

UNIVERSITY OF SYDNEY (ALUMNI COUNCIL) RULE 2014

The Senate of the University of Sydney, as the governing authority of the University of Sydney, by resolution adopts the following Rule under subsection 37(1) of the *University of Sydney Act 1989* for the purposes of the *University of Sydney By-law 1999*.

Adopted on: 1 December 2014

Effective from: 8 December 2014

Date Amended: 24 March 2019

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1 Name of Rule

This is the University of Sydney (Alumni Council) Rule 2014.

2 Commencement

This Rule commences on 8 December 2014.

3 Statement of intent

- (1) This Rule is made by the Senate under section 37(1) of the *University of Sydney Act 1989* for the purposes of the *University of Sydney By-law 1999*
- (2) The principal objective of this Rule is to prescribe:
 - (a) the constitution, purpose and powers of the Alumni Council;
 - (b) a process for the appointment of Alumni Council members; and
 - (c) the duties of Alumni Council members.
- (3) This Rule governs:
 - (a) members of Convocation;
 - (b) the Alumni Council; and
 - (c) Alumni Council members.

4 Interpretation

- (1) In this Rule:

Alumni Council means the Standing Committee of Convocation.

By-law means a by-law made by the Senate in accordance with section 36 of the [University of Sydney Act 1989](#).

Convocation has the meaning given to it by section 14 of the [University of Sydney Act 1989](#).

Standing Committee of Convocation means the Standing Committee of Convocation established by section 52 of the [University of Sydney By-law 1999](#).

- (2) A heading to a Part or Schedule is a provision of this Rule. Other headings are not provisions of this Rule, but the number of a section or subsection is a provision of this Rule even if it is in a heading.
- (3) A note, marginal note, footnote or endnote is not a provision of this Rule.

5 Constitution of Alumni Council

- (1) The Alumni Council will comprise 12 members, selected and appointed by the Senate on the recommendation of its Nominations and Appointments Committee in accordance with section 10.
- (2) The Senate will appoint a President and Deputy President from among the Alumni Council members.
- (3) At least 25 per cent of the Alumni Council members will be women.
- (4) At least 25 per cent of the Alumni Council members will be men.
- (5) Alumni Council members will be drawn from a cross-section of different faculties.

6 Purpose of Alumni Council

The purposes of the Alumni Council are to:

- (a) support the University and its faculties in their endeavours to grow alumni engagement across the University community; and
- (b) provide opportunities for alumni to develop a lifelong connection with the University, commencing when a student enters the University.

7 Powers of Alumni Council

- (1) The Alumni Council may submit for the consideration of the Senate such suggestions as it thinks fit in respect of the affairs and concerns of the University.
- (2) The Senate may take into account any suggestions made by the Alumni Council in accordance with paragraph (1), and report to the Alumni Council on any related determinations.
- (3) The Alumni Council will report to Senate on any matters referred to it by the Senate for report.
- (4) If the Senate requests the Alumni Council to report to the Senate its opinion on any proposal by the Senate to make, amend or repeal any By-laws, the Alumni Council will do so within 28 days of the request.
- (5) The Alumni Council may at any time report to Convocation.

8 Alumni Council standing orders

The Alumni Council will make standing orders for the conduct of business and its meetings, including for:

- (a) the number of ordinary meetings to be held in each year; and
- (b) the notice and conduct of meetings, including quorum.

9 Alumni Council sub-committees and taskforces

The Alumni Council may establish sub-committees and taskforces to facilitate the conduct of its business.

10 Appointment of Alumni Council

- (1) The Secretary to Senate will publish on the University's website a notice calling for and giving the closing date for nominations for appointment to the Alumni Council.
- (2) The closing date for nominations will be no less than six weeks from the date of the notice.
- (3) An eligible person may nominate him or herself, or another eligible person, for appointment to the Alumni Council by completing an online form.
- (4) Subject to section 5, when appointing members to the Alumni Council, the Senate will have regard to:
 - (a) nominees' skills and experience; and

- (b) the desirability of a cross-section of skills and experience among Alumni Council members.

11 Duties of Alumni Council members

- (1) Alumni Council members must carry out their functions:
 - (a) in good faith in the best interests of the University as a whole; and
 - (b) for a proper purpose.
- (2) Alumni Council members must act honestly and exercise a reasonable degree of care and diligence in carrying out their functions.
- (3) Alumni Council members must not make improper use of their position, or of information acquired because of their position, to:
 - (a) gain, directly or indirectly, an advantage for another member or other person; or
 - (b) cause detriment to the University.

12 Eligibility for office

A person is eligible for appointment as a member of the Alumni Council if:

- (a) the person's name appears on the register of members of Convocation kept by the Executive Director, Student Administration Services in accordance with section 12.2 of the [University of Sydney \(Amendment Act\) Rule 1999](#); and
- (b) by the end of the term of appointment, he or she will not have served more than six consecutive years on the Alumni Council.

13 Term of office

- (1) Subject to this clause, the Senate will appoint Alumni Council members for a term of two years or less.
- (2) In the first round of appointments made by the Senate under this Rule, the Senate will appoint:
 - (a) six Alumni Council members for a two year term; and
 - (b) six Alumni Council members for a one year term.
- (3) The Senate will appoint six members in every year after the first round of appointments.

14 Vacation of office

- (1) The office of an Alumni Council member becomes vacant if the member:
 - (a) dies;
 - (b) declines to act;
 - (c) gives his or her written resignation to the Secretary to Senate;

- (d) becomes bankrupt;
 - (e) becomes a mentally incapacitated person;
 - (f) is convicted of an offence that is punishable by imprisonment for 12 months or more;
 - (g) is removed from office by the Senate pursuant to section 15; or
 - (h) is absent from three consecutive meetings of the Alumni Council without being excused by the Alumni Council for his or her absence.
- (2) If an Alumni Council member vacates office before the end of his or her term, the Senate will appoint a member from among the nominees for the previous round of appointments.
- (3) The term of an Alumni Council member appointed in accordance with paragraph (2) will end on a date determined by the Senate, but will be no longer than two years.

15 Removal from office for breach of duty

- (1) The Senate may remove an Alumni Council member from office for breach of a duty set out in section 11.
- (2) The removal from office may be effected only:
- (a) at a meeting of the Senate of which notice (including notice of the motion that the member concerned be removed from office for breach of duty) was duly given; and
 - (b) the motion for removal is supported by at least a two-thirds majority of the total number of Senate Fellows.
- (3) The motion for removal will not be put to the vote of the meeting unless the member concerned has been given a reasonable opportunity to reply to the motion in writing.
- (4) An Alumni Council member may not be removed from office for breach of duty except in accordance with this section.

16 Savings and transitional provisions

- (1) Except to the extent that they are inconsistent with this Rule, any standing orders made by Convocation or the Alumni Council before the commencement of this Rule will remain in full force and effect until revoked or amended in accordance with this Rule.
- (2) The term of an Alumni Council member who was elected or appointed before the commencement of this Rule will terminate on 14 April 2015.

17 Rescissions and replacements

This Rule replaces clauses 11.1, 11.2, 13.10.1, 13.11, 13.12, 14.2, 14.3, 14.4 and 14.5 of the [University of Sydney \(Amendment Act\) Rule 1999](#), which are rescinded as from the date of commencement of this Rule.

NOTES

University of Sydney (Alumni Council) Rule 2014

Date adopted: 1 December 2014

Date commenced: 8 December 2014

Date amended: 14 December 2018 (commencing 1 January 2019)
24 March 2019

Related documents: *University of Sydney Act 1989*

University of Sydney By-law 1999

University of Sydney (Amendment Act) Rule 1999

University of Sydney Code of Conduct – Staff and Affiliates

AMENDMENT HISTORY

Provision	Amendment	Commencing
13(1)	Delete 'two year' and replace with 'of two years or less'	1 January 2019
12(a)	Replaced Registrar with Executive Director, Student Administration Services	24 March 2019