source material appropriately or accurately;

    (b) making a limited attempt to paraphrase or acknowledge source material appropriately;

    (c) citing sources which have not been read without acknowledging the secondary source from which the information was obtained;

    (d) fabricating citations;

    (e) wilful or reckless disregard for academic standards;

    (f) misrepresenting work, or attempting to avoid detection: for example, falsifying data, information or sources;

    (g) exam cheating;

    (h) repeated minor breaches.

(3) The Educational Integrity Coordinator or nominated academic is responsible for:

    (a) investigating and managing allegations of major breaches;

    (b) deciding if an allegation has been substantiated; and

    (c) if so, deciding penalties.

(4) Major breaches may be dealt with as minor breaches if the student:

    (a) is in their first year of study; and

    (b) has no previous academic integrity breach.

(5) Penalties for major breaches set out in the procedures.

(6) The Educational Integrity Coordinator or nominated academic may refer repeated major breaches to the Registrar for further investigation.

20 Student misconduct

(1) Academic integrity breaches which may constitute misconduct include:

    (a) contract cheating;

    (b) repeated major breaches; and

(c)   breaches which the decision maker considers require higher penalties than those for major breaches.

(2)   The Registrar is responsible for managing allegations of student misconduct, under the *University of Sydney (Student Discipline) Rule*.

PART 7   COURSEWORK AWARD COURSES - ASSESSMENT REQUIREMENTS AND DETECTING BREACHES

21   Requirements for assessment tasks

(1)   Faculties and unit of study coordinators must:

(a)   design the assessment for each award course and unit of study to minimise opportunities for unfair advantage through breaches of academic integrity;

(b)   design assessment tasks to minimise opportunities for:

(i)   contract cheating going undetected; and

(ii)   misuse of automated writing tools or generative artificial intelligence;

(c)   use supervised assessments to assure learning; and

(d)   review the assessment for each unit of study each time the unit is offered. This includes redesigning assessment tasks to prevent recurrence of academic integrity breaches.

(2)   Assessment tasks must not be reused in a way that enables students with knowledge or prior experience of them to gain an unfair advantage for themselves or others.

(3)   Examination and assignment questions must not be reused, unless the unit of study coordinator is satisfied that reuse will not:

(a)   jeopardise the academic integrity of the assessment; or

(b)   create unfair advantage.

Note: See *Academic Integrity Procedures.*

22   Compliance statements

(1)   Students must submit a compliance statement with each piece of work.

Note: Signature may be manual or electronic.

(2)   The relevant unit of study coordinator may allow students to submit a single compliance statement covering an entire unit, or an entire group of assessment tasks.

23   Detecting breaches

(1)   The principles of fair and transparent assessment require that plagiarised work not be given credit.

Note: See Part 14 of the *Coursework Policy.*

(2)   Identifying breaches of academic integrity is a judgement made by an examiner who is aware of the responsibilities involved in academic assessment. Web search and similarity detecting software are tools assisting an examiner to make that judgement.

(3)   Text-based similarity detecting software must be used for all text-based written assignments. All text-based written assignments must be submitted electronically to enable this.

(a)   Faculties must inform students of this in introductory courses, unit of study outlines and informational material.

(b)   Faculties may permit students to have access to the results of similarity detection software before the assignment deadline.

(c)   Any such permission must be clearly stated in the unit of study outline.

(4)   Similarity detecting software may be used for non-text-based work if the faculty or unit of study coordinator considers it helpful in ensuring academic integrity.

(a)   Faculties must inform students of this in introductory courses, unit of study outlines and informational material.

(5)   The unit of study coordinator may stipulate assessment requirements. These may include:

(a)   file submission type; and

(b)   submission of work-in-progress, including draft documents.

(6)   For work that is not a text-based written assignment, unit of study coordinators must take all reasonable steps to design an assessment matrix that:

(a)   minimises the possibility of academic integrity breaches; and

(b)   provides confidence that:

(i)   the assignment is the student's own original work;

(ii)   the work of others is appropriately acknowledged;

(iii)   the assignment has not been previously submitted; and

(iv)   the input of others does not exceed the bounds of legitimate cooperation.

(7)   Where an examiner suspects an academic integrity breach they must use all reasonable means to clarify whether the relevant work contains inappropriate material.

(8)   Examiners must report any reasonable suspicion that an assessment may not be a student's own unaided work (excluding legitimate cooperation).

(9)   Computer and systems records, and other student online activity, may be reviewed to identify or substantiate potential academic integrity breaches. This includes access to Learning Management Systems.

(10)   The examiner or unit of study coordinator may require a student to discuss or explain components of their assessment tasks to determine the authenticity of their work. In doing so, they should first explain their concerns to the student.

PART 8   COURSEWORK AWARD COURSES - MANAGING BREACHES

24   Procedural fairness

(1)   The procedures set out the process for managing and deciding allegations of academic integrity breach by coursework students.

(2)   A faculty may only impose a penalty for an academic integrity breach consistently with this policy and the procedures.

(3)   The University is committed to dealing with students accused of academic integrity breaches consistently with the principles of procedural fairness.

(4)   Students have the right to:

   (a)   be informed of the allegations against them in enough detail to be able to understand, consider and respond to them;

   (b)   have a reasonable period to respond to allegations;

   (c)   have the matter resolved in a timely manner;

   (d)   be informed of their rights under this policy, the procedures and, where applicable, the *University of Sydney (Student Discipline) Rule*;

   (e)   invite a support person or student representative to any meeting about an alleged breach; and

   (f)   be treated impartially, without bias.

25   Reporting concerns

(1)   Any staff member, examiner or assessor who believes that a student has breached academic integrity requirements must report it.

(2)   Students who suspect an academic integrity breach by another student should report it.

(3)   Any other person who reasonably suspects an academic integrity breach may also report that suspicion.

(4)   The procedures set out how to make these reports.

26   Preliminary assessment

(1)   If a unit of study coordinator, Educational Integrity Coordinator or nominated academic becomes aware of an alleged academic integrity breach, they must:

   (a)   consult the examiner:

   (b)   formulate a clear expression of the alleged conduct; and

   (c)   form a preliminary view of the class of breach.

   Note: See clause 17 for classification.

(2)   If the decision maker considers that the alleged conduct could not constitute:

   (a)   any academic integrity breach; or

   (b)   student misconduct;

then:

    (c)   they will record 'no breach' as the outcome; and

    (d)   the work must be assessed according to its academic merit without penalty and according to the advertised criteria.

        Note: See Part 3 of the *Academic Integrity Procedures*

(3)   An allegation that is dismissed will be recorded. It will not constitute an academic integrity breach.

(4)   If the decision maker considers that the alleged conduct constitutes a minor breach, they will:

    (a)   record 'minor breach' as the outcome;

    (b)   refer the student for additional development; and

    (c)   apply any, or no, further penalty, consistently with the procedures.

(5)   If the decision maker considers that the alleged conduct may constitute a major academic integrity breach, they must decide whether the matter should be:

    (a)   referred to the Director of Research Integrity and Ethics Administration under the *Research Code of Conduct;*

    (b)   referred to the Registrar under the *University of Sydney (Student Discipline) Rule;* or

    (c)   investigated by the faculty under this policy.

(6)   The Educational Integrity Coordinator or nominated academic must refer to the Registrar any credible allegation that:

    (a)   involves commissioning or delivering contract cheating;

    (b)   involves repeated major breaches; or

    (c)   would warrant a penalty more serious than failure in the relevant unit of study.

    Note: See Part 3 of the *Academic Integrity Procedures*

(7)   The Educational Integrity Coordinator or nominated academic must refer to the Director of Research Integrity and Ethics Administration any credible allegation that would constitute:

    (a)   a breach of the *Research Code of Conduct;* or

    (b)   research misconduct.

    Note: The *Research Code of Conduct* applies to coursework students engaged in research activities as defined in the Code. This includes research subject to human or animal ethics approvals, or part of an externally funded research project.

(8)   The unit of study coordinator, Educational Integrity Coordinator or nominated academic must inform the student in writing of any referral to another decision maker.

27   Deciding allegations of major breach

(1)   The Educational Integrity Coordinator or nominated academic is responsible for:

    (a)   undertaking faculty level investigations; and

    (b)   deciding about allegations of major breach.

(2) The Educational Integrity Coordinator or nominated academic must:

    (a) inform the student of the allegation; and

    (b) provide instructions on how the student should respond.

(3) The Educational Integrity Coordinator or nominated academic may request the student to do either or both of:

    (a) attend a meeting; or

    (b) submit a written response.

(4) If an allegation concerns group work, the steps required by this policy must be undertaken separately for each student involved.

    (a) Separate allegations must be formulated for each student;

    (b) Separate notifications must be provided to each student;

    (c) Each student must be the subject of separate consideration;

    (d) Students must not be interviewed together;

    (e) A decision about one student must not be taken into consideration when deciding allegations against another.

(5) The Educational Integrity Coordinator or nominated academic will decide if the allegation has been substantiated. They must:

    (a) provide copies of any supporting material, including evidence, to the student; and

    (b) consider:

        (i) the allegation as formulated;

        (ii) any supporting material; and

        (iii) any submissions or information provided by or on behalf of the student.

(6) For each allegation, the Educational Integrity Coordinator or nominated academic maker must decide:

    (a) no breach has occurred;

    (b) a minor breach has occurred;

    (c) a major breach has occurred; or

    (d) there has been potential student misconduct.

(7) The procedures specify the consequences of each decision.

28 Appeals

(1) Subject to clause 28(3), students may appeal against an academic decision made under this policy, as provided in the *University of Sydney (Student Academic Appeals) Rule*.

(2) Students may appeal the outcome of a matter referred to the Registrar, as provided in the *University of Sydney (Student Discipline) Rule*.

(3) There is no appeal from a decision to refer a matter to the Registrar.

PART 9   COURSEWORK AWARD COURSES - RESPONSIBILITIES

29   Staff and affiliate responsibilities

(1)   All members of the University community are responsible for demonstrating and embedding academic integrity.

(2)   **The Office of Educational Integrity** is responsible for:

    (a)   overseeing the maintenance of academic integrity in all courses;

    (b)   coordinating the work of faculties, Educational Integrity Coordinators and other decision makers to ensure consistent practice and standards ;

    (c)   developing and regularly updating mandatory academic integrity education for students;

    (d)   maintaining University-wide systems and practices for maintaining academic integrity;

    (e)   publishing guidelines about good academic integrity practices and penalties for academic integrity breaches;

    (f)   taking action to mitigate foreseeable risks;

    (g)   making development courses available to all students which:

        (i)   build on education provided by faculties and online modules; and

        (ii)   provide additional education on conduct matters that fall short of a major integrity breach;

    (h)   reporting the results of students required to undertake further development courses;

    (i)   providing information from the central reporting system to the Educational Integrity Coordinators, for reporting to faculties and the Academic Board.

        (i)   This information must be provided consistently with the University's privacy obligations.

        Note: See *Privacy Policy*

(3)   **The Registrar** is responsible for:

    (a)   conducting investigations under the *University of Sydney (Student Discipline) Rule;* and

    (b)   arranging University administered examinations that minimise the possibility of academic integrity breaches;

(4)   **The Academic Board** is responsible for:

    (a)   monitoring academic integrity throughout the University;

    (b)   considering reports from faculties on academic integrity breaches; and

    (c)   making appropriate recommendations to faculties, the Vice-Chancellor and relevant senior executives.

(5)   **Faculties** are responsible for:

    (a)   monitoring and overseeing the implementation of this policy and the procedures within the faculty;

(b)   promoting good practice for all units of study and award courses which they administer;

(c)   responding to requests for information from the, the Office of Educational Integrity, the Academic Board and relevant senior executives;

(d)   providing formal education to all students, during the early stages of the first year of all award courses about:

    (i)   principles and practices of academic integrity;

    (ii)   appropriate acknowledgement;

    (iii)   paraphrasing;

    (iv)   developing effective written communication; and

    (v)   avoiding plagiarism and other breaches of academic integrity;

(e)   establishing and maintaining processes to require, and monitor, that all students successfully complete mandatory academic integrity modules;

(f)   monitoring and overseeing unit of study coordinators' development and review of assessment requirements within each unit of study, so that academic integrity processes are consistent, aligned and effective;

(g)   reporting to the Academic Board on steps taken to support academic integrity, based on reports of breaches provided by the Office of Educational Integrity.

(6)   **Deans** are responsible for:

(a)   developing and supporting academic integrity within their faculty;

(b)   monitoring and overseeing the implementation of this policy and the procedures within their faculty;

(c)   appointing an Educational Integrity Coordinator;

(d)   assigning appropriate duties to professional staff to implement this policy; and

(e)   appointing, as appropriate, one or more additional nominated academics.

(7)   **Educational Integrity Coordinators** are responsible for:

(a)   monitoring and reporting on academic integrity breaches within their faculties;

(b)   responding to allegations of major breaches within their faculties;

(c)   maintaining consistent decision making and high standards of academic integrity within their faculty, consistently with guidelines from the Office of Educational Integrity;

(d)   reporting to the faculty board and Academic Board on allegations of academic integrity breaches.

(8)   **Nominated academics** are responsible for working with the Educational Integrity Coordinator to maintain consistent decision making and high standards of academic integrity within their faculty.

(9)   **Unit of study coordinators** are responsible for:

(a)   developing and supporting the academic integrity of assessment within the units of study for which they are responsible;

(b)   designing and reviewing the assessment matrix of units of study each time they are offered to:

       (i)   embed academic integrity; and

       (ii)   minimise opportunities for breaches of academic integrity.

   (c)   providing unit of study outlines, through the Learning Management System, for each unit of study which:

       (i)   give clear information about the University's policies and procedures on academic integrity; and

       (ii)   where appropriate, provide discipline or subject specific examples;

   (d)   reporting instances of suspected breaches of academic integrity;

   (e)   responding to allegations of minor breaches;

   (f)   applying disciplinary outcomes for substantiated breaches; and

   (g)   implementing the requirements of this policy and the procedures.

(10) **Teachers, including examiners,** are responsible for:

   (a)   educating students about academic integrity, consistently with the plans of the faculties and unit of study coordinators;

   (b)   advising students on academic integrity;

   (c)   maintaining academic integrity in all learning and assessment activities;

   (d)   identifying potentially plagiarised work; and

   (e)   reporting breaches of academic integrity.

30   Student responsibilities

(1)   **Students** are responsible for ensuring academic integrity in their learning and work.

(2)   Students undertaking group work who suspect a breach of academic integrity in their group's work should make all reasonable attempts to:

   (a)   remedy the breach before the work is submitted; or

   (b)   report the issue to the unit of study coordinator.

(3)   Students who are aware of a suspected academic integrity breach by another student should report it.

PART 10   REPORTING

31   Reporting to faculty and Academic Board

(1)   Each Educational Integrity Coordinator must report annually to the faculty, and appropriate faculty committees, about:

   (a)   the number of allegations of academic integrity breaches received in the previous year, organised according to:

       (i)   enrolment type (part time or full time);

       (ii)   international or domestic status;

       (iii)   gender

        (iv)   award course; and

        (v)   year of award course.

(2)   In April each year, faculties must report on academic integrity to the Academic Standards and Policy Committee of the Academic Board. The report must include the information specified in subclause 32(1) and a summary of any further steps taken to promote academic integrity.

PART 11   HIGHER DEGREES BY RESEARCH

32   Research activities

(1)   The obligations of higher degree by research students undertaking research activities are set out in the *Research Code of Conduct.*

(2)   Allegations of breaches of the *Research Code of Conduct* will be managed as appropriate under:

    (a)   the *Research Code of Conduct;*

    (b)   the *University of Sydney (Student Discipline) Rule*; and

    (c)   this policy and the procedures.

(3)   Conduct that falls short of research misconduct may still be found to constitute one or more of:

    (a)   a code breach under the *Research Code of Conduct*;

    (b)   major breach of this policy;

    (c)   student misconduct.

33   Coursework

(1)   A higher degree by research student enrolled in a coursework unit of study is subject to this policy and the procedures.

(2)   Allegations of academic integrity breaches in coursework undertaken by higher degree by research students will be managed under this policy.

PART 12   RESCISSIONS AND REPLACEMENTS

34   Rescissions and replacements

This document replaces the *Academic Honesty in Coursework Policy 2015* which is rescinded as from the date of commencement of this policy.

NOTES

Academic Integrity Policy 2022

Date adopted: 15 November 2022

Date commenced: 20 February 2023

Date amended: 16 March 2023 (administrative amendments)

                                      19 June 2023 (administrative amendments)

                                      2 February 2024 (administrative amendments)

                                      11 June 2024 (commencing 15 July 2024)

                                      13 August 2024 (administrative amendments)

                                      4 September 2024 (administrative amendments)

                                      29 October 2024 (commencing 24 February 2025)

Owner: Deputy Vice-Chancellor (Education)

Review date: 20 February 2028

Rescinded documents: *Academic Honesty in Coursework Policy 2015*

Related documents: *University of Sydney Act 1989 (as amended)*

                                      [University of Sydney (Student Academic Appeals) Rule](#)

                                      [University of Sydney (Student Discipline) Rule](#)

                                      [Coursework Policy](#)

                                      [Learning and Teaching Procedures](#)

                                      [Research Code of Conduct](#)

                                      [Academic Integrity Procedures](#)

AMENDMENT HISTORY

Provision	Amendment	Commencing
18(3)(a)	Replace 'and either' at end of subclause with 'or'	16 March 2023
2	Amended date of commencement to read '20 February 2023'	16 June 2023
32(3) – (5)	renumbered as 32(1) – (3)	16 June 2023
32(1); 32(2); 32(2)(a); 32(3)(a)	Replaced 'Research Code of Conduct 2022' with 'Research Code of Conduct 2019'	16 June 2023

Provision	Amendment	Commencing
6; 26(5)(a); 26(7)(a); 26(7)(a) note; 32(1); 32(2); 32(2)(a); 32(3); related documents	Replaced 'Research Code of Conduct 2019' with 'Research Code of Conduct 2023'	2 February 2024
Throughout	Administrative amendments to remove the year in policy references.	15 July 2024

The following amendments were approved by the Academic Standards and Policy Committee on 11 June 2024 for effect on 15 July 2024. Resolution AB ASPC 2024/07-08.

4(d)	Replaced, 'identifies individual' with 'sets out'.	15 July 2024
4(e)	Deleted, 'by students enrolled in coursework award courses'.	15 July 2024
6(1)	Added 'according to disciplinary conventions' and 'appropriately' in definition of 'acknowledgement of sources'.	15 July 2024
	Replaced 'digital' with 'software', added 'or alter' after 'improve', added 'by any of' after 'writing' replaced 'including by checking grammar' with 'translating', deleted 'and generating and formatting references, footnotes and endnotes and bibliographies', replaced ', but does not include' with 'it does not include', deleted 'formatting' and replaced 'and tools that are restricted to correcting spelling' with 'that only correct spelling and grammar' in definition of 'automated writing tools'.	
	Moved 'and correcting' before 'the presentation of a text' to after 'identifying'; replaced 'so as to conform with' with ', to reflect' and deleted 'of a piece of work' in the definition of 'copy-editing and proof reading'.	
	Added 'is not supervised research. Modes' after 'dominant modes'; replaced 'is through a program of' with 'include'; deleted 'and other modes of instruction that are not supervised research' in the definition of 'coursework'.	
	Deleted ', as appropriate' in the definition of 'dean'.	
	Deleted '(whether or not accredited by an external organisation)' in the definition of 'editor'.	
	Added 'in a faculty responsible'; replaced 'allegations of' with 'alleged' in definition of 'Educational Integrity Coordinator'.	

	Deleted ', as appropriate' and 'a board of studies'; added 'or' after 'faculty;' in the definition of 'faculty'.	
	Replaced 'the exchange, transfer and' with 'exchanging, transferring or'; replaced 'of' with 'with others, any of:'; deleted 'or', 'including', 'and' and added 'assessment' before 'answers'; deleted 'with others, including to online platforms'. Added 'This includes providing such material online' in the definition of 'file-sharing'.	
	Added new definition 'generative artificial intelligence'.	
	Added 'under' in the definition of 'investigation'.	
	Added 'uses interaction between students'; added 'and' after 'research outcomes' deleted 'of this policy' in the definition of 'legitimate cooperation'.	
	Added 'nominated by a dean to handle' in the definition of 'nominated academic'.	
	Replaced 'to provide University-wide oversight of' with 'portfolio which oversees' and deleted 'and the implementation of this policy' in the definition of 'Office of Educational Integrity'.	
7(1)	Added '. It does this' after 'apply knowledge'.	15 July 2024
7(2)	Deleted 'the' and 'of the University and its activities'.	15 July 2024
7(2)(b)	Replaced 'and' with ', which'.	15 July 2024
7(2)(d)	Added 'organisational' after 'effective' and replaced 'of education, prevention, detection and record keeping that enables the University to monitor and respond to' with 'for monitoring and responding to'.	15 July 2024
7(4)	Replaced 'the' with 'every student's'; deleted 'of all students to'; Replaced 'ensure that they' with 'to'; Added new subclauses (b), (c) and (d); consequent renumbering; Deleted 'ensure that they do'; replaced 'commit' with 'to breach'; deleted 'commit plagiarism or'; Added new subclause (f); Added 'to'; replaced 'in relation to' with 'about'; replaced 'determination' with 'finding' to subclause (g);	15 July 2024

Provision	Amendment	Commencing
	Added 'to' to subclause (h).	
7(5)	Deleted 'will'; replaced 'treat' with 'treats'; added 'They may result in'.	15 July 2024
7(6)	Added 'The University may consider any'; added 'it becomes aware of'; added 'assessing'; changed 'investigate' to 'investigating', added 'it may then' and deleted 'it may consider that information and as appropriate'.	15 July 2024
	Deleted 'severity of the' in subclause (b).	
7(7) and (8)	Added new subclauses.	15 July 2024
8(1)	Deleted 'within the University'.	15 July 2024
8(2)(a)	Replaced 'document' with 'state'; replaced 'and set out'; with 'They should provide' and 'dealing with' with 'handling'.	15 July 2024
8(2)(b)	Added 'educating', 'about academic integrity requirements. This includes the' and '. This education should be provided'; added 'student's' before 'award course' and deleted 'in which they are enrolled'.	15 July 2024
8(2)(c)	Replaced 'as a basis for university scholarship and research enriched learning' with 'This includes discussing the ethical use of generative artificial intelligence in their discipline'.	15 July 2024
8(2)(d)	Deleted 'academic' before 'achievement'; added 'of learning outcomes' after 'achievement'; added new sentence: 'If generative artificial intelligence should support learning and align with learning outcomes. Its use should not detract from acquiring required knowledge or skills'.	15 July 2024
8(2)(e)	Divided subclause into subclauses (i) to (iii).	15 July 2024
8(2)(f)	Deleted 'Deputy Vice Chancellor (Education) through the' and 'the University's goal of maintaining a high'; replaced 'standard' with 'standards'.	15 July 2024
9(2)	Deleted 'but are not limited to'.	15 July 2024
9(2)(g)	Added 'any'; replaced ', including' with 'or'; deleted 'University' before 'assessment'; added '. This includes providing them' after 'questions', deleted 'or' and added 'site' after 'file-sharing'.	15 July 2024
9(2)(h)	Added 'publishing, uploading or sharing'; deleted 'or' and added 'site' after 'file-sharing'.	15 July 2024

Provision	Amendment	Commencing
9(2)(j)	Deleted 'digital or information' before 'technology'; replaced 'including but not limited to' with 'This includes';	15 July 2024
	Added 'submitting', added 'produced' after 'content'; added 'automated writing tools or generative' before 'artificial intelligence' and added 'without acknowledgement or citation' in subclause (i);	
	Deleted 'paraphrasing or translation' before 'software'; deleted 'plagiarism, collusion, contract cheating or other' and added 'an' before 'academic breach' in subclause (ii).	
9(2)(k)	Added new subclause.	15 July 2024
10(1)	Replaced 'the same, or in a previous' with 'any', added 'is';	15 July 2024
	Deleted 'it is permitted by' before 'the examiner'; added 'has permitted it' after 'study coordinator'; replaced 'the previous work and the extent and nature of its use is acknowledged' with 'it is appropriately acknowledged and cited' in subclause (a);	
10 (2)	Deleted 'who is' after 'student'.	15 July 2024
11(1)	Deleted 'for assessment, publication, or otherwise' after 'presenting work'.	15 July 2024
11(1)(a)	Added 'parts of another's work without appropriate acknowledgement of the source. This includes using'.	15 July 2024
11(1)(e)	Deleted 'without appropriate acknowledgement' after 'uses'; added 'without appropriate acknowledgement. This includes:' and deleted 'including, but not limited to,'	15 July 2024
11(1)(f)	Added ''s' to 'another'; added 'work'.	15 July 2024
12(1)	Deleted 'may', replaced 'include' with 'includes' and deleted 'or all' after 'any'.	15 July 2024
12(1)(b)	Added 'in producing'.	15 July 2024
12(1)(c)	Added 'to produce'.	15 July 2024
12(2)	Added 'Collusion also includes'.	15 July 2024
12(3)	Added 'people, including'; added 'is' before 'not'.	15 July 2024
13(2)	Replaced 'Students who have' with 'This clause does not apply to'; deleted 'examination and assessment' before 'arrangements'.	15 July 2024

Provision	Amendment	Commencing
13(3) and (4)	Deleted subclauses.	15 July 2024
14(1)	Deleted 'may' after 'cheating', replaced 'include' with 'includes' and deleted 'any or all of'.	15 July 2024
15(1)	Deleted 'any or all of'.	15 July 2024
15(1)(c)	Replaced 'provided they' with 'that'.	15 July 2024
15(1)(d)	Replaced 'provided that the' with 'where the'.	15 July 2024
15(3)	Added 'they must' and added 'that' after 'ensure'.	15 July 2024
15(4)	Replaced 'explicitly permitted in the relevant unit of study outline' with 'the unit of study outline expressly permits it,'; added '. This includes'.	15 July 2024
15(5)	Divided subclause into subclauses (a) and (b). Added 'tutoring' before 'should' in new subclause (a); Replaced 'rather than' with 'Tutoring should not' in new subclause (b).	15 July 2024
15(6)	Added 'every person'; replaced 'if the work has been a' with 'for'; replaced 'assignment' with 'assignments'.	15 July 2024
15(7)	Replaced 'If a student makes' with 'Making'; added 'claiming' and 'others'' and deleted 'considered to be'.	15 July 2024
16	Deleted ', including proof reading and editing' from title.	15 July 2024
16(1)	Added 'Developing', 'research and technical skills' after 'writing'; replaced 'these with 'this' and added ', automated writing tools or generative artificial intelligence'.	15 July 2024
16(2)-(5)	Added new subclauses (2) – (5). Consequential renumbering.	15 July 2024
16(6)(b)(i)	Deleted 'matters of'.	15 July 2024
16(6)(b)(ii)	Deleted 'conventions of'.	15 July 2024
16(7)	New subclause added. Consequential renumbering.	15 July 2024
16(8)	Added 'This includes'.	15 July 2024
16(8)(a)	Added 'even if the' and 'did not'.	15 July 2024
16(8)(b)	Added 'and'.	15 July 2024

Provision	Amendment	Commencing
16(8)(c)	New subclause inserted.	15 July 2024
16(9)	Added 'be written', deleted 'an appropriate' before 'footnote' and deleted 'and'.	15 July 2024
16(9)(a)	Replaced 'state' with 'It must'.	15 July 2024
16(9)(a)(i)	Added 'state' after 'the name' and 'person, software or technology; and'.	15 July 2024
16(9)(a)(ii)	Changed 'brief' to 'briefly'; added 'describe'; added 'for example' and 'or details of how automated writing tools or generative artificial tools were used'.	15 July 2024
16(9)(b)	Added 'If a person with' and replaced 'if this is related to the topic of the assessment item' with 'relevant to the assessment item provided assistance, the acknowledgement must identify the nature of their expertise'.	15 July 2024
17(1)	Deleted 'awards and' before 'units of study'; deleted 'follows' and added 'are classified'.	15 July 2024
17(2)	Added 'is assessed by considering'.	15 July 2024
17 (2)(b)	Deleted 'any'.	15 July 2024
17(2)(d)	Added 'relevant' and deleted 'deemed relevant by the decision maker'.	15 July 2024
18(1)	Added 'arising from'; Added 'or' in subclause (a).	15 July 2024
18(2)	Deleted ', but are not limited to'; Deleted 'including quotation marks around, or otherwise' in subclause (a).	15 July 2024
18(3)(a)	Replaced 'it involves a' with 'the' and deleted 'who'.	15 July 2024
18(3)(c)	Added 'it' before, and 'no' after 'provides a'.	15 July 2024
18(4)	Added 'if it occurs after'.	15 July 2024
18(5)	Added 'deciding' before 'whether'.	15 July 2024
18(7)	Added 'set out'.	15 July 2024
18(9)	Added 'use'.	15 July 2024
19(1)	Deleted 'are instances of inappropriate academic practice which'.	15 July 2024
19(1)(b)	Changed 'show' to 'showing'.	15 July 2024
19(1)(c)	Deleted 'involve a'.	15 July 2024

Provision	Amendment	Commencing
19(2)	Added new subclause (a). Consequent renumbering.	15 July 2024
19(2)(c)	Added 'was'.	15 July 2024
19(2)(f)	Added ': for example, falsifying', deleted 'of'.	15 July 2024
19(3)(b)	Replaced 'determining' with 'deciding'; deleted 'of major breach'.	15 July 2024
19(3)(c)	Replaced 'determining' with deciding' and deleted 'to be applied'.	15 July 2024
19(4)(b)	Relaced 'prior record of' with 'previous'.	15 July 2024
19(5)	Replaced 'are prescribed' with 'set out'.	15 July 2024
19(6)	Deleted 'instances of' after 'repeated' and ', and 'if substantiated, determination of an appropriate penalty'.	15 July 2024
20(1)	Deleted ', but are not limited to'.	15 July 2024
20(1)(c)	Replaced 'deemed by the decision maker to warrant a penalty exceeding those specified in the procedures' with 'which decision maker considers require higher penalties than those' before 'for major breaches'.	15 July 2024
21(1)(a)	Deleted 'each' before 'unit of study'; deleted 'eliminate or' before 'minimise' and deleted 'students to gain' before 'unfair advantage'.	15 July 2024
21(1)(b)	Added 'opportunities for' after minimise; Divided subclause into subclauses (i) and (ii); Deleted 'the possibility of' in subclause (i) and added new subclause (ii).	15 July 2024
21(1)(c)	New subclause added. Consequent renumbering.	15 July 2024
21(1)(d)	Replaced 'including' with 'This includes'. Deleted 'any previously identified'.	15 July 2024
21(2)	Replaced 'those tasks' with 'them'.	15 July 2024
21(3)	Deleted 'questions'; replaced 'except if' with 'unless'.	15 July 2024
22(1)	Deleted 'signed statement of'; added 'statement' after 'compliance'; deleted 'submitted for assessment, presentation or publication'.	15 July 2024
22(1) note	Deleted 'by an' and 'submission'.	15 July 2024
22(2)	Replaced 'Where students are required to submit frequent assignments, the' with 'the'; replaced	15 July 2024

Provision	Amendment	Commencing
	'permit' with 'allow students to submit' and deleted ', to be used'.	
23(1)	Deleted '(as set out in the *Coursework Policy 2021*).	15 July 2024
23(2)	Deleted 'fundamentally', 'the task of' and replaced ', and other such means, should be regarded only as' with 'are'.	15 July 2024
23(3)	Wording amended to reflect simplified language. New subclauses (b) and (c) added.	15 July 2024
23(4)	Wording amended to reflect simplified language.	15 July 2024
23(5)	Deleted subclause. Consequential renumbering.	15 July 2024
23(5) – (10)	Wording amended to reflect simplified language.	15 July 2024
24, 25, 26, 28, 29, 30, 31, 32 and 33	Wording amended to reflect simplified language throughout.	15 July 2024
26(1)(c)	New note added.	15 July 2024
26(4)(a)	Deleted 'for investigation as potential research misconduct or code breach'.	15 July 2024
26(4)(b)	Deleted 'for investigation as potential misconduct'.	15 July 2024
27	Replaced 'Determining' with 'Deciding' in title. Wording amended to reflect simplified language throughout. Divided subclause (5) into subclauses (a) and (b).	15 July 2024
13(2) note	Administrative amendment: replaced '85' with '84'.	13 August 2024
13(2) note	amended to read: 'See clauses 84 and 85 of the *Coursework Policy'*.	4 September 2024

The following amendments were approved by the Academic Standards and Policy Committee on 29 October 2024 for effect on 24 February 2025. Resolution AB ASPC 2024/10-09.

Provision	Amendment	Commencing
16(4)	Deleted ', automated writing tools or generative artificial intelligence' after 'proof-reader'. Added, 'by the unit of study coordinator' after 'permitted'.	24 February 2025
16(4)(a)	Replaced 'permit the use of an editor or proof reader, automated writing tools or generative artificial intelligence. This' with 'make this'. Deleted 'may be made' after 'decision'.	24 February 2025

Provision	Amendment	Commencing
16(4)(b) and (c)	Deleted subclauses. Added new subclause 16(4)(b).	24 February 2025
16(5) and (6)	Added new subclauses. Consequent renumbering.	24 February 2025
16(7)	Replaced, 'tasks' with 'examinations and in-semester tests'.	24 February 2025