

# FACULTY OF MEDICINE AND HEALTH – PHARMACY UNDERGRADUATE ASSESSMENT PROVISIONS 2019

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## 1 Application

- (1) These provisions apply to all students enrolled in pharmacy units of study in the:
  - (a) Bachelor of Pharmacy; or
  - (b) Bachelor of Pharmacy and Management.
- (2) These provisions provide for limited reassessment of compulsory-to-pass assessments for the following units of study/components only:
  - (a) PCOL2605; and
  - (b) All PHAR1000-level units of study; and
  - (c) All PHAR2000-level units of study **EXCEPT** for the PHAR2822 oral assessment; and
  - (d) All PHAR3000-level units of study **EXCEPT** for PHAR3100 Clinical Placement A; and
  - (e) All PHAR4000 units of study
- (3) Subject to the applicable Course Resolutions, students who do not comply with these provisions are not permitted to progress to higher level units of study in their degree program.

## 2 Compulsory assessments for 1000 and 2000-level units of study

The list of compulsory-to-pass assessments can be found in the assessment table in the relevant unit of study outline(s).

## 3 Supplementary assessments for 1000 and 2000-level units of study

- (1) A student may accept an offer to undertake a supplementary theory (written) exam for the following units of study:
  - (a) PHAR1000-level units of study;
  - (b) PHAR2000-level units of study; and
  - (c) PCOL2605.
- (2) A student is eligible to undertake a supplementary theory (written) exam if:
  - (a) they have failed (excluding Absent Fail) **ONE** compulsory-to-pass theory (written) exam (including replacement exams due to approved special consideration); and
  - (b) they have no assessment results pending; and

- (c) they have **NOT** failed more than **ONE** compulsory-to-pass assessment in that calendar year of study, including assessment components and units of study not eligible for reassessment under Clause 3(1) of these provisions; and
  - (d) passing the supplementary theory (written) exam would progress the student to the next stage in the following calendar year and permit them to enrol in **ALL** of the higher 2000-level or 3000-level units of study as set out in the Units of Study Table in the course handbook.
- (3) A student who does not meet the requirements of subclause 3(2) will not be permitted to undertake a supplementary theory (written) exam and must re-enrol in, and successfully complete, the failed units of study.
  - (4) Students who pass the supplementary theory (written) exam will be awarded a pass grade and 50% of the available marks for that exam. If the exam is worth more than 50% of the available marks for the unit of study, the student will be awarded a maximum mark and grade of 50 Pass for the whole unit of study.
  - (5) Students who fail the supplementary theory (written) exam must re-enrol and successfully complete the failed unit of study the following calendar year.

**Note:** The University's requirements for special consideration are found in the [Coursework Policy 2014](#) and the [Assessment Procedures 2011](#).

#### 4 Compulsory assessments for 3000-level units of study

Students enrolled in PHAR3000-level units of study must pass the following compulsory assessment elements:

- (a) theory (written) examinations for each unit of study, if relevant;
- (b) the Objective Structured Clinical Examination (OSCE);
- (c) attendance requirements for all units of study;
- (d) clinical placements; and
- (e) all individual components of the Pharmaceutical Skills and Dispensing A and B units of study, including:
  - (i) drug profile practical;
  - (ii) dispensing and counselling continuous assessment portfolio; and
  - (iii) dispensing practical examinations.

#### 5 Supplementary assessments for 3000-level units of study

- (1) A student may undertake up to **TWO** supplementary assessments for any compulsory component(s) (main examination or OSCE) of a PHAR3000-level unit of study, provided that they have met the School attendance requirements.
- (2) A student may only undertake **ONE** supplementary assessment for a compulsory component.

**Note:** The University's requirements for special consideration are found in the [Coursework Policy 2014](#) and the [Assessment Procedures 2011](#).

## 6 Objective Structured Clinical Examination (OSCE)

- (1) The OSCE is a compulsory barrier examination.
  - (2) A student must pass every station of the OSCE to pass the assessment as a whole.
  - (3) If a student fails the OSCE assessment, an independent examiner will re-mark it by reviewing the audio recording of the examination.
  - (4) If the independent examiner upholds the fail grade, the student will be offered a **Repeat OSCE assessment** (i.e. a second attempt at the assessment).
    - (a) The Repeat OSCE assessment will **NOT** count as one of the two available supplementary assessments provided for in Clause 5(1) of these provisions.
  - (5) The Repeat OSCE assessment will involve all OSCE stations, regardless of how many the student failed in the original OSCE assessment.
  - (6) A student must pass every station of the Repeat OSCE assessment to pass the assessment overall.
  - (7) If a student fails the Repeat OSCE assessment, an independent examiner will re-mark it by reviewing the audio recording of the assessment.
  - (8) If the independent examiner upholds the fail grade, the student will be offered a **Supplementary OSCE assessment** (i.e. a third attempt at the assessment).
    - (a) The Supplementary OSCE assessment will count as one of the TWO available Supplementary Assessments provided for in Clause 5(1) of these provisions.
- Note:** Only eligible students with available Supplementary Assessments in accordance with Clause 5(1) of these provisions will be offered a Supplementary OSCE assessment.
- (9) If a student fails the Supplementary OSCE assessment, an independent examiner will re-mark it by reviewing the audio recording of the examination.
  - (10) If the independent examiner upholds the fail grade, the student:
    - (a) cannot enrol in PHAR4000-level units of study the following year; and
    - (b) must repeat and satisfactorily complete all PHAR3000-level units of study, except:
      - (i) PHAR3815/PHAR3825 Pharmaceutical Skills and Dispensing A and B; and
      - (ii) PHAR3100 Clinical Placement A and B,if these units have been passed.
  - (11) A student who passes a Repeat OSCE or Supplementary OSCE assessment will receive up to 50% of the available marks for that assessment.

## 7 Pharmaceutical Skills and Dispensing A and B

- (1) The criteria for demonstrating satisfactory performance in each component are outlined in the learning management system for each unit of study.
- (2) If a student fails the practical examination, they will be offered a **Repeat Dispensing Practical** assessment (i.e. a second attempt at the assessment).

- (a) The **Repeat Dispensing Practical** assessment will **NOT** count as one of the two available Supplementary Assessments provided for in Clause 5(1) of these provisions.
- (3) A Supplementary Assessment will be offered to a student who fails one of:
  - (a) the Repeat Dispensing Practical examination; or
  - (b) the theory (written) examination.

This Supplementary Assessment **WILL** count as one of the two available Supplementary Assessments provided for in Clause 5(1) of these provisions.

- (4) A student who fails either:
  - (a) Pharmaceutical Skills and Dispensing A; or
  - (b) Pharmaceutical Skills and Dispensing B;

must repeat and satisfactorily complete the unit of study the following year but will not be required to repeat any other PHAR3000-level units of study which they have passed.

## **8 Additional assessment for 4000-level units of study (final year rule)**

- (1) Additional assessment in a student's final year will only be permitted, with permission of the School, if:
  - (a) the student has failed only one assessment task in the entire final year of study;
  - (b) the failed assessment task must be passed to satisfy the requirements of a single unit of study; and
  - (c) the student would otherwise be entitled to graduate.
- (2) Students who do not meet the requirements of (1) (a) above, will not be permitted to undertake additional assessments and must re-enrol in, and successfully complete, the failed units of study.
- (3) The additional assessment will be in the form determined by the School. This may include one or more of the following, or other tasks as specified by the School.
  - (a) Supplementary examinations.
  - (b) Additional placements.
  - (c) Tutorials.
  - (d) Lectures.
  - (e) Lab sessions.
- (4) These additional assessments will be conducted during the Replacement Exam period at the end of semester two.
- (5) Students who pass the additional assessment will receive a pass grade of 50 for the unit of study.
- (6) Students who fail the additional assessment must re-enrol in and pass the failed unit of study.

## **9 Exemptions for repeating students**

- (1) The year co-ordinator may exempt repeating students from components of units of study, provided that:
  - (a) the student previously was awarded 65% of available marks in the relevant component in a previous attempt completed no more than three calendar years prior; and
  - (b) the relevant component has not significantly changed since the student completed it.
- (2) Applications for exemption must be made in writing (which includes email) to the unit of study co-ordinator.
- (3) The unit of study co-ordinator must inform the student in writing:
  - (a) of the outcome of their application; and
  - (b) of any consequent change in the weighting of the remaining components in the unit of study.
- (4) The exemption will not become effective until the student has accepted it in writing. Until this time the student must continue to attend all compulsory classes.
- (5) If an exemption is accepted, the exempted student is not permitted to attend classes for the component for which they have received the exemption.

## **10 Format of Supplementary Assessments**

- (6) Supplementary Assessments will be:
  - (a) in a form determined by the Sydney Pharmacy School; and
  - (b) conducted at the end of the year after the main examination period.
- (7) Students who pass a Repeat or Supplementary Assessment will receive:
  - (a) a pass grade and mark of 50% for that assessment; or
  - (b) if the assessment is worth more than 50% of the unit of study, a pass grade and mark of 50 for the whole unit of study.

## **11 Replacements and rescissions**

These provisions replace the following documents, which are rescinded as from the date of commencement of these provisions:

- (a) Faculty of Pharmacy – Third Year Assessment Provisions 2013.
- (b) Faculty of Pharmacy – Final Year Assessment Provisions 2016.

## NOTES

### Faculty of Medicine and Health – Sydney School of Pharmacy Assessment Provisions 2019

Date adopted: 12 November 2019

Date commenced: 20 November 2019

Approved by: Prof. Robyn Ward, Executive Dean, Faculty of Medicine and Health

Signature:

Review date: 20 November 2024

Rescinded documents: *Faculty of Pharmacy – Third Year Assessment Provisions 2013*  
*Faculty of Pharmacy – Final Year Assessment Provisions 2016*

Related documents: *University of Sydney (Coursework) Rule 2014*  
*University of Sydney (Student Appeals Against Academic Decisions) Rule 2006*  
Coursework Policy 2014  
*Assessment Procedures 2011*

## AMENDMENT HISTORY

Provision	Amendment	Commencing
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